



AGENDA

**BOARD OF TRUSTEES OF THE PALLISER SCHOOL DIVISION
REGULAR MEETING
BT20230509
DATE: May 9, 2023
9:00 a.m - Palliser Meeting Room C**

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- 1. CALL TO ORDER**
 - 2. ADOPTION OF CONSENT AGENDA**
*Items in the Information Section may be moved to Action upon request.
 - 3. MOVE TO IN-CAMERA (9:00 - 10:30 A.M.)**
 - 4. MOTIONS ARISING FROM IN-CAMERA**
 - 5. APPROVAL OF BOARD MEETING MINUTES**
 - 5.1. April 18, 2023, Regular Meeting Minutes
 - 6. PRESENTATIONS**
 - 6.1. [English Language Learners Accountability Report](#)
 - 6.2. [Milo School Presentation](#)
 - 7. INFORMATION ITEMS**
 - 7.1. ***[SUPERINTENDENT'S REPORT](#)**
Attached as information is the Superintendent's monthly activities report.
 - 7.2. ***[SECRETARY-TREASURER'S REPORT](#)**
Attached as information is the Secretary Treasurer's monthly activities report.
 - 7.3. ***[ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT](#)**
Attached as information is the Associate Superintendent's monthly activities report.
 - 7.4. ***[DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT](#)**
Attached as information is the Deputy Superintendent's monthly activities report.
 - 7.5. ***TRUSTEE REPORTS**
Attached as information are the Trustees' monthly activities reports.
 - 7.5.1. [Tony Montana](#)
 - 7.5.2. [Mike Oliver](#)
 - 7.5.3. [Lorelei Bexte](#)
 - 7.6. ***[ALBERTA SCHOOL BOARDS ASSOCIATION \(ASBA\) ZONE 6 UPDATE](#)**
Attached as information is the monthly ASBA Zone 6 update.
 - 7.7. ***SCHOOL FIELD TRIP REPORT**
Below is the list of international or out-of-province trips that schools are participating in:



School	Destination	Scope	Dates	Step
Brant Christian School	Vancouver, BC	Youth With A Mission-Service Trip	April 2023	Complete
Calgary Christian Secondary School	West Coast Trail, BC	Outdoor Education	May 2023	Approved
Heritage Christian Academy	Vancouver/Whistler, BC	Cantando Music Festival-Band	April 2023	Complete
Master's College	Montreal, QC & Ottawa, ON	EF Tours- History, Government & Multiculturalism	June 2023	Planning
Trinity Christian School	Victoria, BC	SALTS - Sailing	April 2023	Complete
Trinity Christian School	Kelowna, BC	Eagle Bay Camp	June 2023	Planning

8. ACTION/DISCUSSION ITEMS

- 8.1. [Assurance Framework 2021-2025, Year Three - Education Plan](#)
- 8.2. [Stakeholder Engagement](#)

9. ADJOURNMENT





Memorandum

May 9, 2023

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: English Language Learners Accountability Report

Background

Dr. Adam Browning, Director of Learning, will present the English Language Learners Accountability Report.

Recommendation

That the Board receives this as information.

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**Palliser School Division
ELL Annual Report 2022-2023**

2022-2023 Highlights

- We currently have 3,590 identified English Language Learners (ELLs) enrolled in Palliser schools. This is an increase of 220 students from 2021-2022.
- During the 2022-2023 School year, \$2,192,280 was funded for ELL students with eligible years of funding. A total of 10.90 FTE teaching staff and 14,155 support staff hours were allocated to Palliser schools specifically for ELL support.
- We have started to implement a language and literacy approach, Sheltered Instruction, that integrates language and content instruction.
- We have added additional support for students with a 0.5 FTE ELL coordinator.

2023-2024 Key Actions

- We will continue to focus on key areas of literacy and language: oral language and vocabulary, content area literacy, and balanced literacy.
- We will support collaborative professional development opportunities amongst schools with professional development based shared goals and instructional programs. This will include preparation for teachers to focus on expected changes to the Alberta ESL Benchmarks.
- We will develop additional literacy and language assessments for students in divisions 1 and 2 and a division-wide writing assessment in conjunction with our ELL and Literacy teams.

