



AGENDA

BOARD OF TRUSTEES OF THE PALLISER SCHOOL DIVISION REGULAR MEETING

BT20230613

DATE: June 13, 2023

9:00 a.m - Palliser Meeting Room C

1. CALL TO ORDER

2. ADOPTION OF CONSENT AGENDA

*Items in the Information Section may be moved to Action upon request.

3. MOVE TO IN-CAMERA (9:00 - 10:30 A.M.)

4. MOTIONS ARISING FROM IN-CAMERA

5. APPROVAL OF BOARD MEETING MINUTES

5.1. May 9, 2023, Regular Meeting Minutes

5.2. May 30, 2023, Regular Meeting Minutes

6. PRESENTATIONS

6.1. [Off-Campus/Engagement Accountability Report](#)

6.2. [Wellness Accountability Report](#)

6.3. Delegation to the Board - County Central High School Sports Council

6.4. [Inclusive Education Accountability Report](#)

6.5. [First Nations Metis Inuit \(FNMI\) Education Accountability Report](#)

7. INFORMATION ITEMS

7.1. ***SUPERINTENDENT'S REPORT**

Attached as information is the Superintendent's monthly activities report.

7.2. ***SECRETARY TREASURER'S REPORT**

Attached as information is the Secretary Treasurer's monthly activities report.

7.3. ***ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**

Attached as information is the Associate Superintendent's monthly activities report.

7.4. ***DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**

Attached as information is the Deputy Superintendent's monthly activities report.

7.5. ***TRUSTEE REPORTS**

Attached as information are the Trustees' monthly activities reports.

7.5.1. [Tony Montana](#)

7.5.2. [Mike Oliver](#)



- 7.5.3. [Lorelei Bexte](#)
- 7.5.4. [Sharon Rutledge](#)

7.6. ***[ALBERTA SCHOOL BOARDS ASSOCIATION \(ASBA\) ZONE 6 UPDATE](#)**
Attached as information is the monthly ASBA Zone 6 update.

7.7. ***SCHOOL FIELD TRIP REPORT**
Below is the list of international or out-of-province trips that schools are participating in:

School	Destination	Scope	Dates	Step
Calgary Christian Secondary School	West Coast Trail, BC	Outdoor Education	May 2023	Complete
Master's College	Montreal, QC & Ottawa, ON	EF Tours- History, Government & Multiculturalism	June 2023	Complete
Trinity Christian School	Kelowna, BC	Eagle Bay Camp	June 2023	Complete

7.8. ***ADMINISTRATIVE PROCEDURE 150: DISPUTE RESOLUTION**
[Administrative Procedure 150](#) has been presented to division administration for input and is provided as information for the Board. The Administrative Procedure will be posted on the division website following this Board meeting.

8. ACTION/DISCUSSION ITEMS

- 8.1. [2023-2024 School Year Budget](#)
- 8.2. [Authorization of Locally Developed Courses](#)
- 8.3. [Per Diem Rates](#)
- 8.4. [Plant Operation and Maintenance Vehicle Evergreen Plan](#)

9. ADJOURNMENT





Memorandum

June 13, 2023

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Off-Campus/Engagement Accountability Report

Background

Jason Kupery, Director of Learning, will present the Off-Campus/Engagement Accountability Report.

Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)





Palliser School Division Off-Campus/Engagement Annual Report 2022-2023

Palliser School Division Off Campus program Vision and Mission:

Vision:

The Palliser Off Campus Team will create opportunities that enable students to explore and pursue their passions, and make informed, confident decisions about their pursuits after high school.

Mission:

Our mission is to provide opportunities and resources to help students prepare for life after high school. The Off Campus Team will encourage students to explore interests and aptitudes, learn about relevant career pathways and engage in learning opportunities that equip them with passion, skills and confidence to be successful in the future.

2022-2023 Highlights

- We added three new schools to the remote Culinary partnership with SAIT, Noble Central, Picture Butte High School and Carmangay
- The school farm at Picture Butte (referred to as FarmEd) has blossomed into a viable program. We are building a greenhouse and have added hydroponics and aquaponics systems into the school. We also continue to partner with Lethbridge College to develop a “buddy” system, so the students at Picture Butte are mentored by College Agricultural students - here is a promo video:
<https://drive.google.com/drive/u/0/search?q=farmed%20video>
- Collegiate funding has been confirmed and Palliser continues to take the lead on building and developing the program that will “officially” start in the fall of 2024. We have developed 5 new courses for Collegiate and they will all be offered to our students in the 2023-24 school year
- We have purchased 3 custom made hydroponics units from [Novus Earth](#) for indoor growing in our schools. The units have awesome curricular connections and focus on sustainability, food security and will be attached to a dual credit course in the future.
- We have developed a dual credit course in AV for students wanting to develop their own content - mainly for students from NSS to build their promotional videos for recruitment purposes. We have purchased some equipment to set up a digital lab at the school to accommodate athletes who are frequently absent.
- I have continued to Chair the TAVE (Trades, Apprenticeship and Vocational Education) Committee for CASS which has been amazing for connecting to other school divisions and service providers in the province.
- We were able to offer the Outdoor Education Leadership dual credit course with Prairie College again this year and 27 of our students from 3 different schools participated. It was an awesome growth experience for our students!
- Please refer to our website: www.palliseroffcampus.ca as we continue to add resources to it





Student Enrollment

Dual Credit:

Year	Student Enrollment
16-17	2
17-18	3
18-19	48
19-20	93
20-21	66
21-22	118
22-23	146

Work Experience, Green Certificate and Registered Apprenticeship Program (RAP):

Students registered	WE	GC	RAP
2017/18	144	3	6
2018/19	134	4	9
2019/20	155	11	10
2020/21	295	24	7
2021/22	349	31	15
2022-23	401	34	32

Student Testimonials

Some feedback from Palliser students about dual credit:

“I liked the program primarily due to the different experience it provided. I was able to gain great insight to post-secondary studies, and this experience, without a doubt, eased the transition between high school and post-secondary.”

When asked whether the student would recommend dual credit:

“Yes, because it was a fun experience that not only prepared me for what to expect in the future, but also allowed me to explore more about my learning style and what type of profs I might prefer in uni or college.”





Email from a parent:

“I just wanted to let you know what a huge difference that the Outdoor Leadership course has made in our son’s life. Covid had isolated him as we moved here just before and he hadn’t had time to make many social connections. He came home from the course with a different resolve to become more involved and his self confidence has grown so much. He now offers to speak at chapel for school and has really started to bloom.”





