

# AGENDA

## BOARD OF TRUSTEES OF THE PALLISER SCHOOL DIVISION REGULAR MEETING

BT20230314

DATE: March 14, 2023

9:00 a.m - Palliser Meeting Room C

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1. **CALL TO ORDER**
  2. **ADOPTION OF CONSENT AGENDA**  
\*Items in the Information Section may be moved to Action upon request.
  3. **MOVE TO IN-CAMERA (9:00 - 10:30 A.M.)**
  4. **MOTIONS ARISING FROM IN-CAMERA**
  5. **APPROVAL OF BOARD MEETING MINUTES**
    - 5.1. February 14, 2023, Regular Meeting Minutes
  6. **PRESENTATIONS**
    - 6.1. [Human Resource Services Accountability Report](#)
    - 6.2. [Family School Liaison Counselling Program \(FSLC\) Annual Report](#)
  7. **INFORMATION ITEMS**
    - 7.1. **\*SUPERINTENDENT'S REPORT**  
Attached as information is the Superintendent's monthly activities report.
    - 7.2. **\*SECRETARY-TREASURER'S REPORT**  
Attached as information is the Secretary Treasurer's monthly activities report.
    - 7.3. **\*ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**  
Attached as information is the Associate Superintendent's monthly activities report.
    - 7.4. **\*DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**  
Attached as information is the Deputy Superintendent's monthly activities report.
    - 7.5. **\*TRUSTEE REPORTS**  
Attached as information are the Trustees' monthly activities report.
      - 7.5.1. [Tony Montina](#)
      - 7.5.2. [Mike Oliver](#)
      - 7.5.3. [Lorelei Bexte](#)
    - 7.6. **\*CHANGE TO BOARD TEACHER ADVISORY COMMITTEE MEETING DATE**  
The Board-Teacher Advisory Committee Meeting originally scheduled for April 11, 2023, will take place on April 18, 2023.
    - 7.7. **\*SCHOOL FIELD TRIP REPORT**  
Below is the list of international or out-of-province trips that schools are participating in:



School	Destination	Scope	Dates	Step
Brant Christian School	Vancouver, BC	Youth With A Mission-Service Trip	April 2023	Planning
Calgary Christian Secondary School	Italy	EF Tours - Expand student worldview & perspective	March 2023	Approved
Calgary Christian Secondary School	West Coast Trail, BC	Outdoor Education	May 2023	Planning
Champion School	Sidney, BC	Bluewater Adventures- Marine Biology/Sailing	March 2023	Approved
Heritage Christian Academy	Vancouver/Whistler, BC	Cantando Music Festival-Band	April 2023	Approved
Master's College	Victoria, BC	SALTS-Sailing	March 2023	Approved
Master's College	North Vancouver, BC	Bluewater Adventures Marine-Biology/Sailing	April 2023	Approved
Master's College	Montreal, QC & Ottawa, ON	EF Tours- History, Government & Multiculturalism	June 2023	Planning
Milo School	Victoria, BC	Bluewater Adventures-Marine Biology/Sailing	March 2023	Approved
Noble Central School & Picture Butte High School	Italy	Mariden Educational Tours-European Culture	April 2023	Approved
Trinity Christian School	Victoria, BC	SALTS - Sailing	April 2023	Planning
Trinity Christian School	Kelowna, BC	Eagle Bay Camp	June 2023	Planning

## 8. ACTION/DISCUSSION ITEMS

- 8.1. [Dual Credit Collegiate Model/Trades and Vocational Education \(TAVE\) Webinar](#)
- 8.2. [County of Lethbridge and Village of Milo Joint Use and Planning Agreements](#)
- 8.3. [Approval of 2023-2026 Capital Plan](#)
- 8.4. [Conversation with Alberta Education regarding Annual Education Results Report \(AERR\)](#)
- 8.5. [Budget Updates](#)
- 8.6. [Calgary Islamic Schools Fee Approval](#)
- 8.7. [Alberta School Boards Association \(ASBA\) Zone 6 Update and Rural Caucus of Alberta School Boards Update](#)

## 9. ADJOURNMENT





## **Memorandum**

March 14, 2023

**To:** Board of Trustees

**From:** Audrey Kluin, Associate Superintendent

**RE: Human Resource Services Accountability Report**

### **Background**

Audrey Kluin, Associate Superintendent, Human Resources, will present the Human Resources Accountability Report.