Leadership

We have continued to plan directly with administrators and learning support teachers of schools with large ELL populations. Throughout the year, we planned professional learning opportunities directly with administrators and learning support teachers on our North and South ELL teams to support schools and teachers working together on collaborative goals and inter-school visits.

This year, we have focused on collaborative professional learning opportunities and our approach to new ELL reporting requirements from Alberta Education. In November, we trained 15 administrators and learning support teachers with Sheltered Instruction to support our overall implementation of this approach.

Professional Learning

We have increased the capacity of our staff through the literacy team and within our schools with large ELL populations to support professional development across the division. We continue to coordinate





professional learning opportunities in conjunction with other school divisions and the two provincial consortia (SAPDC and CRC) specific to English language learning.

The focus of professional learning opportunities related to English language learning is on supporting assessment and intervention (including the revised Alberta English as an Additional Language Benchmarks), Sheltered Instruction, and oral language development.

Challenges

As Alberta Education has implemented more rigorous reporting requirements specifically for ELLs, we have changed our processes to align with these requirements and have supported teachers with the changes. Although we have received positive feedback from our staff on the revised Alberta English as an Additional Language Benchmarks, we will need to create a digital reporting platform to accommodate the changes, and the finalized version has yet to be completed by Alberta Education. We understand that implementation of the revised benchmarks will continue to be optional for at least the next school year.

In our analysis of Provincial Achievement Tests (PATs) and Diploma Exam (DIPs) results over multiple years, we continue to see some variance in the achievement of ELL and non-ELL students. Although we are seeing improvement in early reading achievement and some improvement in the variance of PATs and DIPs results, this is a protracted challenge to support academic language development for ELLs.

