



# AGENDA

## THE BOARD OF TRUSTEES OF PALLISER SCHOOL DIVISION REGULAR MEETING

BT20240611

DATE: June 11, 2024

9:00 a.m. - Palliser Meeting Room B

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### 1. CALL TO ORDER

### 2. ADOPTION OF CONSENT AGENDA

\*Items in the Information Section may be moved to Action upon request.

### 3. PRESENTATIONS

3.1. [Off Campus/Engagement Report](#)

### 4. MOVE TO IN-CAMERA (9:30 - 10:30 a.m.)

### 5. MOTIONS ARISING FROM IN-CAMERA

### 6. APPROVAL OF BOARD MEETING MINUTES

6.1. May 14, 2024, Regular Meeting Minutes

6.2. May 21, 2024, Regular Meeting Minutes

6.3. May 28, 2024, Special Meeting Minutes

### 7. PRESENTATIONS

7.1. [English as an Additional Language \(EAL\) Report](#)

### 8. INFORMATION ITEMS

8.1. **\*SUPERINTENDENT'S REPORT**

Attached as information is the Superintendent's monthly activities report.

8.2. **\*SECRETARY TREASURER'S REPORT**

Attached as information is the Secretary Treasurer's monthly activities report.

8.3. **\*ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**

Attached as information is the Associate Superintendent's monthly activities report.

8.4. **\*DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**

Attached as information is the Deputy Superintendent's monthly activities report.

8.5. **\*ASSOCIATE SUPERINTENDENT, BUSINESS SERVICES REPORT**

Attached as information is the Associate Superintendent's monthly activities report.



8.6. **\*TRUSTEE REPORTS**

Attached as information are the Trustees' monthly activities reports.

- 8.6.1. [Trustee Tony Montina](#)
- 8.6.2. [Trustee Mike Oliver](#)
- 8.6.3. [Trustee Lorelei Bexte](#)
- 8.6.4. [Trustee Debbie Laturnus](#)
- 8.6.5. [Trustee Sharon Rutledge](#)
- 8.6.6. [Trustee Louise Schmidt](#)

8.7. **[\\*ALBERTA SCHOOL BOARDS ASSOCIATION \(ASBA\) ZONE 6 UPDATE](#)**

8.8. **\*ADMINISTRATIVE PROCEDURE: 140 USE OF TECHNOLOGY**

[Administrative Procedure 140 and its forms](#) have been revised and are provided as information for the Board. The Administrative Procedure will be posted on the division website following this Board meeting.

8.9. **\*SCHOOL FIELD TRIP REPORT**

School	Destination	Scope	Dates	Step
Calgary Christian Secondary School	West Coast Trail	Leadership/Character growth	May 2024	Postponed
Calgary Christian Secondary School	Toronto, ON	Music	May 2024	Complete
Trinity Christian School	Kelowna, BC	Leadership/Character growth	June 2024	Complete
Master's College	Quebec	Humanities	June 19-25, 2024	Approved
Calgary Christian Secondary School	Europe	History	March 2025	Planning
Noble Central/ Picture Butte High School	Europe	History	April 2025	Planning

**9. ACTION/DISCUSSION ITEMS**

- 9.1. [2024-2025 School Year Budget Presentation](#)
- 9.2. [Appointment of Secretary-Treasurer](#)
- 9.3. [Approval of Policy 7: Committees of the Board](#)
- 9.4. [Approval of Locally Developed Courses](#)
- 9.5. [Imaginal+ \(Master's\) Additional School Code](#)
- 9.6. [Alberta School Boards Association Zone 6 Discussion Topics](#)
- 9.7. Introduction of MLA Grant Hunter and Discussion with the Board

**10. ADJOURNMENT**

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*The Regular Meeting will be followed by the Organizational Meeting commencing at approximately 12:45 p.m.*





## Memorandum

June 11, 2024

**To:** Board of Trustees

**From:** Tom Hamer, Deputy Superintendent

**RE: Off Campus/Engagement Report**

### Background

Jason Kupery, Director of Learning, will present the [Off Campus/Engagement Report](#).

### Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)





## Memorandum

June 11, 2024

**To:** Board of Trustees

**From:** Tom Hamer, Deputy Superintendent

**RE: English as an Additional Language (EAL) Report**

### Background

Dr. Adam Browning, Director of Learning, will present the [English as an Additional Language \(EAL\) Report](#).

### Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)





**Dave Driscoll, Superintendent**  
**Board Meeting Date: June 11, 2024**

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### HIGHLIGHTS

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- Senior Administrative Leadership Team Meetings
  - Administrators Council Meeting
  - Edwin Parr Banquet
  - Administrator Interviews
  - Teachers' Employer Bargaining Association (TEBA) Engagement Session
  - College of Alberta Superintendents Annual Learning Conference
  - OurSCHOOL Data Analysis Seminar with The Learning Bar
  - Society Executive Directors Meeting
  - Alberta School Boards Association Spring General Meeting
  - Palliser/ATA Staff Barbeque
  - Coalhurst Elementary School Headdress Ceremony
  - School Visits
  - High School Graduations
  - Palliser Wellness Symposium
  - ICEF South East Asia - Mission to Vietnam
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### AREAS OF EMPHASIS FOR NEXT MONTH

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- Senior Leadership Leadership Team Meetings
- High School Graduations

### [RETURN TO AGENDA](#)





**Dexter Durfey, Secretary Treasurer**  
**Board Meeting Date: June 11, 2024**

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#### HIGHLIGHTS

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- Senior Administrative Leadership Team Meetings
  - Southern Alberta Collegiate Institute (SACI) Update Meetings
  - 2024-2025 Budget Preparation
  - Coaldale High School and Recreation Centre Construction Meetings
  - Industry Knowledge Sharing with Battle River School Division
  - Staffing Discussions
  - Continued work with ARMIC Insurance
  - Coalhurst Solution Planning
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#### AREAS OF EMPHASIS FOR NEXT MONTH

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- Administrators Council Meeting
- Senior Administrative Leadership Team Meetings
- Continued work with ARMIC Insurance
- Coaldale Prairie Winds Secondary Joint Use Agreement

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**Audrey Kluin, Associate Superintendent, Human Resources**  
**Board Meeting Date: June 11, 2024**

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### HIGHLIGHTS

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- Administrators Council Meeting
  - Senior Administration Leadership Team Meetings
  - 2024-2025 Budget and Staffing Discussions and Planning
  - Weekly HR Team Meetings
  - Edwin Parr Banquet
  - Administrator Interviews
  - Administrative Procedure Review
  - College of Alberta Superintendents Annual Learning Conference
  - OurSCHOOL Data Analysis Seminar with The Learning Bar
  - Teachers' Employer Bargaining Association (TEBA) Engagement Session
  - College of Alberta Superintendents Annual Learning Conference
  - Society Executive Directors Meeting
  - Administrator Mentorship and Evaluations
  - High School Graduations
  - Human Resources Monthly Meeting
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### AREAS OF EMPHASIS FOR NEXT MONTH

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- Palliser/ATA Staff Barbeque
- Weekly HR Team Meetings
- Senior Administration Leadership Team Meetings
- Administrative Procedure Review
- Administrators Council Meeting
- Administrator Mentorship and Evaluations
- Administrator Interviews
- 2024-2025 Staffing

### [RETURN TO AGENDA](#)





**Tom Hamer, Deputy Superintendent**  
**Board Meeting Date: June 11, 2024**

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### HIGHLIGHTS

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- Senior Administration Leadership Team Meetings
- Administrators Council Meetings
- School Visits
- Learning Services Team Meetings
- Edwin Parr Banquet
- International Program Yearly Review
- 2024-2025 Budget Discussions
- Curriculum Collaboration Meeting
- Alberta Assessment Consortium Collaboration
- High School Graduations
- Wellness Symposium
- Society Executive Directors Meeting
- CAPS-I Board of Directors Meeting
- International Student Reciprocal Exchange Program Administration
- Technology Services Summer Staff Interviews
- Palliser/ATA Staff Barbeque

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### AREAS OF EMPHASIS FOR NEXT MONTH

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- Senior Administration Leadership Team Meetings
- Learning Services Team Meetings
- Administrator evaluations
- Alberta Association of Public Schools - International Executive Meeting
- Years of Services Award Presentation
- High School Graduations
- International Student Departures

### [RETURN TO AGENDA](#)







**Hailey Pinksen, Associate Superintendent, Business Services**  
**Board Meeting Date: June 11, 2024**

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### HIGHLIGHTS

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- Senior Administration Leadership Team Meetings
- Administrators Council Meetings
- School Visits
- Finance Team Meetings
- Edsembli review
- Orientation to the Division
- Association School Business Officials Annual General Meeting
- ARMIC's 2024 Subscribers Annual General Meeting

