

**PALLISER BOARD OF TRUSTEES REGULAR MEETING
AGENDA - BT20220510**

DATE: May 10, 2022

1:00 p.m - Palliser Meeting Rooms A & B

-
- 1. CALL TO ORDER**
 - 2. ADOPTION OF CONSENT AGENDA**
*Items in the Information Section may be moved to Action upon request.
 - 3. MOVE TO IN-CAMERA (9:00 TO 10:15 A.M.)**
 - 4. MOTIONS ARISING FROM IN-CAMERA**
 - 5. ADOPTION OF BOARD MEETING MINUTES**
 - 5.1 [Minutes from the April 11, 2022 Special Meeting of the Palliser Board of Trustees](#)
 - 5.2 [Minutes from the April 12, 2022 Meeting of the Palliser Board of Trustees](#)
 - 5.3 [Minutes from the April 26, 2022 Special Meeting of the Palliser Board of Trustees](#)
 - 6. PRESENTATIONS**
 - 6.1. [ESL Accountability Report](#)
 - 6.2. [2022-2023 School Year Budget](#)
 - 6.3. [Palliser School Division Assurance Framework 2021-2025, Year Two](#)
 - 7. INFORMATION ITEMS**
 - 7.1. ***SUPERINTENDENT'S REPORT**
[Attached as information is the Superintendent's monthly activities report.](#)
 - 7.2. ***SECRETARY-TREASURER'S REPORT**
[Attached as information is the Secretary Treasurer's monthly activities report.](#)
 - 7.3. ***ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**
[Attached as information is the Associate Superintendent's monthly activities report.](#)
 - 7.4. ***DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**
[Attached as information is the Deputy Superintendent's monthly activities report.](#)
 - 7.5. ***TRUSTEE REPORTS**
Attached as information are the Trustees' monthly activities report.
 - 7.5.1. [Mike Oliver](#)
 - 7.5.2. [Tony Montana](#)
 - 7.5.3. [Lorelei Bexte](#)

7.6. ***SCHOOL FIELD TRIP REPORT**

Below is the list of international or out-of-province trips that schools are participating in:

School	Destination	Dates
Calgary Christian Secondary	West Coast Trail, BC	June 1-10, 2022
Trinity Christian School	Victoria, BC	May 15-20, 2022
Trinity Christian School	Kelowna, BC	May 15-20, 2022

8. ACTION/DISCUSSION ITEMS

- 8.1. [Re-evaluation of Travel Advisory](#)
- 8.2. [Alberta School Boards Association \(ASBA\) Resolutions](#)
- 8.3. [Coaldale School Update](#)
- 8.4. [Staff BBQ June 14, 2022 \(South\)](#)
- 8.5. Presentation

9. ADJOURNMENT



**PALLISER BOARD OF TRUSTEES SPECIAL MEETING
DRAFT MINUTES - BT20220411
DATE: April 11, 2022**

Trustees in Attendance: Lorelei Bexte, Board Chair
Debbie Laturnus, Board Vice-Chair
Tony Montana, Trustee
Mike Oliver, Trustee
Sharon Rutledge, Trustee
Louise Schmidt, Trustees

Staff in Attendance: Tom Hamer, Deputy Superintendent
Audrey Kluin, Associate Superintendent
Dexter Durfey, Secretary-Treasurer

Recording: Michelle Taylor

1. CALL TO ORDER

Chair Lorelei Bexte called the meeting to order at 9:15 a.m.

2. ADOPTION OF THE AGENDA

Resolution # BT20220411 - 01

Moved by: Debbie Laturnus

That the agenda for the April 11, 2022 meeting be approved as presented.

CARRIED.