### **Recommendation**

That the Board receives this as information.

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## HUMAN RESOURCE SERVICES ACCOUNTABILITY REPORT

### A. HUMAN RESOURCE SERVICES TEAM

Amber Ruest - Human Resources Supervisor

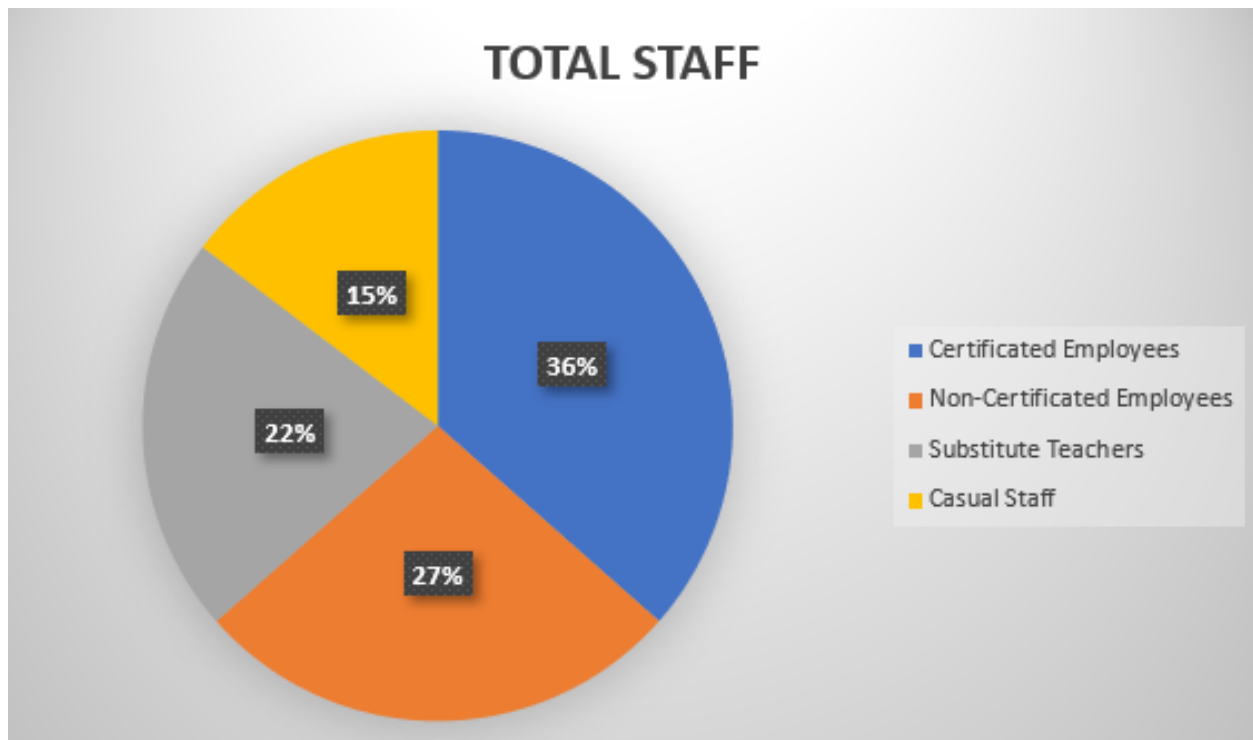
Marliss Norlin - Executive Assistant

Arinola Bakenne - Human Resources Professional Advisor

Audrey Kluin - Associate Superintendent, Human Resource Services

### B. BACKGROUND INFORMATION

- The Human Resource Services team serves 1101 contracted employees (613 Certificated Staff, 488 Support Staff), and 660 casual and substitutes, across the division for a total of 1761 employees and casual/sub employees. Staffing for the division breaks down as follows:





### C. KEY SUPPORTS AND SERVICES

✓ Incident Investigations	✓ Administrative	✓ Coordinate Workplace
✓ Coordinate Hiring Processes	Team Atrieve Support	Investigations
✓ Coordinate Substitute and Casual Employee Processes	✓ Coordinate New Employee On-Board Processes	✓ Facilitate Staff Evaluation Processes
✓ Coordinate Teacher and Support Staff Allocations	✓ Coordinate Resignation & Retirement Processes	✓ Facilitate Progressive Discipline Processes
✓ Coordinate Leave Management System (SRB/Atrieve)	✓ Coordinate Employee Contracts	✓ Facilitate Teacher Certification
✓ Coordinate Conflict Resolution Processes	✓ Coordinate Long Service Recognition	✓ Facilitate Staff Achievement
✓ Coordinate Professional Development	✓ Coordinate Employee Leaves	✓ Support Semi-Monthly and Monthly Payrolls
▪ AIM	✓ Coordinate School Calendar Process	✓ Support Implementation of Division Benefits and Pension Plan
	✓ Coordinate Union Negotiations	