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### AREAS OF EMPHASIS FOR NEXT MONTH

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- Senior Administration Leadership Team Meetings
- Business Services Team Meetings
- Business Procedures Review & Prioritization
- Additional School Visits
- Edsembli review
- Continue with Orientation to the Division
- Planning for secretary/treasurer transition
- Palliser/ATA Staff Barbeque

**[RETURN TO AGENDA](#)**





**Trustee Tony Montina**  
**Trustee Activities for May 2024**

DATE	PURPOSE	LOCATION	COMMENTS
May 1, 2024	CES Parent Council	CES	Met with the CES Parent Council to provide an update from the March and April board meetings and receive an update on the school activities from the Principal
May 7, 2024	Agenda Meeting	Virtual	Set the Agenda for the May Regular Board Meeting
May 8, 2024	Council of Councils	Palliser Head Office	Last regular meeting of the Council of Councils for the 2023-2024 school year. This allows administration to present on topics relevant to the district and the parents. This meeting is attended by all chairs of the various school parent councils and allows them the opportunity to network, share idea, and work together.
May 14, 2024	Regular Board Meeting	Palliser Head Office	May Regular Board Meeting.
May 15, 2024	ASBA Zone 6 Meeting and Edwin Parr Banquet	Horizon School District offices, Taber AB	Meeting to receive updates on Zone 6 activities as well as updates on provincial activities of the ASBA from the President, Vice-President, and Executive Director of ASBA. This meeting was followed by a dinner banquet to celebrate the nominees for the Edwin Parr Award and announce the winner
May 21, 2024	Budget Meeting	Palliser Head Office	Regular Board meeting to review, discuss and approve the 2024-2025 budget and also to approve the new three year Education Plan for the division.
May 22, 2024	CHS Parent Council	CHS	Met with the CHS Parent Council to provide an update from the April and May board meetings and receive an update on the school activities from the Principal.
May 28, 2024	Special Meeting of the Board	Virtual	This was a special meeting of the board where the board approved the creation of a new school code for the Southern Alberta Collegiate Institute.
May 28, 2024	Barons and Carmangay Parent Council	Barons	Met with the Barons and Carmangay Parent Council to provide an update from the April and May Board meetings and receive an update on the school activities from the Principal.

**[RETURN TO AGENDA](#)**





**Trustee Mike Oliver**

**Trustee Activities for May 2024**

DATE	PURPOSE	LOCATION	COMMENTS
May 4, 2024	Master's College Drama Production	Master's College	I was Invited to attend the Master's College production of "Then There were None" by Agatha Christie. They did a great job
May 8, 2024	Huntsville School Council	Huntsville	I was able to present the Board Highlights from our last Board meeting and hear about the activities that have been taking place and what is coming up at Huntsville
May 9, 2024	Chamber of Commerce meeting	Picture Butte	I was able to report on what is taking place at our schools.
May 14, 2024	Regular Board meeting	Palliser Education Centre	We received reports on Wellness, Inclusive education, and FNMI. We approved our Education Plan. Discussed our policy committee report, Cellphone use in schools, and Zone 6 discussion topics.
May 14, 2024	PBHS Drama Production	PBHS	I was able to attend the PBHS drama production of "Goldilocks on Trial". The students did a great job with this play.
May 15, 2024	ASBA Zone 6 meeting	Horizon Division office	We received reports from the ASBA executive as well as our Zone 6 executive. We approved the monthly financial update. We were given an update on the Position Statement Writers Guide committee as well as Lethbridge School Division's proposal on FT kindergarten. We also discussed Zone Banking, Division Budget Engagement, and letter writing regarding funding for negotiated settlements.
May 15, 2024	Edwin Parr Banquet	Taber	I was able to attend the Edwin Parr banquet with our nominee Ms. Bailey Clarkin.
May 21, 2024	Board Budget meeting	Virtual	Reviewed the Budget for the 2024 -2025 school year.
May 25, 2024	PBHS Grad	PBHS	I was able to bring congratulations on behalf of the board to the Class of 2024 and was able to present the Valedictorian medal to two outstanding recipients.
May 27, 2024	DDS School Council	DDS	I was able to present the Board Highlights from our last meeting and hear about the activities that have been taking place and what is coming up at DDS.