3. MOVE TO APPROVE HEARING PROCEDURE FOR BOARD APPEAL No. 2022-01

Resolution # BT20220411 - 02

Moved by: Tony Montana

IN FURTHERANCE OF APPEAL No. 2022-01, BE IT MOVED THAT, for the purpose of the April 11, 2022, Special Board meeting regarding Board Appeal No. 2022-01 ("Appeal"), the Board of Trustees of Palliser School Division proceed with said Appeal in accordance with Board Policy 11: Appeals and Hearings Regarding Student Matters and that, more specifically, the Board hereby adopts the following timeline for today's Appeal, which shall proceed in camera in person before the Board:

- Senior Administration shall present first and make oral representations to the Board. Thirty (30) minutes will be allowed for this;
- Following this, the parent appeal representative group (Representative Group) then be granted thirty minutes to make oral representations to the Board on behalf of all the Appellants. Thirty (30) minutes will be allowed for this;
- To the extent any individual parent appellant has facts or arguments which are unique to the individual and which were not addressed by the Representative



Group, an individual Appellant may also make oral representations to the Board. Five (5) minutes will be allowed to each such parent appellant. No repetition will be allowed. The objective is that the Representative Group will set out and submit all the facts and arguments in support of the appeal on behalf of all parent appellants;

- The Representative Group and individual parent appellants, if any, shall not be entitled to divide allocated time. Again, for efficiency purposes, the Representative Group is required to submit all facts and submissions during its allocated turn. Individual parent appellants shall only be afforded an opportunity to make oral representatives for up to a five (5) minute period, if they have facts or arguments which materially differ from those of the Representative Group;
- Senior Administration will have a total of fifteen (15) minutes to respond to the oral submissions of the Representative Group;
- The Representative Group will have a total of fifteen (15) minutes to respond to Administration's submissions. No parent appellant will have a right of reply as the right of reply will be given by the Representative Group;
- Board members will then have an opportunity to ask questions or seek clarification to either party;
- Senior Administration will then have ten (10) minutes to make closing comments
- The Representative Group will also have ten (10) minutes to make closing comments. No parent appellant will have a right to make closing statements as the closing statements will be given by the Representative Group;
- The Board will deliberate without the parties in attendance;
- If the Board requires additional information or clarification to render its decision, both parties would be requested to attend before the Board to respond to questions or points of clarification;
- The Board hereby reserves the right and discretion to apply rules of procedure that may differ than those set out in Board Policy 11 as reasonably required.

CARRIED.

4. MOVE TO *IN-CAMERA*
Resolution # BT20220411 - 03
Moved by: Mike Oliver

That the meeting move In-Camera, at 9:19 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

CARRIED.



-
- 5. MOVE TO GO OUT OF *IN CAMERA* MEETING**
Resolution # BT20220411 - 04
Moved by: Sharon Rutledge
That the meeting move out of in-camera at 7:51 p.m.
CARRIED
- 6. ADJOURNMENT**
Resolution # BT20220411 - 05
Moved by: Louise Schmidt
That the meeting be adjourned and reconvened April 19, 2022 at 6:00 p.m.
CARRIED
- 7. RECONVENING**
The meeting was reconvened at 6:10 p.m. on April 19, 2022 by Board Chair Lorelei Bexte.
- 8. ADOPTION OF THE AGENDA**
Resolution # BT20220411 - 06
Moved by: Debbie Laturus
That the agenda for the April 11, 2022 meeting be approved as presented.
CARRIED.
- 9. MOVE TO *IN-CAMERA***
Resolution # BT20220411 - 07
Moved by: Louise Schmidt
That the meeting move In-Camera, at 6:11 p.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.
CARRIED.
- 10. MOVE TO GO OUT OF *IN CAMERA* MEETING**
Resolution # BT20220411 - 08
Moved by: Debbie Laturus
That the meeting move out of in-camera at 6:40 p.m.
CARRIED.
- 11. BOARD DECISION BY MOTION**
Resolution # BT20220411 - 09
Moved by: Tony Montana
Be it resolved that Appeal No. 2022-01 be dismissed on the basis of the April 19, 2022, written reasons of the Board which are hereby approved by the Board. Furthermore, the right to appeal is set out in the Education Act.
CARRIED.



12. ADJOURNMENT

Resolution # BT20220411 - 10

Moved by: Mike Oliver

That the meeting be adjourned at 6:42 p.m.