- During the 2022-23 school year the Human Resource Services department will coordinate with schools and the Business Services department to ensure accurate distribution of over \$86,000,615 in salary and benefits for Palliser staff.
- Human Resource Services completed approximately 5300 tasks from February 1, 2022, to January 31, 2023. These tasks include (but are not limited to) onboarding new employees, offering and updating employment contracts, managing staff leaves, assignment changes and processing resignations and retirements.
- Human Resource Services coordinated the allocation of approximately 613 FTE teachers, 488 FTE non-certified staff and over 236,699 support staff hours to schools for the 2022-23 school year.





- Human Resource Services processed 460 medical leaves, 55 personal leaves, 5 parental/adoption leaves, 57 maternity leaves, 75 resignations and 20 retirements for the 2021-2022 school year.

#### **D. 2022-2023 HIGHLIGHTS continued**

- Human Resource Services generated 300 probationary, interim, temporary and continuing teacher contracts from March 2022 to February 2023.
- Human Resource Services processed and awarded 434 support staff contracts from March 2022 to February 2023.
- Human Resource Services played a key role in preparing proposals for the bargaining process with the Alberta Teachers' Association and CUPE Local 290.
- Human Resource Services lost two staff due to retirement at the end of 2021-2022 and increased HR staff by one person starting the 2022-23 school year. Directors were given certain budgetary tasks that had HR components associated for 2022-2023. From 2019-2022, the HR team consisted of 4 members and gained an additional member in February 2022 to prepare for a retirement. In 2018-2019, the HR team was reduced to 5 members. In 2017-2018, there were 6 HR team members.

#### **E. AREAS OF FOCUS 2022-23**

Human Resource Services is dedicated to ensuring The Palliser School Division is able to provide an exceptional learning experience for all students, by making certain we have outstanding staff throughout the division and supporting them so they can serve our students. To help accomplish this, we will focus on the following areas in 2022-2023:

- Reviewing/Updating Support Staff Hours/FTE and Support Staff Handbook
- Reviewing/Updating Certificated Staffing Sheet Templates
- Reviewing Salary Grids and Job Descriptions
- Reviewing Banked Time: Support Staff
- Mentorship Programming: Leadership/Certificated and Uncertificated Staff
- School Calendar: Draft Divisional Calendar 2023-24
- School Calendar Template Review and process
- Instructional/Assignable Time Review
- Reviewing Instructor Portfolios: Job Description and Responsibilities
- HR Management System: Edsembli migration prep
- Reviewing Onboarding
- Updating Procedures: 400 Personnel and Employee Relations
- Administrative Procedure Review plan in general
- Bill 85 CRC Review and Follow up
- Leadership Development and Designation
- Reviewing Vice Principal Continuous Designations
- Aspiring Leaders Program





- Administrator Mentorship
- Code of Conduct Teacher and Teacher Leader Updates
- Reviewing Current Evaluation processes
- Substitute Onboarding and Sub List Review
- Health and Wellness - EFAP etc Updates for Staff
- Apply to Education Process and Information Sharing
- Contract Review
- Job Posting Template Review and Corresponding Announcements

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## **Memorandum**

March 14, 2023

**To:** Board of Trustees

**From:** Tom Hamer, Deputy Superintendent

**RE: Family School Liaison Counselling Program (FSLC) Annual Report**

### **Background**

Erica Publow, Counselling Lead, will present the Counselling Services Annual Report.

### **Recommendation**

That the Board receives this as information.