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**Trustee Lorelei Bexte**  
**Trustee Activities for May 2024**

DATE	PURPOSE	LOCATION	COMMENTS
May 7, 2024	Agenda Meeting	Virtual	Set May In-Camera and regular agenda items
May 8, 2024	School Meeting	Vulcan	County Central High School Regular School Meeting
May 8, 2024	Council of Councils	Virtual	School Council of Councils Meeting. Presentations on Social Emotional Learning & Wellness; Southern Alberta Collegiate Institute; School Timetabling and Schedules
May 9, 2024	SAPDC	Virtual	Attended Southern Alberta Professional Development Consortium on behalf of ASBA Zone 6
May 13, 2024	ASBA PD	Virtual	Federal/Provincial Jurisdiction PD (Alberta Bill 18)
May 13, 2024	Clarovote Training	Virtual	Training on voting procedures/software for upcoming ASBA SGM
May 14, 2024	Board Meeting	Lethbridge	Regular Board Meeting; Wellness Accountability Report; Inclusive Education Report; FNMI Education Accountability Report; Approval of Draft Year One Education Plan; Policy Committee Report; Engagement on Cellphone use in schools; ASBA Zone 6 discussion topics
May 15, 2024	ASBA Zone 6 Meeting	Taber	Zone 6 monthly meeting. Reports from Provincial Executive and committee reports from zone. General Board Business
May 15, 2024	Edwin Parr Banquet	Taber	Zone 6 Banquet to celebrate first year teachers nominated from each of the 10 school districts in our zone.
May 21, 2024	Budget Meeting	Virtual	Budget discussions and approval
May 22, 2024	Interviews	Virtual	Principal Interviews for CCHS Vulcan
May 22, 2024	School Meeting	Virtual	Champion School Monthly Meeting
May 27, 2024	Graduation Ceremony	Calgary	CIS AJ Grade 12 Graduation Ceremony
May 28, 2024	TEBA Meeting	Virtual	Discussions on Central Table Bargaining and PECBA Discussions
May 28, 2024	Board Meeting	Virtual	Special Meeting of the Board to approve Collegiate school name and opening to obtain school number.

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**Trustee Debbie Laturus**  
**Trustee Activities for May 2024**

<b>DATE</b>	<b>PURPOSE</b>	<b>LOCATION</b>	<b>COMMENTS</b>
May 7, 2024	Agenda Meeting	Virtual Meeting	Set agenda for May board meeting
May 14, 2024	Regular Board Meeting	Palliser Central Office	Regular Board business
May 15, 2024	Edwin Parr Banquet	Taber, Heritage Inn	Edwin Parr celebration
May 21, 2024	Budget Meeting	Virtual Meeting	Budget discussions
May 28, 2024	Special Board Meeting	Virtual Meeting	Board discussions

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**Trustee Sharon Rutledge**  
**Trustee Activities for May 2024**

DATE	PURPOSE	LOCATION	COMMENTS
May 01, 2024	P/C Meeting Next meeting Wednesday June 05	Sunnyside School Trustee treats of Smile Cookies	9 in attendance. Board Report shared School to pilot Digital Report Card Discussion on importance of teacher comments for parents Greenhouse anticipated finished in June
May 08, 2024	Council of School Councils Meeting	Palliser Office	Joanne Wolochaty Wellness Navigator explained Wellness Kits for schools Jason Kupery presented Finding Careers program Jackie Kark led in the discussion on school timetabling and schedules
May 14, 2024	Board Meeting Next meeting June 11, 2024	Palliser Office	Reports on Wellness, Inclusive Education & First Nations Education Zone 6 Discussion Topics presented Discussion on Cellphone use in schools
May 15, 2024	ASBA Zone 6 General Meeting	Taber Horizon Board Office	ASBA executive presented reports Advocacy topics discussed
May 15, 2024	Edwin Parr Awards Banquet	Taber Heritage Inn	10 school divisions represented with a Edwin Parr nominee Makayla Schultz, Grasslands Public School Division, Edwin Parr Winner
May 16, 2024	P/C Meeting Next meeting Wed. June 19, 2024	JEES in Coaldale	Board report presented. Discussion on new Break Times affecting JEES New playground under construction
May 21, 2024	Budget Meeting	Virtual	Discuss and finalize 2024-2025 Budget
May 21, 2024	P/C Meeting  Next AGM Meeting planned for Sept.10	RIB in Coaldale  8 in attendance with pizza treat	Board report presented of April & May highlights. ASCA grant hard to spend, too many restrictions. Expected enrollment 260 students (students from St. Joe's prefer more athletic programs & no combining of classes) Cell phone usage restricted in school. Parent Feedback Survey for next year students attending RIB Plans in June for farewell to Gr. 6-8 students.
May 23, 2024	P/C Meeting	KAHS in Coaldale	Discussion: cellphones in school, break times, early school start, pictures from old KAHS building FINAL KAHS Band concert June 4, @ 7:00
May 28, 2024	Telephone Link	Special Meeting	Rename the Collegiate School to Southern Alberta Collegiate Institute as per Grant Agreement
May 29, 2024	Long service awards committee meeting	Palliser Office	Discussion: recognition of long service and possible gifts along with certificates for 5, 10, 15, 20, 25, 30, 35.