Memorandum

June 13, 2023

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Wellness Accountability Report

Background

Shane Cranston, Director of Learning, and Jason Kupery, Directors of Learning, will present the Wellness Accountability Report.

Recommendation

That the Board receives this as information.

[**RETURN TO AGENDA**](#)





Palliser School Division Annual Wellness Report 2022-2023

Areas of Focus from Our Desired States

- Students are engaged in their learning and approach each situation with a growth mindset to be ready for collaborating, problem solving, critical thinking, creativity and communicating.
- Students will be able to identify their emotions so they can react appropriately, helping them to self advocate and make good decisions.
- Teachers and leaders establish, promote and sustain inclusive learning environments where diversity is embraced and every student is welcomed, cared for, respected and safe.
- Teachers and leaders will use effective assessment strategies to gather authentic evidence of learning, and will use this evidence to inform practice.
- Infrastructure (including all central office departments) support learning and strives to meet the needs of Palliser students, families, staff and our communities.
- Learning environments work in collaboration with community and agency partners in order to develop both programming and physical infrastructure to support and enhance student learning.
- The Palliser Board will consider the various complex and unique contextual variables including equity when managing resources.
- The Palliser Board will develop fiscally responsible policies that support the shared vision of all community partners. Implementation of policy is coherent with provincial and division goals.
- The Palliser Board and Staff attend with agility and flexibility to the distinct learning needs, mental health, interests, aspirations and diverse cultural, social and economic circumstances of all students.

WELLNESS Outcome - Palliser students will become literate in mental health, gaining knowledge and understanding that will provide them confidence and support in their pursuit of living a healthy life.

Priorities

- Health Promotion and Prevention
- Smooth Transitions
- Engaging Health Leaders such as Health Champions
- Ensure Continuum of supports are in place
- Create strong partnerships
- Mental Health Team
- Strengthen threat assessment protocol
- Staff Wellness
- Data based decisions





Wellness Team

- Coordinator of Counseling
- Family School Liaison Counselors (11 FTE)
- Family Connections Worker (adding 1 in Fall)
- Health Champions
- Alberta Health Health Promotion Coordinators

Wellness Grant Supports (Tiered response)

- Wellness Navigator
- Woods Homes
- Impact Parenting
- Psychologist
- Student wellness companions (SWCSS)

Key Supports and Services:

- 2700 students supported by the Coordinator of Counseling along with the team of Family School Liaison Counselors (FSLCs)
- Assess student threat of violence
- Support Schools through responding to crisis.
- Support families with attendance issues
- Making Connections Worker liaisons between families, schools and community
- COPE access in Calgary and Bow River regions
- Schools have implemented SEL resources
- Health Champion Network
- School Wellness Plans
- Staff Wellness: Palliser has collected input from several employee stakeholder groups and will begin the process of creating a staff wellness framework for the 2023-24 school year
- A partnership with Life is Athletic has been solidified for the 2023-24 school year

Highlights of the Past Year:

- Successful Mental Health Grant application, supports in place immediately
- Additional Mental Health Supports
- Increased focus on staff wellness
- Thousands of dollars in successful grant applications
- New threat assessment framework in place: Administration/FSLC/MCW all trained





- HEADSTRONG summit and student led initiatives
- Increased collaboration between schools such as Wellness symposium.

Opportunities

- Utilization of Mental Health grant supports for the coming year
- Continued emphasis on mental health promotion and prevention
- Continued emphasis on collaboration with community partners
- COPE boundaries will now align with Palliser boundaries
- In-person HEADSTRONG summit for Palliser students

[RETURN TO AGENDA](#)





Memorandum

June 13, 2023

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Inclusive Education Accountability Report

Background

Shane Cranston, Director of Learning, will present the Inclusive Education Accountability Report.

Recommendation

That the Board receives this as information.

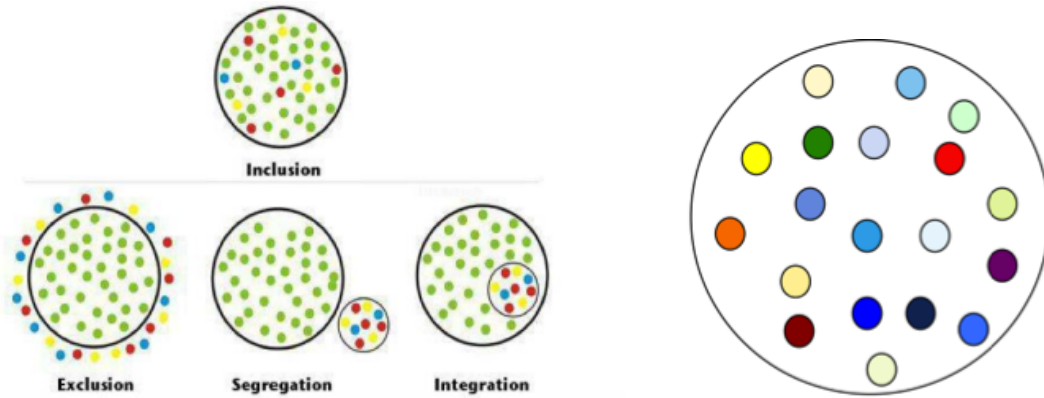
[RETURN TO AGENDA](#)



Palliser School Division Inclusive Education Annual Report 2022-2023

Where we started:

Inclusion: Building Communities of Diversity and a Culture of Belonging



Vision Statement

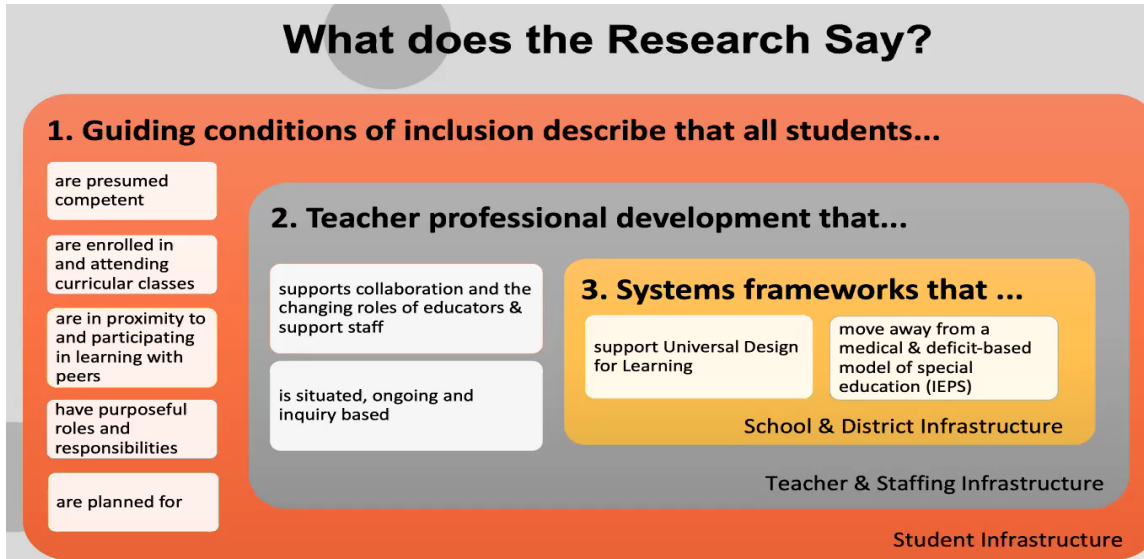
All children can learn and excel given opportunity, effective teaching and appropriate support. Inclusion of all students in school communities is based on the philosophy of equity, belonging and the worth and dignity of individuals.

Where We Have Been:

The Why



The How



Professional development for our School Leaders

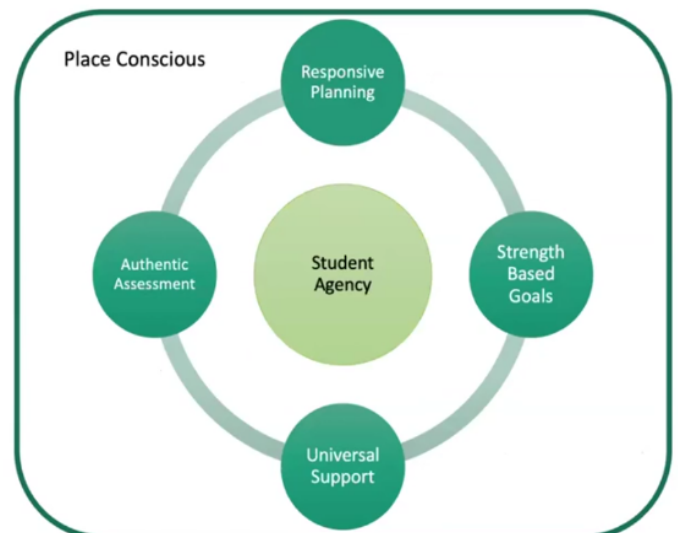
- Opening Day with Dr. Shelley Moore
- 2 Sessions with Dr. Shelley Moore for Admin
- 2 symposium days with Admin/LST's
- 3 Sessions with Dr. Shelley Moore for LST's

Results

- Schools report: "We have come to realize that inclusion is not just about providing a place for every student, but also ensuring that each student has a purpose"
- More teachers are "getting on the bus"
- Shift in paradigm when we presume student competence

Where Next

- Renewed Individual Program Plans
- Responsive/Purposeful Planning
- Differentiation Strategies





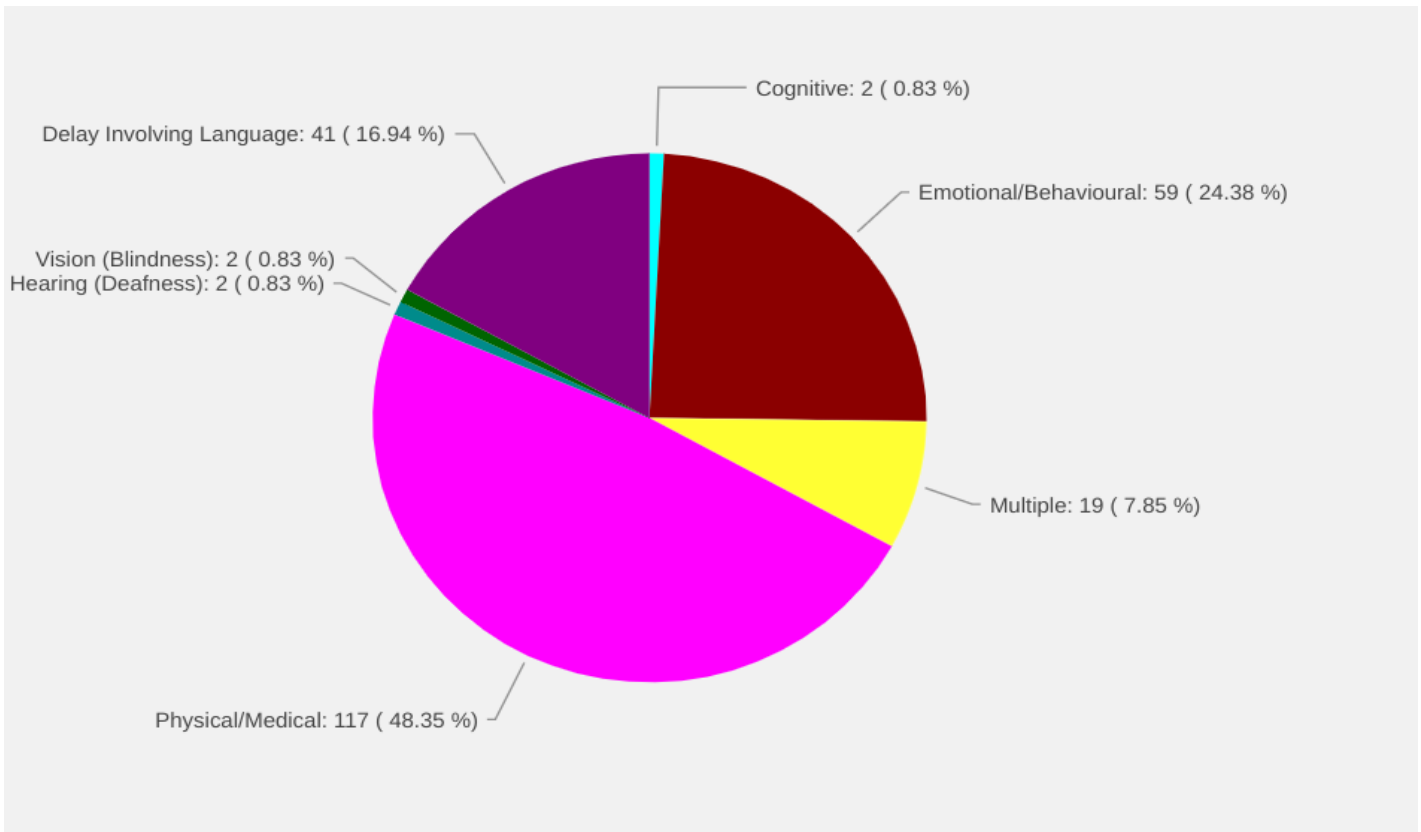
Inclusive Education Specialized Support Team:

- Learning Support Teachers
- Educational Assistants
- 2 speech pathologists
- SLP/OT/PT (SWCSS)
- Educational psychologists (contracted)
- Making Connections Workers/Family School Liaison Counselors
- Community Partners: AHS/MH/Police
- Central Office Team
- Inclusive education steering committee

Background Information

- Within our Division there are 1066 coded students (increase of 130 students from last year)
- Severe coded students: 242
- Mild moderate students: 788
- *Gifted and Talented: 36*

Severe Coding Breakdown





Celebrations

- Evidence of positive change in our culture of inclusion
- Engaging all staff in professional development through strategic planning
- Continue to increase supports
- Strong collaboration in the South West Region

Challenges:

- Sustainability of supports related to grant funding
- Continued increase in complexity and number of students needing support

[RETURN TO AGENDA](#)





Memorandum

June 13, 2023

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: **First Nations Metis Inuit (FNMI) Education Accountability Report**

Background

Dr. Adam Browning, Director of Learning, will present the English Language Learners Accountability Report.

Recommendation

That the Board receives this as information.





Palliser School Division First Nations, Metis, and Inuit (FNMI) Annual Report 2022-2023

2022-2023 Highlights

- We currently have 222 self-identified First Nations, Metis, and Inuit (FNMI) students declared in Palliser schools.
- During the 2022-2023 School year, \$266,038 was provided for specific support for self-identified students and capacity building towards Truth and Reconciliation. Our Indigenous Success Coordinator and 3,385 staff hours were supported through this effort.
- We have facilitated professional learning that emphasizes relationship building with local Indigenous groups, understanding the legacy of residential schools, supporting Indigenous students, land-based learning, and embedding Indigenous perspectives throughout the curriculum.

2023-2024 Key Actions

- We will continue to focus on building teacher capacity to embed Indigenous perspectives throughout the curriculum.
- We will focus on building additional partnerships to support professional learning and student learning opportunities.
- We will focus on capacity building for learning services teams to support a growing number of Indigenous students.

Truth and Reconciliation

Calls to Action 10: calls upon the federal government to create legislation that would include a commitment to sufficient funding to close identified educational achievement gaps within one generation.

While specific support funding has marginally increased and additional grant funding that we used for early years support was discontinued, we have still prioritized support to address additional supports needed for Indigenous students. This has included additional staff support and professional learning support for schools on early language intervention.

Calls to Action 62: calls upon the federal and provincial government to develop and require age-appropriate curriculum related to treaties, residential school history, and Indigenous peoples' contributions.

While specific curricula are being developed with curriculum change, we have focused on developing student learning with regards to land-based learning opportunities, connecting with Elders and Knowledge Keepers, development of resources that integrate indigenous knowledge, and building student capacity for intercultural understanding. All of our





curriculum planning had opportunities to identify practices and resources that support Indigenous perspectives and align with the new curriculum. We have maintained a repository of learning resources and plans in this regard.

Calls to Action 63: calls upon Ministers of Education to share information and best practices related to teaching about residential schools and Indigenous history, building student capacity for intercultural understanding and respect, and identifying teacher-training needs related to the above.

This year, we held numerous land-based learning opportunities with local Elders and Knowledge Keepers and celebrated these opportunities through our Indigenous Success Newsletter. We supported teacher capacity with several learning opportunities during our division-wide collaborative days to address challenges teachers have with embedding Indigenous perspectives and the residential school history and legacy. We also supported professional learning for leaders on how to support Indigenousization at the school level.

Land Acknowledgement

We have reviewed our land acknowledgement in consultation with several local Indigenous Elders, leaders, and partners, and the acknowledgement below was reconfirmed with a change of “territories” to “territory” and will continue to use this acknowledgement at divisional meetings and gatherings.

Palliser School Division would like to acknowledge the traditional territory and oral practices of Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. We also acknowledge the Tsuut’ina and Stoney Nakoda First Nations, the Metis Nation, and all people who make their homes in the region we serve.

RETURN TO AGENDA





Dave Driscoll, Superintendent
Board Meeting Date: June 13, 2023

HIGHLIGHTS

- Weekly Senior Administrative Leadership Team Meetings
 - Canadian Association of Public Schools-International (CAPS-I) Annual Conference
 - Administrator's Council Meetings
 - CASSIX Spring Meeting
 - School Visits
 - Coaldale Replacement School Naming Committee Meeting
 - Canadian Association of Public Schools-International (CAPS-I) Meeting
 - Board of Trustees/ATA Staff Year End Barbecues
 - Kate Andrews High School Fire Academy Graduation Ceremony
 - Alberta School Boards Association Spring General Meeting
-

AREAS OF EMPHASIS FOR NEXT MONTH

- Weekly Senior Administrative Leadership Team Meetings
- Association for Christian Schooling in Calgary South Society Annual Meeting
- Calgary Islamic School Steering Committee Meetings
- ATA Retirement Banquet
- High School Graduation Ceremonies

[RETURN TO AGENDA](#)





Dexter Durfey, Secretary-Treasurer
Board Meeting Date: June 13, 2023

HIGHLIGHTS

- Weekly Senior Administrative Leadership Team Meetings
- ARMIC Executive meeting
- Coaldale High School and Recreation Centre Construction meetings
- Calgary Islamic School Steering Committee Meetings
- Industry Knowledge Sharing with Battle River School Division
- Edsembli Planning Meeting
- Administrator's Council Meeting
- Continued work to create Joint Use Agreement with Town Of Coaldale
- Finance Team Meeting

AREAS OF EMPHASIS FOR NEXT MONTH

- Continue work with ARMIC Insurance
- Calgary Islamic School Steering Committee Meetings
- Continue to attend Coaldale High School and Recreation Centre Construction meetings
- Continued Industry Knowledge Sharing with Battle River School Division
- Work to create Joint Use Agreement for new high school with Town Of Coaldale
- ARMIC Annual General Meeting
- Senior Administration Leadership Team Meetings

[RETURN TO AGENDA](#)