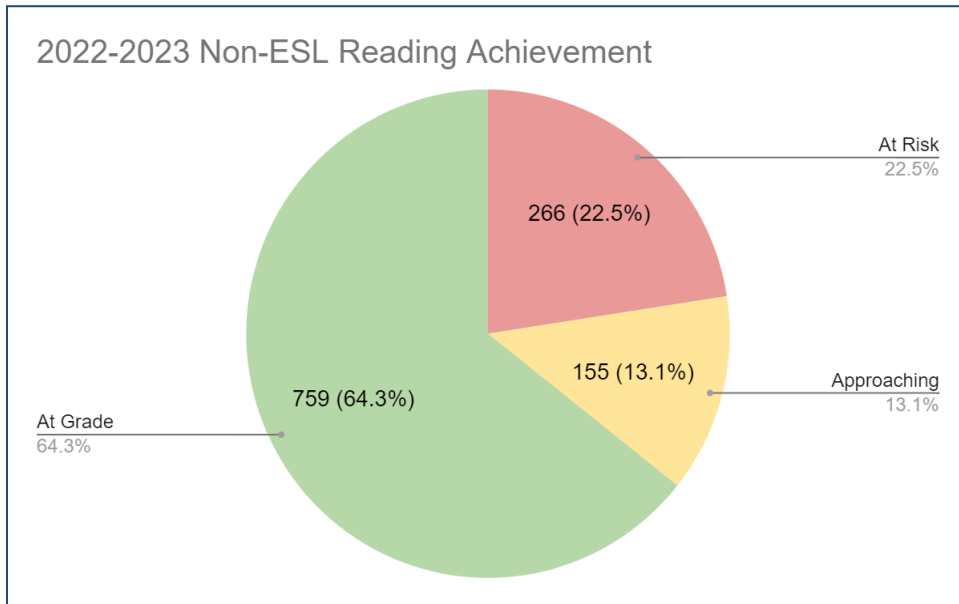




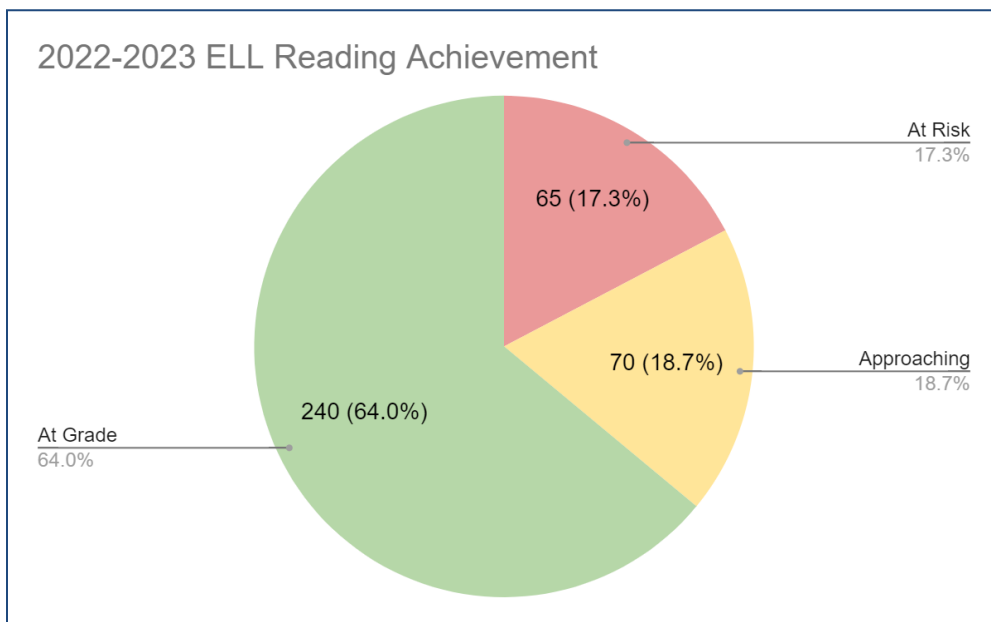
ELL Assessment Trends

We have continued to see growth in the overall percentage of ELL students who demonstrate performance at-grade in reading achievement.