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## ***Family School Liaison Counselling Program (FSLC) Annual Report 2022-23***

### Family School Liaison Counselling Team:

- ❖ Clinical Team Lead
- ❖ Family School Liaison Counsellors (FSLCs)
  - 15 full & part time FSLCs
  - 4 practicum students
- ❖ Maintained personnel from last year

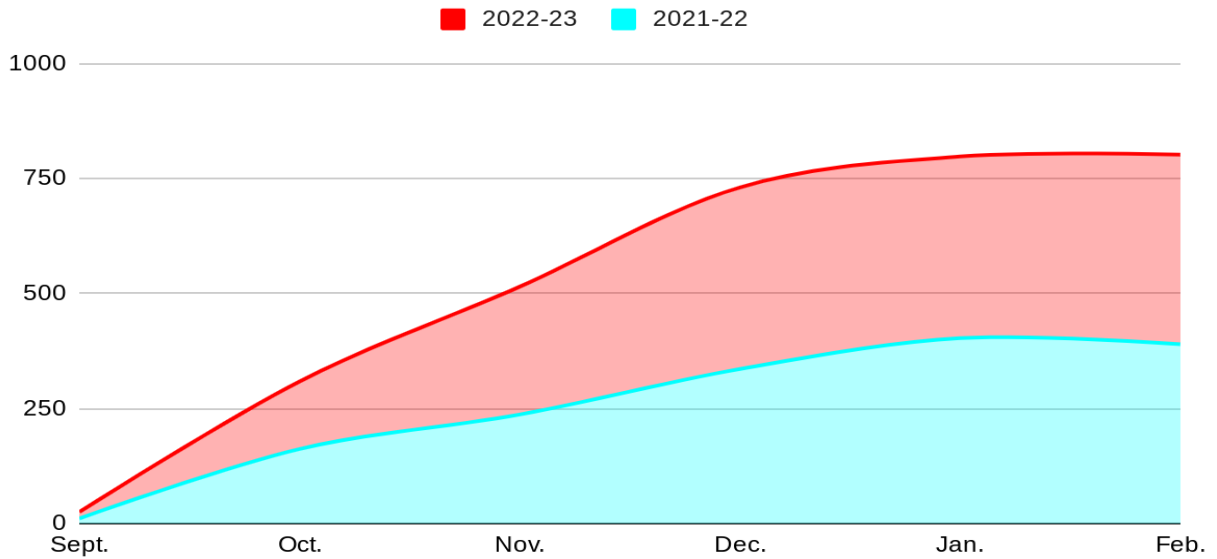
### Key Supports and Services:

- ❖ Support students in mental health and wellness
- ❖ Providing 1:1 counselling to Palliser students in a variety of areas including but not limited to:
  - Anxiety (407)
  - Depression (70)
  - Grief and loss (49) (multiple classroom/family based presentations)
  - Symptoms of trauma (150)
  - Educational problems (70)
  - Peer issues (100)
  - Crisis support (52)
- ❖ Assess student threat(s) of violence (21 CSTAGs with substantive threat was assessed)
- ❖ Support families with various issues, connections to community mental health/crisis resources and connect to the Making Connections Workers to provide a holistic approach to support (72)
- ❖ Supporting administrators and teaching/support staff through observation, consultation, and classroom presentations (382 classroom/school/family presentations)