CARRIED.

[RETURN TO AGENDA](#)



**PALLISER BOARD OF TRUSTEES REGULAR MEETING
DRAFT MINUTES - BT20220412**

DATE: April 12, 2022

Trustees in Attendance: Lorelei Bexte, Board Chair
Debbie Laturnus, Board Vice-Chair
Tony Montina, Trustee
Mike Oliver, Trustee
Sharon Rutledge, Trustee
Louise Schmidt, Trustee

Staff in Attendance: Tom Hamer, Deputy Superintendent
Audrey Kluin, Associate Superintendent
Dexter Durfey, Secretary-Treasurer

Recording: Michelle Taylor

1. CALL TO ORDER

Chair Lorelei Bexte called the meeting to order at 9:07 a.m.

2. ADOPTION OF REVISED AGENDA

Resolution # BT20220412 - 01

Moved by: Tony Montina

That the agenda for the April 12, 2022 meeting be approved as amended.
8.5 Financial Update 2021-2022 was added.

CARRIED

3. MOVE TO *IN-CAMERA*

Resolution # BT20220412 - 02

Moved by: Debbie Laturnus

That the meeting move In-Camera, at 9:11 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

CARRIED

MOVE OUT OF *IN-CAMERA*

Resolution # BT20220412 - 03

Moved by: Mike Oliver

That the meeting move out of in-camera at 10:30 a.m.

CARRIED



4. MOTIONS ARISING FROM IN-CAMERA

There were no motions arising from In-Camera.

5. ADOPTION OF BOARD MEETING MINUTES

Resolution # BT20220412 - 04

Moved by: Louise Schmidt

That the minutes of the March 1, 2022 meeting of the Palliser Board of Trustees be approved as presented.

CARRIED

6. PRESENTATIONS

6.1. Engagement Accountability Report

Jason Kupery shared the Engagement Accountability Report, providing updates on Off Campus Programming for the 2021-2022 school year. He shared the Off Campus Vision which is to facilitate collaborative learning opportunities and partnerships between school and community partners so that students will explore interests and gain skills that increase their success and confidence in becoming engaged and contributing global citizens. The current Off Campus offerings include Work Experience, RAP, Green Certificate, Dual Credit and Exploratories (approximately 200 courses). The dual credit post secondary partners currently are the University of Lethbridge, Lethbridge College, SAIT, NAIT, Ambrose University, Prairie College, Olds College, and the University of Calgary. The Learning Commons Facilitators in High Schools are a consistent presence in schools and engage students in career conversations and help facilitate Off Campus programs. They offer post secondary and career guidance for students. Palliser is working with Chinook's Edge and Wolf Creek School Divisions to create a Transition to Life (Post Secondary) Course for students which is a blend of mental health and financial literacy to help prepare students for the challenges that lie ahead. HCA, Calgary Christian, KAHS, NCS, and County Central are piloting the course this spring. All Palliser grade 7-12 students have access to the Financial Literacy course. There is a pilot project with County Central High School and Huntsville School who are offering Culinary courses which are 30 level, 5 credit courses on high school transcript. The program offers College level instruction through SAIT and provides students in smaller, rural communities with the opportunity to explore the Culinary world. The FarmEd program is offered at Picture Butte High School where a partnership with Rural Development Network offers an immersive, place-based education centred on Agricultural practices and "farm to table" activities that include building a Greenhouse, chickens, bees and crops. Palliser is co-chairing a TAVE (Trades and Vocational Education) steering committee which has been charged with designing a collaboratively developed strategic framework aimed at building students' trades apprenticeships, and vocational education knowledge and experiences. This committee is sponsored by CASS and is composed of



ministerial representatives, industry partners, and education system leaders from across Alberta.

Chair Bexte thanked Jason for his presentation.

Resolution # BT20220412 - 05

Moved by: Tony Montana

That the Engagement Accountability report is received as information.