Fountas and Pinnell (F&P): Grades 1 - 12 Reading Achievement - 1555 Students



Source: Percentages of Grade 1-12 Students in Achievement Ranges with Reading Achievement.



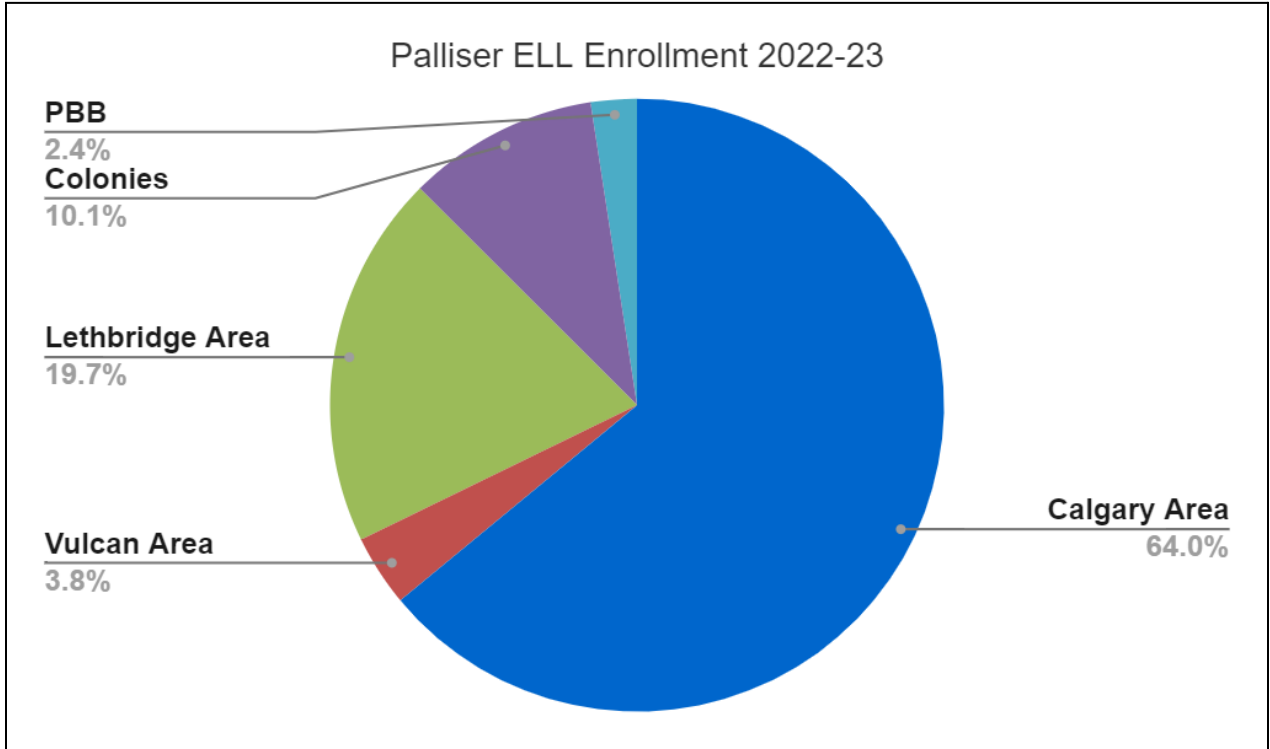
Source: Percentages of Grade 1-12 Students in Achievement Ranges with Reading Achievement.