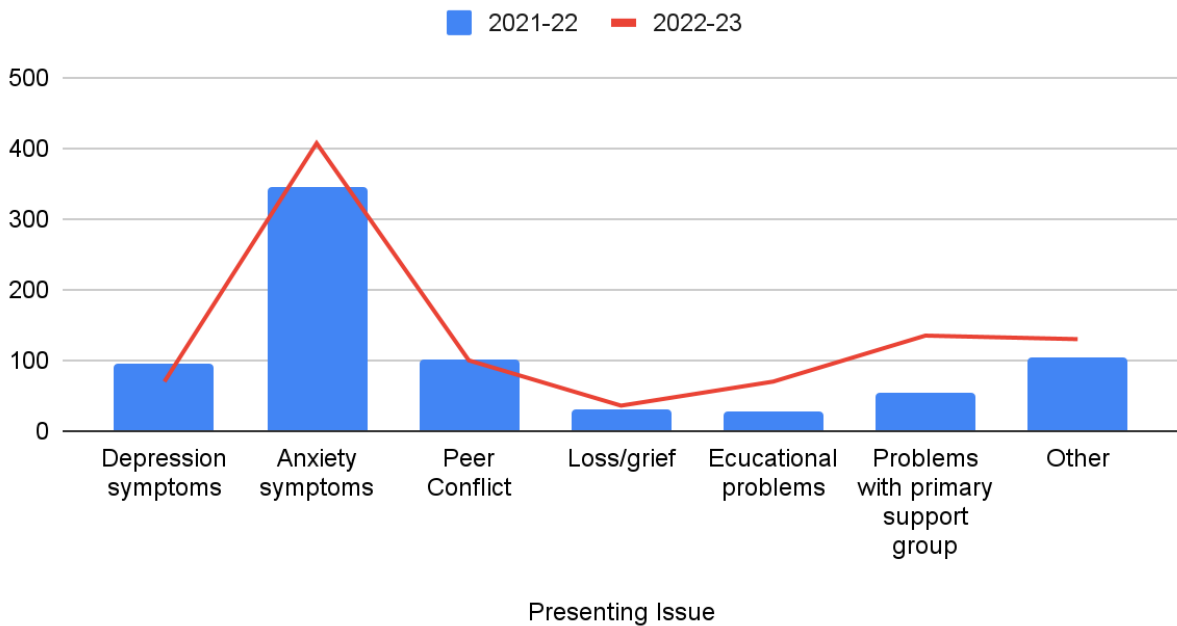




### Number of Students Involved with FSLC



### Breakdown of Presenting Problems





### Highlights of the Past Year:

- ❖ Maintained staffing numbers with support of graduate students
- ❖ Experienced multiple opportunities to provide education and support to Colony schools and LGM families
- ❖ Successful application for Government funding that has allowed us to increase student, family, and school team(s) access to mental health support
  - Youth Systems Navigator
  - 2 Family Systems Navigators
  - Consulting Clinical Psychologist
- ❖ Regulation room completed in another school this year
- ❖ 85% FSLC's have completed all mandatory training in Ethics
- ❖ Pilot project for information management system specific to Threat and Risk Assessments beginning in March
- ❖ Division wide training being offered in Level 1 and 2 of CSTAG training
- ❖ AHS partners have returned to the FSLC table for community consultation
- ❖ More referrals from families than in past years
- ❖ All paper documents have been filed and stored according to practice standards

### Ongoing Work Being Done:

- ❖ Staffing adjustments to increase support at each school in an effort to provide more consistent and meaningful support
- ❖ Continuous updating of forms to ensure they meet the highest practice standards
- ❖ Progressing with the goal of translating counselling forms into various languages to increase understanding for families where English is not their first language
- ❖ Increased collaboration and communication between FSLC/school team with medical/community/psychological professionals to collaborate and provide holistic care to our students and families
- ❖ Ongoing work to bring file organization up to standard
- ❖ Ongoing work to bring the FSLC handbook up to date





### Opportunities Moving Forward:

- ❖ Continued emphasis on:
  - providing adequate staffing to meet the growing needs of our staff and students
  - community collaboration and partnerships to ensure our students and families feel supported
  - supporting Palliser Administration and Educational Staff to implement a trauma-informed approach in the classroom
- ❖ Engage in the Systems Navigation process with FSLC, MCW, school teams and community partners to provide more comprehensive support to students and families intended to increase access to mental health support
- ❖ Streamline CSTAG process to:
  - increase accurate collection of data
  - increase effectiveness and capacity of School Threat Assessment Teams

### RETURN TO AGENDA





**Dave Driscoll, Superintendent**  
**Board Meeting Date: March 14, 2023**

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### HIGHLIGHTS

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- Weekly Senior Administrative Leadership Team Meetings
- Administrator's Council Meeting
- School Visits
- Review of AERR with Alberta Ed
- Alberta Association of Public Schools -International (AAPS-I) General Meeting
- School Society Executive Directors Meeting
- Teachers' Employer Bargaining Association (TEBA) Engagement Session
- Calgary Islamic School Steering Committee Meetings
- South Western Alberta Teachers' Convention
- Canadian Association of Public Schools - International (CAPS-I) meeting
- Rural Ed Symposium
- Dual credit conversations with Lethbridge College
- Follow up meetings with agents from Brazil, Italy and Turkey in regards to partnerships
- Budget discussions with Ministry

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### AREAS OF EMPHASIS FOR NEXT MONTH

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- Weekly Senior Administrative Leadership Team Meetings
- Principal Growth Plan discussions
- ST Alphe Brazil Conference
- College of Alberta School Superintendent's Annual Learning Conference
- Calgary Islamic School Steering Committee Meetings
- CAPS-I Standards of Practice Committee