**RETURN TO AGENDA**





**Trustee Louise Schmidt**  
**Trustee Activities for May 2024**

DATE	PURPOSE	LOCATION	COMMENTS
May 8	Council of School Council	Lethbridge office	As always a very interesting meeting. It is always interesting to hear what schools are doing
May 13	Virtual PD	Virtual	Information on Government bill
May 14	Regular School Board Meeting	Lethbridge Office	Report on our Education plan ready to go once our budget is approved. Other reports included the Wellness, Inclusive Education and the Indigenous Education Reports. More information on the reports can be found in the May Board Highlights 16 schools took part in the Terry Fox Run and raised \$14,529.80 Budget Meeting in the afternoon
May 15	ASBA zone meeting	Taber Horizon Board office	discussed the upcoming conference
May 15	Edwin Parr Dinner	Taber	10 very deserving first year teachers were nominated for the Edwin Parr Medal. Palliser's nominee was Bailey Clarkin from Huntsville
May 21	VPE Parent Council	VPE	Discussed changes in the schools schedule to allow for longer breaks. Discussed the 54 family surveys that were turned in and took action on some of the suggestions. A committee to look at the whole school yard rather than playground or learning spaces individually was one such suggestion.
May 21	Virtual Budget Meeting	Virtual	Difficult decisions - necessary to fit spending to the resources
May 22	CCHS principal Interviews	Virtual	Strong candidates
May 24	Noble Central Spring Musical	Noble Central School	I want to thank the students, staff and parents who worked so hard on the production. I thoroughly enjoyed the performance.
May 16	Math Workshop	Arrowwood School	I enjoyed both supper and the math workshop. Thanks for inviting me.

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**ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA) ZONE 6 UPDATE  
MAY 15, 2024**

Submitted by: Trustee Mike Oliver

Zone banking - Zone 1 and 5 piloted this program. There is some new information that will be coming forth and so it has been requested that a decision be delayed till a future date. This information should be available for the June Zone meeting.

*President's Report - ASBA Board of Directors:*

CSBA in BC. Carbon tax, recruitment and retention of Staff, cell phone concerns, Federal Nutrition funding (how do we access these funds)

ASEBP speakers corner video has been released for trustees to view.

Recruitment and Retention concerns are being addressed by the Government. The Minister is aware of our concerns.

The Minister met with ASBA April 23. Discussed a number of issues.

The Social Studies K-6 curriculum has been released and Divisions are looking at piloting options.

Bill 20 - Discussion.

Meetings with Rural Coccus to gain insights

Educational property tax. Provincial rate is not changing.

Discussion on carbon tax and how this would be returned back to the boards.

Q/A - What is the discussion on Private and Charter schools? This topic is starting to be brought up more. How is this impacting existing boards and how the Government is viewing these and how they are allowing these. Does not appear that the government is going to do anything to restrict growth in this area. This falls under the definition of parental choice for education and they feel that these charter and independent schools are a good alternative.

*Vice-President's Report - ASBA Board of Directors:*

- Ministerial engagement on Sunday June 2 from 3-6
- PEDAC - No bylaw amendments submitted by deadline.
- IAI committee met. Four main areas of focus 1) learning, 2) Partnerships 3) Policy templates and guidelines, 4 Legislation related to AI. Looking at potential uses.
- Working on a writer's guide on position statements.
- Awards committee has been formed and will provide some information on those.
- Meeting with a number of Ministers over the next few weeks. Look for updates coming out soon after these meetings are completed.