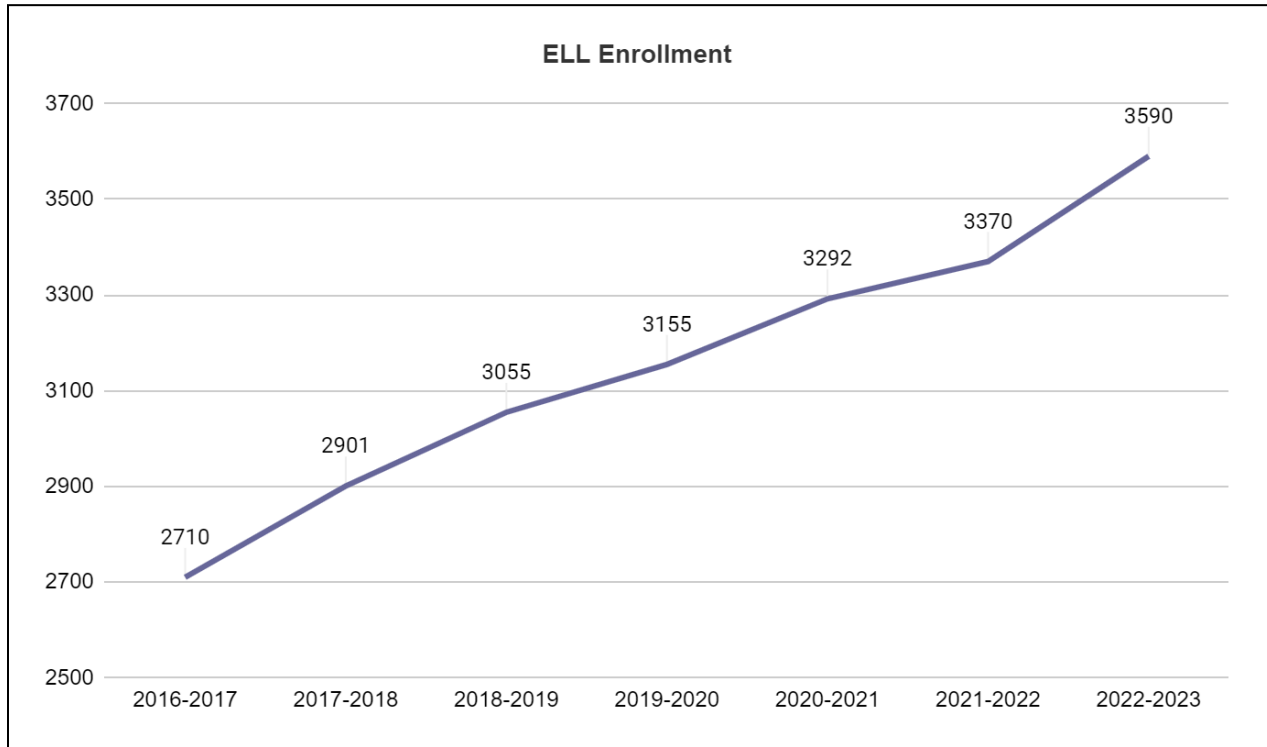
Student Enrollment

We currently have 2298 ELL students in Calgary area schools, 708 ELL students in Lethbridge area schools, 135 ELL students in Vulcan Area schools, and 362 ELL students in colony schools.



Source: Enrollment of English Language Learners in Palliser by Area.





Source: Multi-year Enrollment of English Language Learners in Palliser.





Memorandum

May 9, 2023

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Milo School Presentation

Background

Students from Milo School will provide a report on their Marine Biology Trip to Vancouver in April 2023.

Recommendation

That the Board receives this as information.

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Dave Driscoll, Superintendent
Board Meeting Date: May 9, 2023

HIGHLIGHTS

- Weekly Senior Administrative Leadership Team Meetings
 - Calgary Islamic School Steering Committee Meetings
 - Alberta Association of Public Schools -International (AAPS-I) Executive Meeting
 - Alberta Association of Public Schools -International (AAPS-I) General Meeting
 - Alberta Ed Meeting
 - School Visits
 - First Nations Gathering
 - Human Resource work
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AREAS OF EMPHASIS FOR NEXT MONTH

- Weekly Senior Administrative Leadership Team Meetings
- CAPS-I Annual Conf
- Calgary Islamic School Steering Committee Meetings
- Alberta Association of Public Schools -International (AAPS-I) Executive Meeting
- Alberta Association of Public Schools -International (AAPS-I) General Meeting
- Administrator's Council Meeting
- CASSIX Spring Meeting
- ASBA Spring General Meeting
- High School Graduation Ceremonies
- Staff BBQ
- Budget Meeting

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Dexter Durfey, Secretary-Treasurer
Board Meeting Date: May 9, 2023

HIGHLIGHTS

- Collective Bargaining
- Weekly Senior Administrative Leadership Team Meetings
- Coaldale High School and Recreation Centre Construction meetings
- Calgary Islamic School Steering Committee Meetings
- Industry Knowledge Sharing with Battle River School Division
- Finance Staff Meeting
- ARMIC - ATLE Joint Committee Meeting
- Continued work to create Joint Use Agreement with Town Of Coaldale

AREAS OF EMPHASIS FOR NEXT MONTH

- Continue work with ARMIC Insurance
- Calgary Islamic School Steering Committee Meetings
- ARMIC Executive meeting
- Continue to attend Coaldale High School and Recreation Centre Construction meetings
- Work to create Joint Use Agreement for new high school with Town Of Coaldale
- ARMIC - ATLE Joint Committee Meeting
- Dialogue continues with Society partners
- Senior Administration Leadership Team Meetings
- Administrator's Council Meeting
- Continued Industry Knowledge Sharing with Battle River School Division

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Audrey Kluin, Associate Superintendent, Human Resources
Board Meeting Date: May 9, 2023

HIGHLIGHTS

- Weekly HR Team Meetings
- School visits and Teacher Observations
- Staffing Discussions
- Senior Administration Leadership Team Meetings
- Principal/Teacher Evaluations
- Administrative Procedure Review
- Calendar Review
- Assignable/Instructional Time Template Review
- Bargaining
- Edsembli HRP Implementation Meetings
- Review of staffing process
- Review of CRC Bill 85 process
- Grievance process review
- Apply to Education Easy Connect Review
- Transition to Retirement Meetings
- Human Resource Professional Development sessions
- Aspiring Leaders Engagement session
- Wellness Planning Session
- Staffing interviews
- Admin Procedure Review
- Staffing meetings CIS
- Contract Review
- Support Staff Discussions