Audrey Kluin, Associate Superintendent, Human Resources
Board Meeting Date: June 13, 2023

HIGHLIGHTS

- Weekly HR Team Meetings
- School visits and Teacher Observations
- Staffing Discussions
- Senior Administration Leadership Team Meetings
- Principal/Teacher Evaluations
- Administrative Procedure Review
- Calendar
- Bargaining
- Edsembli HRP Implementation Meetings
- Apply To Education Easy Connect On-Boarding Meetings
- Transition to Retirement Meetings
- Human Resource Professional Development sessions
- Aspiring Leaders Engagement session
- Wellness Planning Session
- Staffing interviews
- Admin Procedure Review
- Contract Review
- Support Staff Discussions
- Administrator Council Meetings
- Aspiring Leaders Meeting
- ASEBP Renewal Meeting
- Board of Trustees/ATA Staff Year End Barbecue
- Edwin Parr Banquet
- CASSIX Spring Meeting

AREAS OF EMPHASIS FOR NEXT MONTH

- Weekly HR Team Meetings
- Senior Administration Leadership Team Meetings
- Staffing Discussions
- Principal Evaluations
- Leadership Interviews
- Administrative Procedure Review
- High School Graduation Ceremonies
- ATA Retirement Banquet

[RETURN TO AGENDA](#)





Tom Hamer, Deputy Superintendent
Board Meeting Date: June 13, 2023

HIGHLIGHTS

- Work with agencies on International Reciprocal program in Spain
- International student departures
- CAPS-I Annual Conference
- Senior Administration Leadership Team Meetings
- Learning Services Team Meetings
- Calgary Islamic Schools Steering Committee Meetings
- Coaching for principals
- Implementation of the Learning Loss supports
- Tech Team Meetings
- Work with technology to plan evergreening of equipment during summer 2023
- Continued work with technology to address Cyber security requirements
- Continuation of Edsby implementation support
- School Education Plan Support
- Aspiring Leaders Session
- Support Staff Interviews
- CASSIX Spring Meeting
- Leadership Interviews
- Administrator's Council Meetings
- School Council Meetings
- International Students year end celebration BBQ
- Alberta School Boards Association Spring General Meeting
- Board of Trustees/ATA Staff Year End Barbecue
- High School Graduation Ceremonies

AREAS OF EMPHASIS FOR NEXT MONTH

- Senior Administration Leadership Team Meetings
- International student departures
- Implement plan for evergreening equipment in summer 2023
- Calgary Islamic Schools Steering Committee Meetings
- International student recruitment
- Learning Services Team Meetings
- High School Graduation Ceremonies
- Alberta Assessment Consortium meeting
- High School Graduation Ceremonies
- ATA Retirement Banquet

RETURN TO AGENDA





Trustee Tony Montina
Trustee Activities for May 2023

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
May 1, 2023	Agenda Meeting	Virtual	Set the Agenda	This was a meeting to set the agenda for the May board meeting.
May 9 2023	Regular Board Meeting	Palliser Central Office	May Board Meeting	Received the Literacy and Numeracy Accountability Report. Received a presentation on the Mental Health Pilot Project in the division. Received a 2022-2023 Budget Update. Discussed the k-6 science curriculum.
May 3 2023	CES Parent Council Meeting	Coalhurst Elementary School	Met with CES Parent Council and school administration for their monthly meeting	Provided April board meeting update. Received an update on the activities at CES over the past month.
May 17 2023	ASBA Zone 6 General Meeting	Virtual	Regular meeting of the ASBA South Zone	Received updates relevant to the South Zone of ASBA and the various committees that the zone sits on. The president of ASBA for the province was present and provided an update to zone 6 on the provincial activities of ABSA.
May 4 2023	Council of Councils	Palliser Central Office	Virtually attended the third council of councils meeting of the year	Two presentations were given to all parent council presidents on the topic of technology and safety.
May 10 2023	CHS Parent Council Meeting	Coalhurst High School	Met with CHS Parent Council and school administration for their monthly meeting	Provided April and May board meeting update. Received an update on the activities at CES over the past month.





May 23 2023	Barons Parent Council Meeting	Barons School	Met with Barons Parent Council and school administration for their monthly meeting	Provided May board meeting update. Received an update on the activities at Barons School that are coming up in June.
May 30 2023	Budget Meeting	Palliser Central Office	Discuss Budget 2023-2024	The Board was presented and approved the 2023-2024 budget.

[RETURN TO AGENDA](#)





Trustee Mike Oliver
Trustee Activities for May 2023

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
May 4, 2023	School Council Training	Palliser Division Office	Training for the School Council chairs	Simmon Sorenson gave an excellent presentation on Online safety for kids and digital Citizenship and then Joanne Wolochaty presented on wellness. There was also some roundtable discussion on how to use the \$500 grants each school council received.
May 9, 2023	Board Meeting	Palliser Division Office	Regular May meeting of the Board	We had presentations from Adam Browning on ELL and Students from Milo School on the Marine Biology Field trip they went on. We discussed the Education Plan as presented by Tom Hammer and also what we could do to increase our stakeholder engagement. We also held a discussion on Student transportation and Policy 8.
May 11, 2023	Picture Butte Chamber of Commerce meeting	Picture Butte	Regular May meeting of the Chamber of Commerce.	I was able to thank the Ag. Society for their donation to DDS as well as share with them what the two schools in Picture Butte were doing. Some good discussion took place around the Farm Ed. program at the High School





Palliser School Division
 Regular Meeting June 13, 2023
 Enclosure 7.5.2

May 11, 2023	PBHS School Council meeting	PBHS	Regular School Council meeting	Presented the Board meeting highlights and received an update on activities taking place. School Council requested I contact Jason Kupery Concerning the feasibility of starting a Class 1 driving program at the school.
May 11, 2023	Huntsville School Council meeting	Huntsville school	Regular School Council meeting	Presented the Board meeting highlights and received an update on the activities planned for the upcoming months as well as a recap of past activities.
May 14, 2023	DDS School Council meeting	DDS	Regular School Council meeting	Presented the Board highlights and received an update on the activities planned for the upcoming month as well as a recap of past activities. I was also asked to come and say a few words at the grand opening of their Outdoor classroom
May 17, 2023	ASBA Zone 6 meeting	Horizon Division office in Taber	Regular Zone 6 meeting for May.	Received reports from ASBA executive as well as the Zone 6 Executive.
May 17, 2023	Edwin Parr	Taber	Zone 6 Edwin Parr Awards night	I was able to attend this event with Lori Neufeld and some of her family as well as Board members and Central Office staff. Very nice evening and Lori is a remarkable addition to the Palliser School Division.
May 18, 2023	DDS outdoor classroom opening	DDS	The grand opening of the DDS outdoor classroom	I was able to bring greetings and say a few words on behalf of the Board for this event. Well attended.