CARRIED

6.2 Wellness Accountability Report

Shane Cranston and Jason Kupery presented the Wellness Accountability Report which outlined the Palliser School Division Wellness Goal which will allow Palliser students to become literate in mental health, gaining knowledge and understanding that will provide them confidence and support in their pursuit of living a healthy life. There is a team supporting Wellness which consists of one Coordinator of Counselling, 13 Family School Liaison Counselors, five Making Connections Workers, a Health Champion in every school and two Alberta Health Promotion Facilitators. The key supports and services provided by the team include supporting students using common definitions and language associate with the eight dimension of wellness, one to one and group counseling to students in areas such as anxiety, trauma, grief and a multitude of other areas, assessing student threat of violence, response to crises in schools, and supporting families with attendance issues. Making Connections Workers are liaisons between families, schools and community. Schools have implemented Social Emotional Learning (SEL) resources, a Health Champion Network and School Wellness Plans. A mentorship program is being reimplemented. Palliser has begun the process of surveying staff about wellness to gather data to move forward in the 2022-23 school year.

The Nutrition Program has been expanded and nine schools are fully supported. March was nutrition month and many schools celebrated by introducing new foods to students. The Culinary Program at Huntsville and County Central are supported by the Nutrition Grant.

Directors of Learning have provided staff training on SEL resources, Mental Health Literacy, 4th R and Healthy Relationships +. There are collaborative support systems in place (ie. collaborative practice meetings, IPP meetings, SIVA (WISE) plans, Suspension reentry planning, Threat Assessment Plans.) A Transitions course focusing on mental health was created to help with the transition to adulthood. There is a strong partnership with the University of Calgary. Highlights of the past past year include an increase in FSLC team/supports overall budget allocation and the receipt of grant money for the Making Connections Worker program which has supported initiatives such as backpacks, clothing, and the Angel Tree program. Opportunities for wellness support moving forward include



addressing the impact of student wellness from the pandemic, the implementation of the new curriculum and continued emphasis on collaboration with community partners.

Chair Bexte thanked Shane and Jason for their presentation and for all that the Team does for students in Palliser.

Resolution # BT20220412 - 06

Moved by: Mike Oliver

That the Wellness Accountability report is received as information.

CARRIED

6.3 Literacy Accountability Report

Dr. Adam Browning presented the Literacy Accountability Report for the 2021-2022 School year. In alignment with the Literacy Framework, numerous professional learning opportunities took place around literacy that emphasized early literacy and language support, content area literacy, vocabulary, and comprehension. Partnerships with the University of Lethbridge and University of Alberta were utilized to expand professional learning opportunities. An early language and literacy assessment was developed and provided professional development to teachers utilizing the assessment. Teachers and administrators from across Palliser will participate in a division-wide literacy symposium in May. The Literacy Framework is being expanded to reflect our division-wide use of research-based assessments and interventions. Additional literacy support and intervention was provided to 662 students from Grades 1 to 3. Moving forward into 2022-2023, Palliser will continue to merge the conversation on language and literacy within the division. Our division-wide literacy team continues to carry out our Literacy Framework that emphasizes key areas of literacy across grade levels and subjects: Oral Language and Vocabulary, Disciplinary Literacy, Balanced Literacy, and Digital Literacy. Plans are underway to implement early language and literacy programming that aligns with the new English Language Arts K-3 curriculum. An online platform will be created for staff to share resources and literacy projects across the division. Teachers will be engaged to build a shared understanding of early learning and middle years literacy. The development of a continuum of writing assessment will support the collective understanding of writing development. This year, staff have attended over 40 division-wide professional learning communities and at least 45 individual events related to literacy. There have been challenges to support a wide-range of assessments and the literacy team has sought to create coherence between the types of assessments utilized throughout the division with a focus on how to further support staff with implementing changes in the K-3 English Language Arts curriculum. 662 students are receiving additional early literacy intervention and it is expected that a greater number of students across grade levels will need ongoing support due to COVID-19 learning loss.



Resolution # BT20220412 - 07

Moved by: Louise Schmidt

That the Literacy Accountability report is received as information.