Q/A - How do we prepare our students to be able to fill the positions that are coming on line in the tech sector? Why are we waiting to postsecondary? What can we be doing at the highschool level? How can AI be leveraged to enhance education? How can we ensure the ethical and equitable use of AI? How can education prepare students to work and live with AI?







*Chief Executive Officer's Report:*

- Bill 20, 18. Discussion with the government. Advocating on behalf of the ASBA
- Bill 13 - what is this bill about and how is it different from the current status?
- With respect to the Federal Nutritional program. We are still waiting for confirmation as to how much will be available for us in Alberta
- Honoring Spirit awards. Well attended and great recognition,
- Field services meeting,
- Have had several meetings with individuals concerning various aspects of those conditions affecting students.
- Meeting with the Health minister. Looking at boards sitting the meetings that will be used to reform AHS.
- Cell Phone use in schools has been discussed. This is going to be left up to the various boards most likely.
- Met with ASEBP. Informed them of the concerns with the continued increases with respect to cost. There will be something coming around to discuss with zones to gain some new insights.

Q/A - Cell Phone policy, this will be coming out fairly soon. Most likely the boards will be left to come up with their own policies having some guidelines. Cass is looking at how to try and get the ATA to change their approach to public education vs. private and charter schools. Instead of being negative, Look at positive things that are happening.

*Zone Director Report:*

- Party Politics discussion
- Cell Phone policy was very well responded to. Implementation by Sept. Responsible use of technology, different requirements at different levels, looking at other provinces' policies. This tech policy hasn't been updated for over 20 years.
- Parental rights engagement

*Zone 6 Chair Report:*

- Nothing new to report.

*Labour Relations:*

- One or two divisions left to settle with ATA
- TEBA had central bargain in place, but with Saskatchewan not accepting their offer, ATA has pulled back and is waiting to see what happens there before they move forward

*SAPDC:*

- See report submitted.





*Southern Alberta Comprehensive Health:*

- See the information provided in the agenda.
- Looking at putting together more presentations on Cell Phone use.
- Bring this back for roundtable discussion for September

*Audit Report:*

- This will be presented at the June meeting for approval.

*Financial:*

- This was approved

*Position statement writers guide (PSWG) committee:*

- This is an appointed committee.
- They are to put together resources to assist members in writing position statements and help improve flow of meetings at the FGM and SGM.
- Trying to make position statements more open ended instead of being closed with a very narrow focus.

*Lethbridge SD FGM Proposal on FT Kindergarten:*

- They have shifted their position statement to be more open ended. Because of this we will be given the opportunity to take this back to our Boards and then at the next Zone 6 meeting we will vote on it.
- Concerns that by doing this there will be more confusion concerning what we are asking for and this will then result in more time spent coming to a consensus. Making it more difficult to develop the proposal.

*Round Table:*

- Division Budget Engagement. Discussion occurred about how boards put together their budgets. We shared with the zone our process which appears to be the most involved process being used. Lots of engagement at a variety of levels. How do you get more engagement from parents? School councils are not necessarily the best method to get feedback because of the limited number of individuals involved.

*Advocacy:*

- We are to report back on where we are with respect to a position statement concerning Bandwidth for our June meeting.
- Asked to develop a letter regarding funding for negotiated settlements. We expressed our need to expand that to include the base grant for students so that it would cover more areas.

**RETURN TO AGENDA**





## Memorandum

June 11, 2024

To: Board of Trustees

From: Dexter Durfey, Secretary Treasurer

RE: 2024-2025 School Year Budget Presentation

### Background

The Board of Trustees approved the budget for the 2024-2025 school year on May 21, 2024. Dexter Durfey, Secretary Treasurer, and Hailey Pinksen, Associate Superintendent, Business Services, will provide a report highlighting the key areas of this budget.

### Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)





## Memorandum

May 14, 2024

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE: Appointment of Secretary-Treasurer**

### Background

With the retirement of Dexter Durfey, Secretary-Treasurer, Hailey Pinksen, Associate Superintendent, Business Services will assume the role of Secretary-Treasurer of the division.

### Recommendation

That Hailey Pinksen, Associate Superintendent, Business Services, be appointed as Secretary-Treasurer of The Palliser School Division as of June 29, 2024.

[RETURN TO AGENDA](#)





## **Memorandum**

June 11, 2024

**To:** Board of Trustees

**From:** Trustee Mike Oliver, Policy Committee Chair

**RE:** Policy 7: Committees of the Board

### **Background**

Policy 7: Committees of the Board was provided to stakeholders for information following the May 14, 2024, Regular Meeting of the Board. The policy will be presented to the Board for final approval. Following approval by the Board, the policy will be posted on the Division's website.