Palliser School Division
 Regular Meeting June 13, 2023
 Enclosure 7.5.2

May 23, 2023	OBK meeting	Calgary	Sharing with staff and parents information about the new Master Agreement.	I was able to sit in the sessions with both Staff and Parents. Good dialog took place.
May 24, 2023	AJ meeting	Calgary	Sharing with Staff and Parents information about the new Master Agreement.	I was able to sit in the sessions with both Staff and Parents. Good questions were raised.
May 27, 2023	PBHS Grad	PBHS	Graduation Ceremonies for the Grad class of 2023	Attended the commencement ceremonies in the morning and extended greetings and congratulations to the class and then attended the banquet in the evening and had the opportunity to present the valedictorian award.
May 30, 2023	Board meeting	Palliser Board Office	Budget Meeting	Discussed 2023- 2024 budget

[RETURN TO AGENDA](#)





Trustee Lorelei Bexte
Trustee Activities for May 2023

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
May 1, 2023	Arrowwood Leadership Day	Arrowwood School	Leadership Day	Students showcased their school and classroom work along with a Band demonstration at the end of the day.
May 1, 2023	Agenda Meeting	Virtual	Set Agenda	Agenda set for the April Board Meeting
May 2, 2023	Champion School Meeting	Champion School	School Meeting	Delivered April Board Highlights
May 3, 2023	TEBA	Virtual	Monthly Teachers Employment and Bargaining Association Meeting	Local Teacher Bargaining update, 2023 Pulse Survey Reminder, Support Staff Bargaining update.
May 4, 2023	SAPDC	Virtual	SAPDC Meeting	
May 4, 2023	School Council of Councils	Virtual	School Council of Councils Meeting	Digital Citizenship/Social Media Presentations. Discussion on School Assurance Framework Development. Round Table Discussions on School Council Engagement Funds & Projects School Councils have been involved in.
May 9, 2023	Board Meeting	Lethbridge office	Monthly Board Meeting	Provincial Wellness with Dr. Greg Wells. Divisions can just register. Camp Re-write Literacy program. Asynchronous opportunities. Provincial work and Curriculum Assessment for Colony Schools
May 17, 2023	ASBA Zone 6 General Meeting	Virtual	ASBA Zone 6 Regular Meeting	Updates from Provincial ASBA, as well as Zone 6 zone updates and committee reports. Full Time Kindergarten Discussion.





Palliser School Division
 Regular Meeting June 13, 2023
 Enclosure 7.5.3

May 18, 2023	VPE Principal Interviews	Lethbridge Office	Principal Interviews held for VPE Position	Good day of Interviews
May 23, 2023	OBK Meeting	OBK School	Staff and Parent Meeting	Information Session with Staff and Parents
May 24, 2023	AJ Meeting	AJ School	Staff and Parent Meeting	Information Session with Staff and Parents
May 30, 2023	Budget Meeting	Lethbridge Office	Budget Meeting	The Board accepted the 2023/24 Palliser School Division budget as presented by Administration.
May 31, 2023	CCHS Principal Interviews	Lethbridge Office	Principal Interviews held for VPE Position	Good day of Interviews

[RETURN TO AGENDA](#)





Trustee Sharon Rutledge
Trustee Activities for April and May 2023

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
April 04, 2023	Meeting	Palliser Office	ATA Bargaining Session	Both parties exchanged proposals
April 04, 2023	P/C Meeting	KAHS in Coaldale	12 in attendance (Mr. Hamer present) Trustee report on Feb & March Board Highlights. Next meeting May 23, 2023	Appreciative comments made to Mr. Grimes for his service at KAHS Concerns of naming of new school, colours, pictures, school logo. Possibility of tour of new school.
April 18, 2023	Board Meeting	Board Office	Regular & In-camera meeting	Much discussion on pertinent issues.
April 19, 2023	Meeting	Palliser Office	ATA Bargaining Session	Discussions on proposals
April 20, 2023	Virtual Meeting	Palliser Office	Discussion of follow-up procedures for upcoming ATA Bargaining session	
April 20, 2023	P/C Meeting	Sunnyside School Next meeting Wed. May 3, 2023	9 in attendance Trustee report on March & April Board Highlights.	Approval for dome greenhouse Approval of another teacher in fall New caretaker Courtney Stolte Will have reps at next Council of P/C
April 25, 2023	Meeting	Palliser Office	ATA Bargaining Session	Further discussions on proposals
May 03, 2023	P/C Meeting	Sunnyside School	In attendance: 6 in person, 2 on-line Trustee reminded group of "Name the new school" Trustee brought Smile Cookies	Field trips: City Hall, Pavan Park, Ukrainian dance at Yates, fire hall tour. Excitement of building new dome Greenhouse.





May 04, 2023	Meeting of School Councils	Palliser Office	Attendance: 13 in person & 6 On-line Nine schools represented	Simon Sorensen (technology expert) spoke about internet safety and digital citizenship.
May 09, 2023	Meeting	Palliser Office	Regular & In-camera Board Meetings	ELL Accountability Report presented Milo School Presentation (Trip to Van) Assurance Framework 2021-2025 discussed.
May 16, 2023	P/C Meeting	RIBMS in Coaldale	Trustee report on April & May Board Highlights 14 in attendance.	Projected enrollment down. June Field trips presented.
May 23, 2023	P/C Meeting	JEES in Coaldale	Trustee report on May Board Highlights. Attendance: 12 in person, 1 on-line	Discussion on ASCA ideas for grant \$ Next meeting: June 13, 2023
May 30, 2023	Meetings	Palliser Office	Budget Meeting followed by Name the New School Committee	Important discussions

[RETURN TO AGENDA](#)





**ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA)
MAY 17, 2023 ZONE 6 MEETING UPDATE**

ASBA Executive update:

President Dennis - Her updates can be seen on the ASBA Zone 6 agenda for the May 17, meeting. There were no additions to her report.

Vice President Basuik - Her updates can be seen on the ASBA Zone 6 agenda. She also added the following:

- a) 3 emergent positions for SGM have been passed. They will be on the agenda.
- b) Sunday, June 4, 2023, from 3:30 - 5:30 the ASBA will be holding a moderated discussion looking at Insurance Risk and Liability, as well as Transportation.