CARRIED

6.4 Numeracy Accountability Report

Dr. Adam Browning presented the Numeracy Accountability Report. The 2021-2022 highlights were discussed:

- Numerous professional learning opportunities around numeracy that emphasized fluency, reasoning and problem solving.
- Teachers and administrators from across Palliser participated in two division-wide literacy symposiums.
- Expansion of professional learning opportunities for staff to focus more on fluency, reasoning, and problem solving within numeracy.
- Engaged faculty at the University of Lethbridge and offered online professional learning through the University of Stanford to expand professional learning opportunities.
- Additional numeracy support and intervention was provided to 281 students from Grades 1 to 3.

Key actions moving forward into 2022-2023 include:

- A continued focus on key areas of elementary numeracy: number sense and fluency, mathematical reasoning, visual mathematics, problem solving, and rich tasks.
- Taking further stock of numeracy assessments and interventions utilized in schools, particularly with curriculum change in Kindergarten to Grade 3 Mathematics.
- Creating an online platform for staff to share resources, plans and projects across the division.
- Engaging teachers to build a shared understanding of early learning and middle years literacy.
- Creating opportunities to share and celebrate numeracy learning.

A numeracy team has been established to collaboratively engage leaders, teachers, students and community with the direction to further our numeracy framework. Administrators on aligning and supporting numeracy assessment and intervention and leading numeracy initiatives at the school level. Staff attended 8 ongoing division-wide professional learning communities and 33 individual events related to numeracy. Through our division-wide collaborative days and site-based days, numerous professional learning



opportunities are offered to teachers across the division to facilitate professional learning opportunities. With a changing curriculum, additional challenges are expected with current numeracy assessments being utilized. It is expected that students will continue to need ongoing additional support due to COVID-19 learning loss.

Chair Bexte thanked Adam for his presentation.

Resolution # BT20220412 - 08

Moved by: Debbie Laturnus

That the Numeracy Accountability report is received as information.

CARRIED

6.5 Financial Update 2021-2022

Dexter Durfey and Cindy Rogers shared the 2021-2022 interim financial update with the board. It is anticipated that there will be a deficit at the end of the school year of approximately \$937,000. The deficit is less than what was presented in the 2021-2022 budget. This is due in part to additional funding for COVID mitigation and other grants.

Chair Bexte thanked Cindy and Dexter for their presentation.

Resolution # BT20220412 - 09

Moved by: Mike Oliver

That the 2021-2022 financial update is received as information.

CARRIED

7. INFORMATION ITEMS

7.1. *SUPERINTENDENT'S REPORT

Attached to the agenda was the Superintendent's monthly activities report.

7.2. *SECRETARY-TREASURER'S REPORT

Attached as information is the Secretary Treasurer's monthly activities report.

7.3. *ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT

Attached to the agenda was the Associate Superintendent's monthly activities report.

7.4. *DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT

Attached to the agenda was the Deputy Superintendent's monthly activities report.

7.5. *TRUSTEE REPORTS

Attached to the agenda were the Trustees' monthly activities reports.

7.6. *SCHOOL FIELD TRIP REPORT

Due to COVID-19 all international or out-of-province school trips have been



postponed at this time.

8. ACTION/DISCUSSION ITEMS

8.1 CSBA 2022 Congress

The 2022 congress will be held in Saskatoon in July this year. Is there a desire for any trustees to attend? The agenda is appropriate for rural boards and has topics that are important to our division. The Chair supports trustees attending.

Resolution # BT20220412 - 10

Moved by: Louise Schmidt

That the Board send representation to the Congress on July 6-8, 2022 in Saskatoon.

CARRIED

8.2 Charter Schools

At the ASBA Zone 6 meeting Charter Schools were discussed. There is a concern that funds from the government are more accessible to charter schools than to public schools. Charter schools are designed to offer unique programming. ASBA has asked boards to petition the government for funding as they would charter schools to allow public school divisions to provide these unique programs. ASBA will be presenting a position paper to be presented at the Spring General Meeting. ASBA has asked boards to answer survey questions regarding Charter Schools. Administration will gather information for the Zone 6 ASBA questionnaire.