### **Recommendation**

That the Board approves Policy 7: Committees of the Board as presented.

[\*\*RETURN TO AGENDA\*\*](#)





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**Memorandum**

June 11, 2024

**To:** Board of Trustees

**From:** Tom Hamer, Deputy Superintendent

**E: Approval of Locally Developed Courses**

**Background**

Locally Developed Courses are created by school authorities to address a particular local student need. Alberta Education requires approval by Board Motion for the use of locally developed courses. Approval is requested for the following:

Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
Band 15	3 Credits (2021-2025)	LDC1439	2024-2025		2024-2025
Band 15	5 Credits (2021-2025)	LDC1439	2024-2025		2024-2025
Band 25	3 Credits (2021-2025)	LDC2439	2024-2025		2024-2025
Band 25	5 Credits (2021-2025)	LDC2439	2024-2025		2024-2025
Band 35	5 Credits (2021-2025)	LDC3439	2024-2025		2024-2025
Band 35	3 Credits (2021-2025)	LDC3439	2024-2025		2024-2025
Biology (Advanced) 35	3 Credits (2024-2028)	LDC3202	2024-2025		2027-2028
Chamber Ensemble 15	3 Credits (2021-2025)	LDC1417	2024-2025		2024-2025





Chamber Ensemble 15	5 Credits (2021-2025)	LDC1417	2024-2025		2024-2025
Chamber Ensemble 25	3 Credits (2021-2025)	LDC2417	2024-2025		2024-2025
Chamber Ensemble 25	5 Credits (2021-2025)	LDC2417	2024-2025		2024-2025
Chamber Ensemble 35	3 Credits (2021-2025)	LDC3417	2024-2025		2024-2025
Chamber Ensemble 35	5 Credits (2021-2025)	LDC3417	2024-2025		2024-2025
Choir 15	5 Credits (2021-2025)	LDC1414	2024-2025		2024-2025
Choir 25	5 Credits (2021-2025)	LDC2414	2024-2025		2024-2025
Choir 35	5 Credits (2021-2025)	LDC3414	2024-2025		2024-2025
Classical Mythology 15	3 Credits (2022-2026)	LDC1208	2024-2025		2025-2026
ESL Expository English Level 1 15	5 Credits (2024-2028)	LDC1271	2024-2025		2027-2028
ESL Expository English Level 2 15	5 Credits (2024-2028)	LDC1276	2024-2025		2027-2028
ESL Introduction to Mathematics 15	5 Credits (2024-2028)	LDC1350	2024-2025		2027-2028
Reading Foundations A 15	3 Credits (2024-2028)	LDC1296	2024-2025		2027-2028
Reading Foundations A 15	5 Credits (2024-2028)	LDC1296	2024-2025		2027-2028
Reading Foundations B 15	3 Credits (2024-2028)	LDC1311	2024-2025		2027-2028
Reading Foundations B 15	5 Credits (2024-2028)	LDC1311	2024-2025		2027-2028
Religious Studies Islamic Studies 15	5 Credits (2024-2028)	LDC1785	2024-2025		2027-2028





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Religious Studies Islamic Studies 25	5 Credits (2024-2028)	LDC2785	2024-2025		2027-2028
Religious Studies Islamic Studies 35	5 Credits (2024-2028)	LDC3785	2024-2025		2027-2028

**Recommendation**

That the Board authorizes the use of locally developed courses as presented.

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## **Memorandum**

May 14, 2024

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE: Imaginal+ (Master's) Additional School Code**

### **Background**

To further enhance student learning, Palliser School Division will be supporting the creation of Imaginal+ hybrid learning through Master's.

### **Recommendation**

That in conjunction with Master's, a hybrid academy will be developed and called Imaginal+.

That Imaginal+ be opened June 12, 2024.

[\*\*RETURN TO AGENDA\*\*](#)





## **Memorandum**

May 14, 2024

**To:** Board of Trustees

**From:** Lorelei Bexte, Chair

**RE: Alberta School Boards Association (ASBA) Zone 6 Discussion Topics**

### **Background**

Trustee Mike Oliver will bring forward topics for discussion from the Alberta School Boards Association Zone 6 meeting.

### **Recommendation**

That the Board receives this as information.

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