CEO Abboud - Look at the agenda for her updates. There was some discussion concerning ASEBP premium increases and she encouraged anyone with concerns to contact ASEBP directly. The fact that ATA and ASBA sit on the board for this organization and have equal representation, it seems there is inequity when it comes to making decisions.

ASBA Zone 6 update:

Zone Director A. Purcell - No additional items were added to her report

Chair J. Crowson - Discussed Edwin Parr and gave an update on that.

Labour Report G. Long - No additional items were added to his report.

Monthly financial report - Discussed and approved

Resolution for Discussion C. Light - The proposed regular position statement for funding full time Kindergarten was reviewed and was given support to move forward.

Board Sharing/Round table discussion - Divisions shared what they have been doing for advocacy during this election period.

[RETURN TO AGENDA](#)





Memorandum

June 13, 2023

To: Board of Trustees

From: Dexter Durfey, Secretary Treasurer

RE: Budget for 2023-2024 School Year

Background

Cindy Rogers, Director of Finance, and Dexter Durfey, Secretary Treasurer, will present the budget for the 2023-2024 School Year.

Recommendation

That the Board receives this as information.





Annual Budget Report

For The Palliser School Division

Report time frame: May, 2023

2023-2024 Preliminary Budget

Category	Revenues	Expenses
Instruction	\$87,969,912	\$89,042,307
Transportation	\$4,693,245	\$4,430,758
O&M	\$11,232,403	\$12,419,506
Administration	\$3,678,509	\$3,281,498
External	\$1,935,595	\$1,935,595
TOTAL	\$109,509,664	\$111,109,664

	Revenues	Expenses
Instruction	\$87,969,912	\$89,042,307
Governance & System Admin	\$3,678,509	\$3,281,498
Operations & Maintenance	\$11,232,403	\$12,419,506
Transportation	\$4,693,245	\$4,430,758
External Services	\$1,935,595	\$1,935,595
TOTAL	\$109,509,664	\$111,109,664

Palliser School Division 2023-2024 Budget deficit of (\$1,600,000)



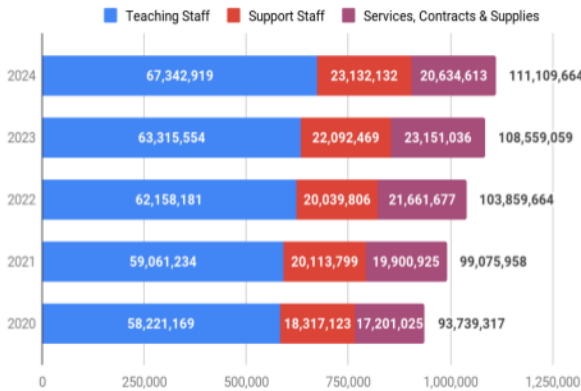


Annual Budget Report

For The Palliser School Division

Report time frame: May, 2023

Budget Expenses



	Teaching Staff	Support Staff	Funded Enrollments
2023/2024	515.3	312.6	9,356
2022/2023	510.2	310.2	9,172
2021/2022	505.1	287.7	8,905

The 2023/2024 school year projected deficit in the K-12 block can be attributed to the decision to maintain class sizes as close as possible and to continue to increase supports for students in areas of mental health and counselling services.

The following inflationary pressures continue to outpace the Provincial funding model:

- ARO, utility, supply and service increases in O&M
- Approximately \$760K in grid movement
- ASEBP increase ranging from 7-19% or approx. \$780K

Departmental surpluses have historically been used to mitigate cost pressures to the Instruction block but as the graphic demonstrates these surpluses have nearly vanished with mounting inflationary pressures. The remaining surpluses are now needed to offset O&M

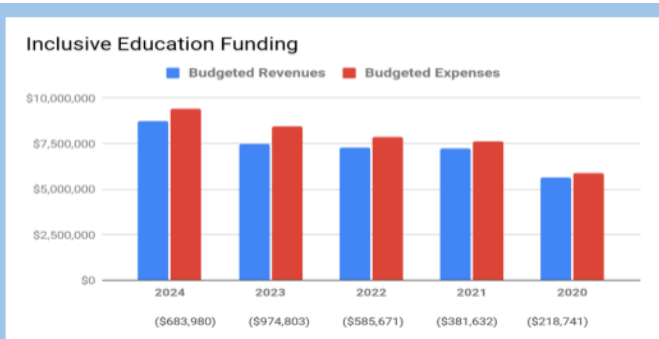
Department Surplus (Deficit)

Contributions to Instructional Supports

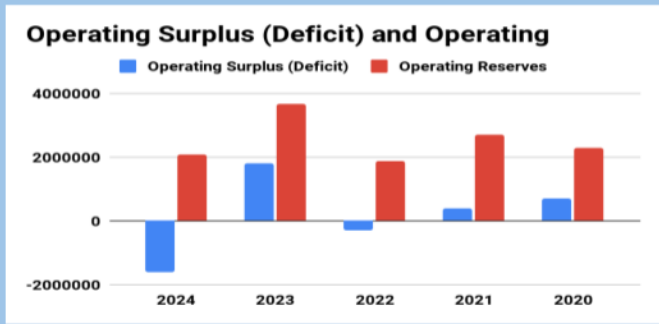


Despite nearly 40% reduction in property insurance premiums we continue to pay a higher level of insurance than our historical experience. O&M continues to see underutilization of owned facilities. If all properties met provincial capacity rates approx. \$500K would be recovered. Capital plan will address this issue over the long term.





The Board has continued to focus on the Division goal of mental wellness and has directed Administration to focus on inclusivity and mental health supports. With continued significant requirements for mental health supports, the inclusive education budget will continue to be in a deficit situation.



With the continual effects of the Pandemic, the administrative team utilized operating reserves and grants to provide additional in classroom staffing, FSLC councillors and connections workers for mental health. These mental health supports have been identified as a key requirement moving forward to continue to support our students. An investment of approximately \$684K above funding levels is being allocated for this endeavour.

