

## MINUTES

### THE BOARD OF TRUSTEES OF PALLISER SCHOOL DIVISION

#### REGULAR MEETING

BT20241008

DATE: October 8, 2024

9:00 a.m. - Palliser Meeting Room B

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**Trustees in Attendance:** Lorelei Bexte, Chair  
Tony Montina, Vice Chair  
Debbie Laturus, Alternate Vice Chair  
Mike Oliver, Trustee  
Sharon Rutledge, Trustee  
Louise Schmidt, Trustee

**Staff in Attendance:** Dave Driscoll, Superintendent  
Audrey Kluin, Associate Superintendent, Human Resources  
Hailey Pinksen, Associate Superintendent, Business Services  
Wesley Lebeau, Communications Officer

**Recording:** Michelle Taylor

**1. CALL TO ORDER**

Vice Chair, Tony Montina, called the meeting to order at 9:01 a.m.

**2. ADOPTION OF CONSENT AGENDA**

**Resolution # BT20241008 - 01**

**Moved by: Trustee Mike Oliver**

That the agenda be adopted as presented.

**CARRIED**

**3. MOVE TO *IN-CAMERA***

**Resolution # BT20241008 - 02**

**Moved by: Trustee Sharon Rutledge**

That the meeting moves *In-Camera*, at 9:01 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

**CARRIED**

Chairperson: *Loulei E Bexte*

Secretary Treasurer: *T. Penton*

**MOVE OUT OF *IN-CAMERA***

**Resolution #BT20240910 - 03**

**Moved by: Trustee Lorelei Bexte**

That the meeting moves out of *in-camera* at 10:38 a.m.

**CARRIED**

**4. BUSINESS ARISING FROM *IN-CAMERA***

There was no business arising from in-camera.

**5. ADOPTION OF BOARD MEETING MINUTES**

**Resolution # BT20241008 - 04**

**Moved by: Trustee Louise Schmidt**

That the Minutes of the September 10, 2024, Regular Meeting of the Board of Trustees of Palliser School Division be approved as presented.

**CARRIED**

**6. PRESENTATIONS**

**6.1. Wellness Report**

Shane Cranston, Director of Learning, and Joanne Wolochaty, Wellness Navigator, presented the Wellness Report.

The vision of Palliser School Division is that all students will be encouraged to thrive in all dimensions of Wellness. The division's wellness goal states that all Palliser students will engage with the foundational elements supporting wellbeing to provide them with the tools and confidence to live a healthy life.


A universal approach is key to a healthy school and healthy students. Universal supports and services include quality instruction and providing welcoming, caring, respectful and safe learning environments. High-quality approaches are available to and benefit each learner. Priorities include:

- Creating a culture of belonging, embracing diversity and inclusion
- Positive student mental health with a focus on universal supports
- Ensuring a continuum of supports are in place, understood and utilized appropriately
- Smooth transitions
- Creating strong partnerships within our communities
- Strengthening threat assessment protocol
- Data based decision making

Specific universal key supports include:

1. Social and physical environments: creating a culture of belonging and creating physical and natural spaces where students and staff can

Chairperson: 

Secretary Treasurer: 

engage in various, meaningful wellness activities. This also includes developing structures that promote positive relationships and support between adults-students such as relationship mapping and Go-To Educator.

2. Teaching and learning supports: include the work of the Wellness Navigator, Making Connections Workers and a continued emphasis on mental health promotion and prevention through an implementation plan of social emotional (SEL) resources.
3. Partnerships:
  - a. Student Advisories and Leadership such as Headstrong and Mentorship
  - b. School Based Wellness Teams
  - c. Wellness symposiums
4. Policy and procedures include:
  - Collection and analysis of evidence to inform decisions related to school wellness such as Our School Surveys.
  - Schools will create timetables and schedules that are student centered
  - School Based Wellness Goals and Action Plans.

Shane spoke to the types of universal strategies utilized in the division:

Wellness Plans - Every school has a Wellness Team. The template and the process Wellness Teams use in creating Wellness Action Plans were shared. School Action Plans are being created with influence from the division's Opening Day keynote speaker who spoke about culture. Wellness plans are incorporated into school goals which are part of School Education Plans. Wellness Plans are widely shared and discussed with staff and at School Council meetings. The Wellness Navigator and other members of the Learning Services team will be working throughout the year to ensure all staff are included in the implementation of wellness initiatives.