### [RETURN TO AGENDA](#)





**Dexter Durfey, Secretary-Treasurer**  
**Board Meeting Date: March 14, 2023**

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### *HIGHLIGHTS*

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- Senior Administrative Leadership Team Strategy Meetings
- Weekly Senior Administrative Leadership Team Meetings
- ARMIC Executive meeting
- School Society Executive Directors Meeting
- Teachers' Employer Bargaining Association (TEBA) Engagement Session
- ARMIC Advisory Board Meeting
- Coaldale High School and Recreation Centre Construction Meeting
- Continued work to create Joint Use Agreement with Town Of Coaldale
- Calgary Islamic School Steering Committee Meetings
- School Council Meetings
- Finance Staff Meeting
- ARMIC - ATLE Joint Committee Meeting
- Industry Knowledge Sharing with Battle River School Division

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### *AREAS OF EMPHASIS FOR NEXT MONTH*

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- Continue work with ARMIC Insurance
- Calgary Islamic School Steering Committee Meetings
- ARMIC Executive meeting
- Continue to attend Coaldale High School and Recreation Centre Construction meetings
- Work to create Joint Use Agreement for new high school with Town Of Coaldale
- ARMIC - ATLE Joint Committee Meeting
- Dialogue continues with Society partners
- Senior Administration Leadership Team Meetings
- Administrator's Council Meeting
- Continued Industry Knowledge Sharing with Battle River School Division

### **RETURN TO AGENDA**





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**Audrey Kluin, Associate Superintendent, Human Resources**  
**Board Meeting Date: March 14, 2023**

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**HIGHLIGHTS**

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- Weekly HR Team Meetings
- School visits and Teacher Observations
- Staffing Discussions
- Senior Administration Leadership Team Meetings
- Principal/Teacher Evaluations
- Administrative Procedure Review
- Calendar Review
- Assignable/Instructional Time Template Review
- Bargaining Process Review/Preparation
- Edsembli HRP Implementation Meetings
- Aspiring Leaders Session
- Administrator's Council Meeting
- Teachers' Employer Bargaining Association (TEBA) Engagement Session
- School Growth Planning Meetings
- Benefit provider information sessions
- Review of staffing process
- Review of CRC Bill 85 process
- Edwin Parr Preparation
- Grievance process review
- Apply to Education Easy Connect Review
- Transition to Retirement Meetings
- Human Resource Professional Development sessions
- Aspiring Leaders Engagement session

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**AREAS OF EMPHASIS FOR NEXT MONTH**

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- Weekly HR Team Meetings
- Senior Administration Leadership Team Meetings
- School visits and Teacher Observations
- Staffing Discussions
- Principal Evaluations
- Administrative Procedure Review
- Calendar Submission Review
- Bargaining Process Review/Preparation
- Edsembli HRP Implementation Meetings
- Edwin Parr
- Administrator's Council Meeting
- College of Alberta School Superintendent's Annual Learning Conference
- Alberta Public Interest Disclosure Conference

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**Tom Hamer, Deputy Superintendent**  
**Board Meeting Date: March 14, 2023**

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### HIGHLIGHTS

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- AAPS-I General Meeting
- Senior Administration Leadership Team Meetings
- International student departures
- Aspiring Leaders Session
- Calgary Islamic Schools Steering Committee Meetings
- School Society Executive Directors Meeting
- Ongoing and focused support and coaching for principals
- Support schools with the implementation of the Learning Loss supports
- Palliser District Teachers' Convention
- Tech Team Meetings
- Edsembli Networking Meeting
- Assessment Network for Leaders Meeting
- Continued work with technology to address Cyber security requirements
- Continuation of Edsby implementation support
- School Education Plan Support
- Planning meetings with T&E international student 2023-2024 planning
- International student program collaboration meetings with BGSD, PRSD and GPS

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### AREAS OF EMPHASIS FOR NEXT MONTH

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- Administrators Council Meeting
- Senior Administration Leadership Team Meetings
- International student arrivals and departures
- Ongoing and focused support and coaching for principals
- Support schools with the implementation of the Learning Loss supports
- Continued work with technology to address Cyber security requirements
- Work with technology to plan evergreening of equipment during summer 2023
- Calgary Islamic Schools Steering Committee Meetings
- ST Alphe London Conference
- College of Alberta School Superintendent's Annual Learning Conference