Student Learning Opportunities

Off Campus

- 146 students in dual credit courses with 8 post secondary partners. 700+ credits earned
- Transitions course to assist students in the move beyond high school into post-secondary life
- PD for Learning Commons Facilitators to build capacity as CAC's for students
- Additional FTE for Mental Health supports

First Nations Metis and Inuit Perspectives

- Continued support of schools through our Indigenous Success Coordinator
- Increased opportunities for Elders and Knowledge Keepers to work with students and staff
- Support for students engaging in Indigenous learning activities ie. land based learning trips

Technology

- Maintaining evergreening objectives with 800 new student devices
- Maintaining minimum 2:1 Student chromebook ratio
- 70 classroom display upgrades

Annual Budget Report

For The Palliser School Division



Report time frame: May, 2023

[RETURN TO AGENDA](#)





Memorandum

June 13, 2023

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Authorization of Locally Developed Courses

Background

Locally Developed Courses are created by school authorities to address a particular local student need. Alberta Education requires approval by Board Motion for the use of locally developed courses.

Recommendation

That the Board authorizes the use of locally developed courses as presented.

Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
Advanced Acting/Touring Theatre 15	3 Credits (2023-2027)	LDC1975	2023-2024		2026-2027
Advanced Acting/Touring Theatre 15	5 Credits (2023-2027)	LDC1975	2023-2024		2026-2027
Advanced Acting/Touring Theatre 25	3 Credits (2023-2027)	LDC2975	2023-2024		2026-2027
Advanced Acting/Touring Theatre 25	5 Credits (2023-2027)	LDC2975	2023-2024		2026-2027
Advanced Acting/Touring Theatre 35	3 Credits (2023-2027)	LDC3975	2023-2024		2026-2027
Advanced Acting/Touring Theatre 35	5 Credits (2023-2027)	LDC3975	2023-2024		2026-2027
Chinese (Cantonese) Language and Culture 3Y 15	5 Credits (2023-2027)	LDC1249	2023-2024		2026-2027





Palliser School Division
Regular Meeting June 13, 2023
Enclosure 8.3

Chinese (Cantonese) Language and Culture 3Y 25	5 Credits (2023-2027)	LDC2249	2023-2024		2026-2027
Chinese (Cantonese) Language and Culture 3Y 35	5 Credits (2023-2027)	LDC3249	2023-2024		2026-2027
Chinese (Cantonese) Language and Culture 6Y 15	5 Credits (2023-2027)	LDC1464	2023-2024		2026-2027
Creative Writing and Publishing 15	3 Credits (2023-2027)	LDC1269	2023-2024		2026-2027
Creative Writing and Publishing 15	5 Credits (2023-2027)	LDC1269	2023-2024		2026-2027
Creative Writing and Publishing 25	3 Credits (2023-2027)	LDC2269	2023-2024		2026-2027
Creative Writing and Publishing 25	5 Credits (2023-2027)	LDC2269	2023-2024		2026-2027
Creative Writing and Publishing 35	3 Credits (2023-2027)	LDC3269	2023-2024		2026-2027
Creative Writing and Publishing 35	5 Credits (2023-2027)	LDC3269	2023-2024		2026-2027
ESL Introduction to Canadian Studies 15	5 Credits (2023-2027)	LDC1212	2023-2024		2026-2027
ESL Introduction to Canadian Studies 25	5 Credits (2023-2027)	LDC2212	2023-2024		2026-2027
ESL Introduction to Science 15	5 Credits (2023-2027)	LDC1213	2023-2024		2026-2027
ESL Introduction to Science 25	5 Credits (2023-2027)	LDC2213	2023-2024		2026-2027
Fire Rescue Services 15	3 Credits (2023-2027)	LDC1004	2023-2024		2026-2027
Journalism 15	5 Credits (2023-2027)	LDC1696	2023-2024		2026-2027
Journalism 25	5 Credits (2023-2027)	LDC2696	2023-2024		2026-2027
Journalism 35	5 Credits (2023-2027)	LDC3696	2023-2024		2026-2027
Myth Busting Methods 25	3 Credits (2023-2027)	LDC2295	2023-2024		2026-2027





Palliser School Division
 Regular Meeting June 13, 2023
 Enclosure 8.3

Portfolio Art 35	3 Credits (2023-2027)	LDC3158	2023-2024		2026-2027
Portfolio Art 35	5 Credits (2023-2027)	LDC3158	2023-2024		2026-2027
Religious Studies - Christian Studies 15	3 Credits (2023-2027)	LDC1775	2023-2024		2026-2027
Religious Studies - Christian Studies 25	3 Credits (2023-2027)	LDC2775	2023-2024		2026-2027
Religious Studies - Christian Studies 35	3 Credits (2023-2027)	LDC3775	2023-2024		2026-2027
Student-Centered Learning 15	3 Credits (2023-2027)	LDC1234	2023-2024		2026-2027
Yoga 15	3 Credits (2023-2027)	LDC1449	2023-2024		2026-2027
Yoga 15	5 Credits (2023-2027)	LDC1449	2023-2024		2026-2027
Yoga 25	3 Credits (2023-2027)	LDC2449	2023-2024		2026-2027
Yoga 25	5 Credits (2023-2027)	LDC2449	2023-2024		2026-2027
Yoga 35	3 Credits (2023-2027)	LDC3449	2023-2024		2026-2027
Yoga 35	5 Credits (2023-2027)	LDC3449	2023-2024		2026-2027
Yoga Fitness 15	3 Credits (2023-2027)	LDC1909	2023-2024		2026-2027
Yoga Fitness 15	5 Credits (2023-2027)	LDC1909	2023-2024		2026-2027
Yoga Fitness 25	3 Credits (2023-2027)	LDC2909	2023-2024		2026-2027
Yoga Fitness 25	5 Credits (2023-2027)	LDC2909	2023-2024		2026-2027
Yoga Fitness 35	3 Credits (2023-2027)	LDC3909	2023-2024		2026-2027
Yoga Fitness 35	5 Credits (2023-2027)	LDC3909	2023-2024		2026-2027





[RETURN TO AGENDA](#)

Memorandum

June 13, 2023

To: Board of Trustees

From: Dexter Durfey, Secretary Treasurer

RE: Per Diem Rates

Background

A per diem is a daily allowance allowed to employees so they can cover certain expenses while traveling for division business. These expenses include lodging, meals, and incidentals. The Board will have discussion on the current per diem rates in the division.

Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)





Memorandum

June 13, 2023

To: Board of Trustees

From: Dexter Durfey, Secretary Treasurer

RE: Plant Operation and Maintenance Vehicle Evergreen Plan

Background

As per the direction of the Board, Dexter Durfey, Secretary Treasurer will provide information on the division's Plant Operation and Maintenance Vehicle Evergreen Plan.

Recommendation

That the Board receives this as information.

[**RETURN TO AGENDA**](#)

