

MINUTES

THE BOARD OF TRUSTEES OF PALLISER SCHOOL DIVISION

REGULAR MEETING

BT20241112

DATE: November 12, 2024

9:00 a.m. - Palliser Meeting Room B

Trustees in Attendance: Lorelei Bexte, Chair
Tony Montina, Vice Chair
Debbie Laturus, Alternate Vice Chair
Mike Oliver, Trustee
Sharon Rutledge, Trustee
Louise Schmidt, Trustee

Staff in Attendance: Dave Driscoll, Superintendent
Tom Hamer, Deputy Superintendent
Audrey Kluin, Associate Superintendent, Human Resources
Hailey Pinksen, Associate Superintendent, Business Services
Wesley Lebeau, Communications Officer

Recording: Michelle Taylor

1. CALL TO ORDER

Chair Lorelei Bexte called the meeting to order at 9:02 a.m.

2. ADOPTION OF CONSENT AGENDA

Resolution # BT20241112 - 01

Moved by: Trustee Tony Montina

Information item 6.6, Administrative Procedure 542: Chemical and Hazardous Waste Management, was added to the discussion items.

That the agenda be adopted as amended.

CARRIED

3. MOVE TO *IN-CAMERA*

Resolution # BT20241112 - 02

Moved by: Trustee Mike Oliver

That the meeting moves *In-Camera*, at 9:03 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of

Chairperson: *Loulei E Bexte*

Secretary Treasurer: *T. Montina*

Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

CARRIED

MOVE OUT OF *IN-CAMERA*

Resolution #BT20240910 - 03

Moved by: Trustee Debbie Laturus

That the meeting moves out of *in-camera* at 10:33 a.m.

CARRIED

4. BUSINESS ARISING FROM *IN-CAMERA*

There was no business arising from in-camera.

5. ADOPTION OF BOARD MEETING MINUTES

Resolution # BT20241112 - 04

Moved by: Trustee Tony Montana

That the Minutes of the October 8, 2024, Regular Meeting of the Board of Trustees of Palliser School Division be approved as presented.

CARRIED

6. INFORMATION ITEMS

6.1. *SUPERINTENDENT'S REPORT

Attached to the agenda was the Superintendent's monthly activities report.

6.2. *DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT

Attached to the agenda was the Deputy Superintendent's monthly activities report.

6.3. *ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT

Attached to the agenda was the Associate Superintendent's monthly activities report.

6.4. *ASSOCIATE SUPERINTENDENT, BUSINESS SERVICES REPORT

Attached to the agenda was the Associate Superintendent, Business Services' monthly activities report.


6.5. *TRUSTEE REPORTS

Attached to the agenda were the Trustees' monthly activities reports.

6.6. *ADMINISTRATIVE PROCEDURE: 542: CHEMICAL AND HAZARDOUS WASTE MANAGEMENT

Administrative Procedure 542 was provided for information for the Board and was moved to Discussion Items.

Chairperson: 

Secretary Treasurer: 

6.7. ***THE CANADIAN SCHOOL BOARDS ASSOCIATION CONGRESS AND NATIONAL TRUSTEE GATHERING ON INDIGENOUS EDUCATION REPORT**
A report from The Canadian School Boards Association Congress and National Trustee Gathering on Indigenous Education was submitted by Trustee Tony Montana and was linked in the agenda.

6.8. ***SCHOOL FIELD TRIP REPORT**
A list of national and international field trips planned in the division was included in the agenda.

7. ACTION/DISCUSSION ITEMS

6.6 Information item 6.6 Administrative Procedure 542: Chemical and Hazardous Waste Management

At the request of the Board, Administration will review processes outlined in this procedure and present a revised version at a future Board meeting.

7.1. 2023-2024 Palliser School Division of Annual Education Results Report (AERR)

Palliser School Division prepared its 2023-2024 Annual Education Results Report (AERR) for Board review and approval. A four-year Education plan was developed in the Spring of 2021 and the plan has been evaluated each Fall and reported in an AERR. Tom Hamer, Deputy Superintendent, shared the report which combines feedback from the Alberta Education Assurance Survey, provincial testing, and student outcome and survey data to evaluate achievement and identify areas for improvement at both the school and school division levels. Tom noted several areas of success within the report. This AERR presented the three Palliser goals of wellness, numeracy, and literacy within the five assurance domains of Student Growth and Achievement, Teaching and Leading, Learning Supports, Governance, and Local and Societal Context. The report will be updated later in the month with budget information, as directed by Alberta Education, and, once approved, will be shared with Alberta Education and shared with division stakeholders via the Division website

Chair Bexte thanked Tom and the Learning Services team for their work in preparing the report.

Resolution # BT20241112 - 05

Moved by: Trustee Mike Oliver

That the Division's 2023-2024 Annual Education Results Report (AERR) be accepted as information.

CARRIED

Chairperson: *Louise E. Bexte*

Secretary Treasurer: *Tom Hamer*

7.2. Engagement and Advocacy Committee Action Plans

Committee Chair Trustee Larnus highlighted the actions that the Engagement and Advocacy Committee will take in the 2024-2025 school year.

The Board serves a geographically expansive and culturally rich community of schools and is committed to fostering strong relationships with all community members. The Board recognizes the vital importance of regular consultation with the diverse stakeholders that form the educational community of the Division. With this understanding, the Board has formed an Engagement and Advocacy Committee that will inform, consult, and collaborate with all communities. As initial steps and as a reflection of the commitment to the engagement process, the Committee will host three community engagement evenings, inviting school communities to explore their vision for Palliser schools and the Division collaboratively. The Committee will consult and involve stakeholders by actively seeking their feedback and integrating it into the decision-making process. The Committee and the Board, as a whole, endeavour to understand the current issues that matter to our communities and will work together to build a shared vision for the future.

7.3. Appointment of Deputy Superintendent

The Deputy Superintendent is directly responsible and accountable to the Superintendent. The Deputy Superintendent is designated as the Chief Deputy Superintendent pursuant to the Teaching Profession Act. When assigned by the Superintendent, the Deputy Superintendent shall assume all responsibilities of the Superintendent in the Superintendent's absence.

Resolution # BT20241112 - 07

Moved by: Trustee Louise Schmidt

That Tom Hamer be appointed Deputy Superintendent for The Palliser School Division for the 2024-2025 school year.

CARRIED

7.4. Audit Committee Report

Trustee Mike Oliver, Chair of the Audit Committee reported that the Committee met for a pre-audit planning meeting on October 8, 2024. The Committee will meet again on November 25, 2024, to review the audited financial statements.

8. MOVE TO IN-CAMERA

Resolution # BT20241112 - 08

Moved by: Trustee Sharon Rutledge

Chairperson: *Louise E. Berte*

Secretary Treasurer: *Tom Hamer*

That the meeting moves *In-Camera*, at 12:40 p.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

CARRIED

MOVE OUT OF *IN-CAMERA*

Resolution # BT20241112 - 10

Moved by: Trustee Sharon Rutledge

That the meeting moves out of *in-camera* at 1:53 p.m.

CARRIED

ADJOURNMENT

Being no further business before the Board, the meeting was adjourned at 1:53 p.m.

Chairperson: *Louise E. Berte*

Secretary Treasurer: *T. Penther*