8.3 Public School Boards Association of Alberta

The PSBAA has contacted the Board Chair to ask the division to rejoin the organization. The membership is fairly expensive and Palliser has schools of choice. At this time the Board has decided that Palliser will not be a member of the Public School Boards Association of Alberta.

8.4 Curriculum Discussion

School boards across the province have written letters to the Minister of Education stating the positive changes that are being made to the K-6 curriculum. Palliser trustees are not in favour of the timing of the release. There is learning loss due to the pandemic and teachers and students do not need the added stress at this time.

Resolution # BT20220412 - 11

Moved by: Tony Montana

That the Board send a letter to the Minister of Education outlining the Board's position.

CARRIED



9. ADJOURNMENT

Being no further business before the Board, the Chair adjourned the meeting at 2:13 p.m.

[RETURN TO AGENDA](#)



**PALLISER BOARD OF TRUSTEES SPECIAL MEETING
DRAFT MINUTES - BT20220426
DATE: April 26, 2022**

Trustees in Attendance: Lorelei Bexte, Board Chair
Debbie Laturus, Board Vice-Chair
Tony Montana, Trustee
Mike Oliver, Trustee
Sharon Rutledge, Trustee
Louise Schmidt, Trustees

Staff in Attendance: Dave Driscoll, Superintendent
Tom Hamer, Deputy Superintendent
Audrey Kluin, Associate Superintendent
Dexter Durfey, Secretary-Treasurer
Cindy Rogers, Director of Finance

Recording: Michelle Taylor

1. CALL TO ORDER

Chair Lorelei Bexte called the meeting to order at 9:05 a.m.

2. ADOPTION OF THE AGENDA

Resolution # BT20220426 - 01

Moved by: Louise Schmidt

That the agenda for the April 26, 2022 meeting be approved as presented.

CARRIED.

3. MOVE TO *IN-CAMERA*

Resolution # BT20220426 - 02

Moved by: Mike Oliver

That the meeting move *In-Camera*, at 9:06 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified *In-Camera* Items.

CARRIED.



4. ACTION/DISCUSSION ITEMS

4.1 Budget Deliberations

5. MOVE TO GO OUT OF *IN CAMERA* MEETING

Resolution # BT20220426 - 03

Moved by: Tony Montana

That the meeting move out of *in-camera* at 12:08 p.m.

CARRIED

6. MOTIONS ARISING

There were no motions arising from *in-camera*.

7. ADJOURNMENT

Being no further business before the Board, the Chair adjourned the meeting at 12:09 p.m.

[RETURN TO AGENDA](#)



Memorandum

April 12, 2022

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: ESL Accountability Report

Background

Dr. Adam Browning, Director of Learning, will share the ESL Accountability Report with the Board.

Recommendations

That this report be received as information.

[RETURN TO AGENDA](#)



ELL Annual Report 2021-2022

2021-2022 Highlights

- We currently have 3,370 identified English Language Learners (ELLs) enrolled in Palliser schools. This is an increase of 78 students from 2020-2021.
- During the 2021-2022 School year, \$2,276,068 was funded for ELL students with eligible years of funding. A total of 8.25 FTE teaching staff and 23,533 support staff hours were allocated to Palliser schools specifically for ELL support.
- We implemented an early literacy and language assessment to support Alberta ESL Benchmark assessments for students in early learning and kindergarten.
- We have added additional support for students with a 0.5 FTE ELL coordinator.

2022-2023 Key Actions

- We will continue to focus on key areas of literacy and language: oral language and vocabulary, content area literacy, and balanced literacy.
- We will support collaborative professional development opportunities amongst schools with professional development based shared goals and instructional programs. This will include preparation for teachers to focus on expected changes to the Alberta ESL Benchmarks.
- We will develop additional literacy and language assessments for students in division 1 and 2 and a division-wide writing assessment in conjunction with our ELL and Literacy teams.