AREAS OF EMPHASIS FOR NEXT MONTH

- Weekly HR Team Meetings
- Senior Administration Leadership Team Meetings
- School visits and Teacher Observations
- Staffing Discussions
- Principal Evaluations
- Leadership Interviews
- Administrative Procedure Review
- Edwin Parr Banquet
- Administrator's Council Meeting
- Bargaining
- CASSIX Spring Meeting
- High School Graduation Ceremonies

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Tom Hamer, Deputy Superintendent
Board Meeting Date: May 9, 2023

HIGHLIGHTS

- Work with agencies on International Reciprocal program in Spain
- International student arrivals and departures
- Alphe London and Europe Mission
- Senior Administration Leadership Team Meetings
- Learning Services Team Meetings
- Calgary Islamic Schools Steering Committee Meetings
- Ongoing and focused support and coaching for principals
- Support schools with the implementation of the Learning Loss supports
- Tech Team Meetings
- Work with technology to plan evergeening of equipment during summer 2023
- Continued work with technology to address Cyber security requirements
- Continuation of Edsby implementation support
- School Education Plan Support
- Evaluation meetings
- Aspiring Leaders Session
- Support Staff Interviews
- SW Collaborative Executive/Leadership Meeting

AREAS OF EMPHASIS FOR NEXT MONTH

- Leadership Interviews
- Senior Administration Leadership Team Meetings
- International student arrivals and departures
- Ongoing support and coaching for principals
- Implementation of the Learning Loss supports
- Address Cyber security requirements
- Plan evergeening of equipment during summer 2023
- Calgary Islamic Schools Steering Committee Meetings
- International student recruitment
- CAPS-I Annual Conference
- Administrator's Council Meeting
- CASSIX Spring Meeting
- Learning Services Team Meetings
- High School Graduation Ceremonies

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Trustee Tony Montana
Trustee Activities for April 2023

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
Apr 11, 2023	Agenda Meeting	Virtual	Set the Agenda	This was a meeting to set the agenda for the April board meeting.
Apr 18 2023	Regular Board Meeting	Palliser Central Office	April Board Meeting	Received the Literacy and Numeracy Accountability Report. Received a presentation on the Mental Health Pilot Project in the division. Received a 2022-2023 Budget Update. Discussed the k-6 science curriculum.
Apr 5 2023	CES Parent Council Meeting	Coalhurst Elementary School	Met with CES Parent Council and school administration for their monthly meeting	Provided March board meeting update. Received an update on the activities at CES over the past month.
Apr 19 2023	ASBA Zone 6 General Meeting	Virtual	Regular meeting of the ASBA South Zone	Received updates relevant to the South Zone of ASBA and the various committees that the zone sits on. The president of ASBA for the province was present and provided an update to zone 6 on the provincial activities of ABSA.
Apr 6 2023	Interviews	Palliser Central Office	Interviews for the Barons Principal role	Interviews several candidates for the principal role at Barons School for next year.

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Trustee Mike Oliver
Trustee Activities for April 2023

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
April 13, 2023	Picture Butte Chamber meeting	Picture Butte	Regular Chamber of Commerce meeting for April	Was able to facilitate a presentation by Holly Bilton from Careers Next Generation. Shared what was going on with the schools here in Picture Butte.
April 17, 2023	DDS School Council	DDS	Regular School Council meeting for April	Presented the Board meeting highlights to the School Council. Received an update on the activities planned for the upcoming months as well as a recap of past activities. AGM set for May 15.
April 18, 2023	Board meeting	Palliser Division office	Regular Board meeting for April	We received the Literacy and Numeracy accountability report. We also discussed the new K-6 Science curriculum, the 2022- 2023 budget update report, trustee attendance at High school graduations, Edwin Parr banquet, and mental health pilot project update. A thank you from the Terry Fox Foundation was also shared.
April 19, 2023	ASBA Zone 6 meeting	Lethbridge Public Division office	Regular ASBA Zone 6 meeting for April.	Received reports from ASBA executive as well as the Zone 6 Executive. Reviewed Budget with ASBA Executive