### RETURN TO AGENDA







**Trustee Tony Montana**  
**Trustee Activities for February 2023**

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
Feb 7, 2023	Agenda Meeting	Virtual	Set the Agenda	This was a meeting to set the agenda for the February board meeting.
Feb 14 2023	Regular Board Meeting	Palliser Central Office	February Board Meeting	Received the Technology Services Report and discussed updating several administrative procedures related to inclement weather and bus transportation.
Feb 1 2023	CES Parent Council Meeting	Coalhurst Elementary School	Met with CES Parent Council and school administration for their monthly meeting	There were no board updates to provide as the February meeting had not occurred yet. Received an update on the activities at CES over the past month.
Feb 15 2023	ASBA Zone 6 General Meeting	Virtual	Regular meeting of the ASBA South Zone	Received updates relevant to the South Zone of ASBA and the various committees that the zone sits on. The president of ASBA for the province was present and also provided an update to zone 6 on the provincial activities of ABSA.





Feb 8 2023	CHS Parent Council Meeting	Coalhurst High School	Met with CHS Parent Council and school administration for their monthly meeting	Presented the January Board meeting highlights to the parent council. Received an update on the activities at CHS over the past two months.
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**Trustee Mike Oliver**  
**Trustee Activities for February 2023**

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
February 9, 2023	PB Chamber of Commerce meeting	Picture Butte	Regular Monthly meeting of the Chamber of Commerce	I was able to update the Chamber on what the schools are up to and also put out the request to look at ways the schools could develop partnerships with business and organizations within the town and the town itself.
February 14, 2023	Board Meeting	Palliser Division office	Regular Board meeting for February	Received the Accountability report from Technology Services. Reviewed the School Field Trip report. We looked at and discussed the Joint Use Planning Agreement (JUPA) with Lethbridge County and had discussions about Budget Assumptions, Zone 6 update, Elementary Ski Trips, Inclement weather (Bus Cancellations) and Cup of Love Fundraiser for Ukraine and other fundraiser requests.





Palliser School Division  
 Regular Meeting March 14, 2023  
 Enclosure 7.5.2

February 15, 2023	Zone 6 Meeting	Virtual	Regular Zone 6 meeting for February	Received the ASBA Executive update from Marilyn Dennis, Shali Bazuik, Dr. V. Abboud. Received the AB. Ed. Field Services Report from Cathy Rasmussen and the Zone 6 Executive reports from Allison Purcell, Jennifer Crowson, Greg Long and Lorelie Bexte. Reviewed the monthly financial report. The Board Sharing/Round Table Discussion was concerning the CBE Letter concerning Transportation.
February 28, 2023	DDS School Council	DDS	Regular School Council meeting for February	Presented the Board meeting highlights to the School Council. Received an update on the activities planned for the upcoming months as well as a recap of past activities.

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**Trustee Lorelei Bexte**  
**Trustee Activities for February 2023**

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
February 1, 2023	CCHS School Meeting	CCHS Vulcan	Monthly School Meeting	No new Board Report since last meeting.
February 2, 2023	Menno Simons School Meeting	Virtual	School Meeting	Delivered December and January Board Highlights
February 7, 2023	Agenda Meeting	Virtual	Set the Agenda	Set the Agenda for the February 14, Board Meeting
February 14, 2023	Board Meeting	Lethbridge	Monthly Board Meeting	Technology Services Accountability Report given. AP discussions. Changes made to Inclement Weather regarding temperatures when buses won't run. Discussion around AP260 and Elementary Ski trips.
February 15, 2023	ASBA Zone 6 Meeting	Virtual	Zone 6 monthly meeting	Updates given from Zone 6 executive as well as from all committees. Marilyn Dennis provided ASBA provincial updates along with Vivian Abboud and Shali Baziuk. Quick update from Alberta Education also provided.
February 15, 2023	Horizon School Meeting	Virtual	Monthly Board Meeting	Shared February Board Highlights





February 16, 2023	Arrowwood School Meeting	Arrowwood	School Meeting	Delivered several months of reports. Dinner with Parents for their Parent Engagement Night. Session followed with Sigmund Bouwer for parents on engaging with their children in regards to reading and writing.
February 22, 2023	TEBA	Virtual	Monthly TEBA Meeting	Local teacher bargaining update/Negotiator Training Program Update/Support Staff Bargaining Update
February 28, 2023	Champion School Council	Champion	Monthly School Meeting	Delivered February Board Report and shared the letter from the Minister