Universal Programming - Resources are available at each grade level and are embedded into the curriculum. Support is available from the Wellness Navigator to assist teachers with implementation.

Wellness Coordinator: A virtual hub of social-emotional resources has been developed and is available for teachers. Making Connections Workers have Daily Physical Activity kits available to assist teachers with incorporating daily physical activity into the classroom.

Relationship Mapping: to connect at least one adult in every school with every student

Chairperson: *Louise E. Berte*

Secretary Treasurer: *TParker*

Go to Educator: The goal of the Go-To Educator Staff Training Program is to develop mental health literacy amongst staff. This will provide the early identification of mental health problems and disorders and help facilitate effective referrals that link students in need of help to their local care organization within and beyond the school system.

Recent highlights:

- With the extension of the Mental Health in Schools Pilot Grant, support continues to be impactful, particularly with the provision of targeted and specialized supports. This includes the Wellness Navigator, targeted support from Wood's Home and Specialized wrap around support from Impact Parenting and Dr. Kenra Massie.
- There is an upcoming Fall Wellness Symposium
- The Headstrong summit will take place in late October. Student-led initiatives have been impactful.
- More Social Emotional Learning Resources are now in the hands of students

Shane and Joanne were thanked for the detailed presentation and for their work in wellness in the division.

**Resolution # BT20241008 - 05**

**Moved by: Trustee Sharon Rutledge**

That the Board accepts the Wellness Report as information.

**CARRIED**

## **7. INFORMATION ITEMS**

### **7.1. \*SUPERINTENDENT'S REPORT**

Attached to the agenda was the Superintendent's monthly activities report.

### **7.2. \*DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**

Attached to the agenda was the Deputy Superintendent's monthly activities report.

### **7.3. \*ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**

Attached to the agenda was the Associate Superintendent's monthly activities report.

### **7.4. \*ASSOCIATE SUPERINTENDENT, BUSINESS SERVICES REPORT**

Attached to the agenda was the Associate Superintendent, Business Services' monthly activities report.

Chairperson: *Louise E. Berte*

Secretary Treasurer: *Tenther*

7.5. **\*TRUSTEE REPORTS**

Attached to the agenda were the Trustees' monthly activities reports.

7.6. **\*ADMINISTRATIVE PROCEDURE: 480: PROGRESSIVE DISCIPLINE**

Following further review, Administrative Procedure 480 was revised and provided for information for the Board.

7.7. **\*ADMINISTRATIVE PROCEDURE: 414: CARETAKER STAFF REDUCTION**

Following further review, Administrative Procedure 414 was provided for information for the Board.

7.8. **\*ADMINISTRATIVE PROCEDURE 161: FLAG PROTOCOL**

Administrative Procedure 161 was provided as information for the Board.

7.9. **\*SCHOOL FIELD TRIP REPORT**

A list of national and international field trips planned in the division was included on the agenda.

**8. ACTION/DISCUSSION ITEMS**

8.1. Update to Land Acknowledgement

The Board of Trustees approved a land acknowledgement in August 2017 to recognize the historical and ongoing connection of Indigenous peoples to the land and to demonstrate the division's respect for Indigenous cultures and traditions. In consultation with Indigenous Elders, small edits have been made to the land acknowledgement.

**Resolution # BT20241008 - 06**

**Moved by: Trustee Lorelei Bexte**

That the Board rescinds resolution #BT20170829.1032 from August 29, 2017, and directs Senior Administration to develop an administrative procedure which will allow the land acknowledgement to be adjusted to observe the parameters set out in the Truth and Reconciliation Commission of Canada's Calls to Action.

**CARRIED**

**9. MOVE TO IN-CAMERA**


**Resolution # BT20241008 - 07**

**Moved by: Trustee Lorelei Bexte**

That the meeting moves *In-Camera*, at 11:35 p.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

**CARRIED**

Chairperson: 

Secretary Treasurer: 

**MOVE OUT OF *IN-CAMERA***

**Resolution #BT20240910 - 08**

**Moved by: Trustee Louise Schmidt**

That the meeting moves out of *in-camera* at 12:22 p.m.

**CARRIED**

**ADJOURNMENT**

Being no further business before the Board, the meeting was adjourned at 12:22 p.m.

Chairperson: 

Secretary Treasurer: 