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Trustee Lorelei Bexte
Trustee Activities for April 2023

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
April 4, 2023	ATA Bargaining	Board Office Lethbridge	Bargaining Session	Bargaining with ATA Local (in-camera Sessions)
April 11, 2023	Agenda Meeting	Virtual	Set Agenda	Agenda set for April Board Meeting.
April 13, 2023	Menno Simons School Meeting	Virtual	School Meeting	Delivered March Board Highlights
April 18, 2023	Regular Board Meeting	Board Office Lethbridge	April Board Meeting	Literacy and Numeracy Accountability Report with Dr. Browning, New K-6 Science Curriculum update with Dr. Browning, Mental Health Pilot Project Update, Reviewed Interim Financial Statements with Dexter Durfey
April 18, 2023	Bargaining Meeting	Board Office Lethbridge	Bargaining Meeting	In-Camera
April 19, 2023	ATA Bargaining	Board Office Lethbridge	Bargaining Session	Bargaining with ATA Local (in-Camera Sessions)
April 20, 2023	Bargaining Meeting	Virtual	Bargaining Meeting	In-Camera
April 21, 2023	Bargaining Meeting	Virtual	Bargaining Meeting	In-Camera
April 24, 2023	Milo School Meeting	Milo School	School Meeting	Delivered March/April Highlights
April 25, 2023	ATA Bargaining	Board Office Lethbridge	Bargaining Session	Bargaining with ATA Local (in-camera sessions)
April 27, 2023	Arrowwood School Meeting	Arrowwood School	School Meeting	Delivered Board Highlights for March/April

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**ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA)
APRIL 19 ZONE 6 MEETING UPDATE**

ASBA Executive

President Dennis:

In response to the question asked last meeting with respect to a Board borrowing money for construction of schools, the answer was No. Boards cannot do that, but they can borrow money for improvements.

Gov. announced the removal of the MELT program as of April 13 for School Bus drivers. Still need class 2 and S endorsement.

Career Ed task force report was released. The Minister announced that they would move ahead with the five main recommendations.

- increasing ease of access to off-campus education for all students regardless of where they attend school
- reviewing dual credit programming to remove financial, accessibility and awareness barriers
- developing and funding teacher training opportunities for career and technology studies and career and technology foundations
- developing and promoting career education scholarships for students
- enhancing how career education programming is measured and evaluated

Vice President Bazuik:

Reminded us of the important dates with respect to submissions for the SGM.

CEO Dr. Abboud:

In follow up to question asked last meeting with respect to making the questions on the Assurance survey more relevant, AB. Ed. would welcome any feedback

Reminder of Speakers Connors

ASBA Budget:

ASBA presented their budget for the 2023/2024 year. Good discussion ensued and the recommendation to balance the budget was discussed.





Zone Reports

Zone Director Allison reviewed her report which was attached to the agenda and answered questions

Zone Chair Jennifer shared her report verbally. Reminder about Edwin Parr and the May ASBA Zone 6 meeting in Taber in May.

Labor Report - Greg shared his report verbally and shared what was going on with respect to negotiations.

South Zone Health - Lori shared her report verbally. Discussed possible presentations that could be shared with Zone and when to do this.

Financial Report: This was attached to the agenda.

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Memorandum

May 9, 2023

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: **Assurance Framework 2021-2025, Year Three-Education Plan**

Background

Alberta's Assurance Framework is about building public trust and confidence that the education system is meeting the needs of students and enabling their success. Education partners throughout the system must demonstrate they are meeting their responsibilities. The Palliser School Division has developed the Education Plan, a summary of the goals and objectives for the division as part of the Assurance Framework, 2021-2025, Year Three.

Recommendation

That the Board approve the Palliser School Division Education Plan as part of the Assurance Framework 2021-2025, Year Three as presented.

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Memorandum

May 9, 2023

To: Board of Trustees

From: Mike Oliver, Trustee

RE: Stakeholder Engagement

Background

A discussion on stakeholder engagement will take place.

Recommendation

That the Board receives this as information.

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