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## Memorandum

March 14, 2023

**To:** Board of Trustees

**From:** Tom Hamer, Deputy Superintendent

**RE: Dual Credit Collegiate Model/Trades and Vocational Education (TAVE) Webinar**

### Background

TAVE (Trades and Vocational Education) is a committee established by the College of Alberta School Superintendents (CASS) made up of representatives from school authorities, post-secondary institutions, skilled trades partner organizations, and employers. The committee has come together to identify how to collectively inspire Alberta's youth to pursue skilled trades and technologies as a viable career pathway. TAVE members are collectively building an online professional learning series featuring Alberta trades and technologies stories of practice that are building students' knowledge and experience in skilled trades and technologies.

During the Regular Meeting, the Board will attend the following online professional learning session: *Creating A Regionalized Collaborative Pathway Model that Creates Opportunities for All Students*. The Southern Alberta Pathways Partnership includes six school divisions from Lethbridge and surrounding area, Lethbridge College, Career Transitions and Local Business and Industry partners. Together, they have created a career pathways model that leads students through a series of exploratory and dual credit courses that allow them to explore potential careers, engage them in learning at the college level and experience hands-on learning. Industry partners have come on board to support students with resources and potential work placements upon completion. The Pathways Partnership is a wonderful example of area partners working together to provide career pathways that benefit students from a large geographic area that covers both rural and urban school divisions. Our Introduction to the Trades and Agriculture Pathways will be featured in the webinar. Presented by: Jason Kupery, Director of Learning, Palliser School Division and Joelle Reynolds, Associate Dean, Youth Initiatives, Lethbridge College

### Recommendation

That the Board receives this as information.

### [RETURN TO AGENDA](#)





## Memorandum

March 14, 2023

**To:** Board of Trustees

**From:** Dexter Durfey, Secretary Treasurer

**RE: County of Lethbridge and Village of Milo Joint Use and Planning Agreements (JUPA)**

### Background

Dexter Durfey will review the feedback from legal counsel on the JUPA with Lethbridge County. He will present the Board with the JUPA with the Village of Milo for approval.

### Recommendation

That the Board approves the Joint Use and Planning Agreement with the Village of Milo.

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## Memorandum

March 14, 2023

**To:** Board of Trustees

**From:** Dexter Durfey, Secretary Treasurer

**RE:** Approval of 2023-2026 Capital Plan

## Background

The 2023-2026 Capital Plan for the Division will be presented for review and discussion. The approved plan will be shared with Alberta Education.

## Recommendation

That the 2023-2026 Capital Plan be approved as presented with the Coalhurst Solution as the Board's first priority, County Central High School as the second priority and Sunnyside School as the third priority.

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## Memorandum

March 14, 2023

**To:** Board of Trustees

**From:** Tom Hamer, Deputy Superintendent

**RE: Annual Review Meeting with Alberta Education regarding Annual Education Results Report (AERR)**

### Background

Deputy Superintendent, Tom Hamer, will present the areas of discussion from a review meeting with Alberta Education regarding the division's 2021-2022 Annual Education Results Report.

### Recommendation

That the Board receives this as information.

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**Memorandum**

March 14, 2023

**To:** Board of Trustees

**From:** Dexter Durfey, Secretary Treasurer

**RE: Budget Updates**

**Background**

Secretary Treasurer, Dexter Durfey, will present budget updates.

**Recommendation**

That the Board receives this as information.

**[RETURN TO AGENDA](#)**





## **Memorandum**

March 14, 2023

**To:** Board of Trustees

**From:** Dexter Durfey, Secretary Treasurer

**RE: Calgary Islamic School Fee Approval**

### **Background**

Dexter Durfey will present the 2023-2024 Calgary Islamic School fee structure for approval.

### **Recommendation**

That the Board approves the fee structure for the Calgary Islamic School for the 2023-2024 school year as recommended.

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March 14, 2023

**To:** Board of Trustees

**From:** Mike Oliver, Trustee

**RE: Alberta School Boards Association (ASBA) Zone 6 Update and Rural Caucus of Alberta School Boards Update**

### **Background**

Trustee Mike Oliver will provide two reports; one from ASBA Zone 6 and one from the Rural Caucus of Alberta School Boards.

### **Recommendation**

That the Board receives this as information.

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