Professional Learning

Palliser has coordinated professional learning opportunities in conjunction with other school divisions our the two provincial consortia (SAPDC and CRC) specific to English language learning. We have continued to routinely offer professional development on using the Alberta ESL Benchmarks as a formative assessment tool, sheltered content-area instruction to support language acquisitions in subjects, and oral language development. With the expectation from Alberta Education that all ELL students require assessment linked to the Alberta ESL Benchmarks, we have supported schools to ensure we meet the assessment requirements. This Spring, we offered training to Kindergarten and some early learning teachers across the division on administering our Palliser ELL Assessment and how to support early language development. We have also continued to offer professional development for staff specific to the diverse groups of learners we support, and we have extended our focus on literacy and language for ELLs to support more academic uses of English across subjects.

Throughout the year, we planned professional learning opportunities directly with administrators and learning support teachers on our North and South ELL teams to support schools and



teachers working together on collaborative goals and inter school visits. We continue to plan ongoing collaborative opportunities for professional learning at the division level and between schools to better our professional learning opportunities.

Programs

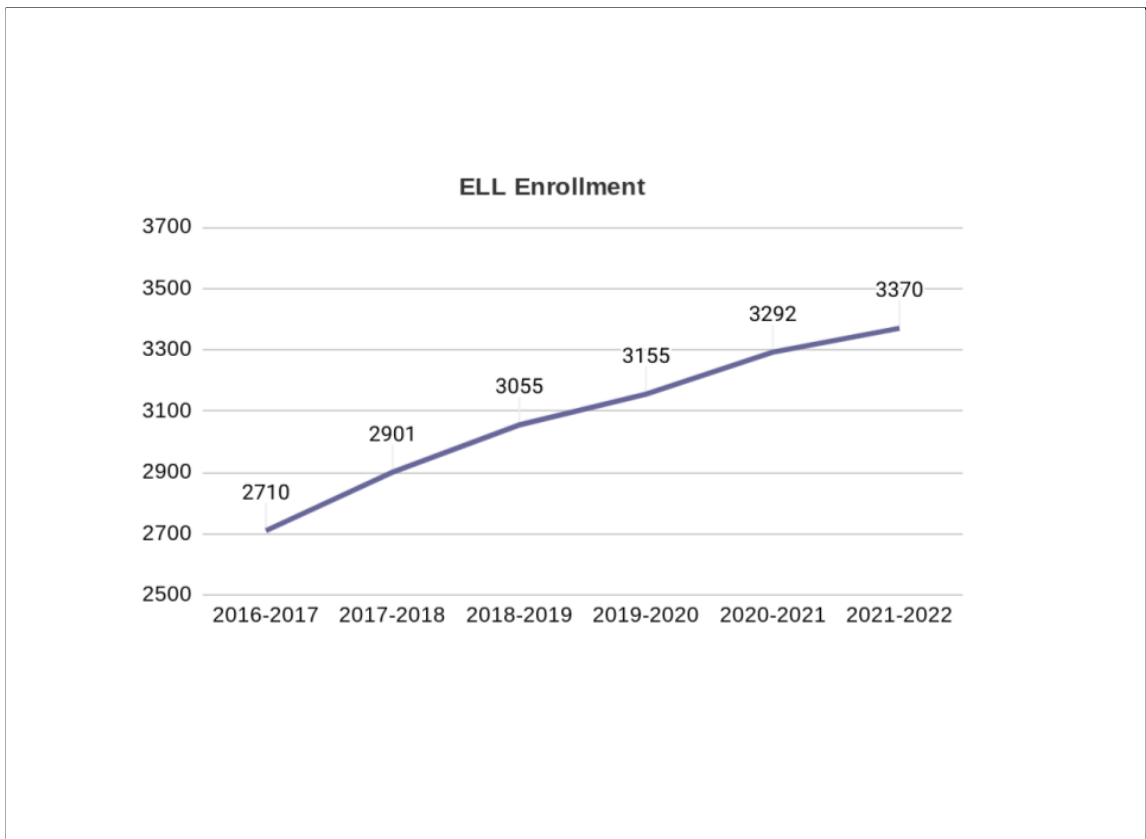
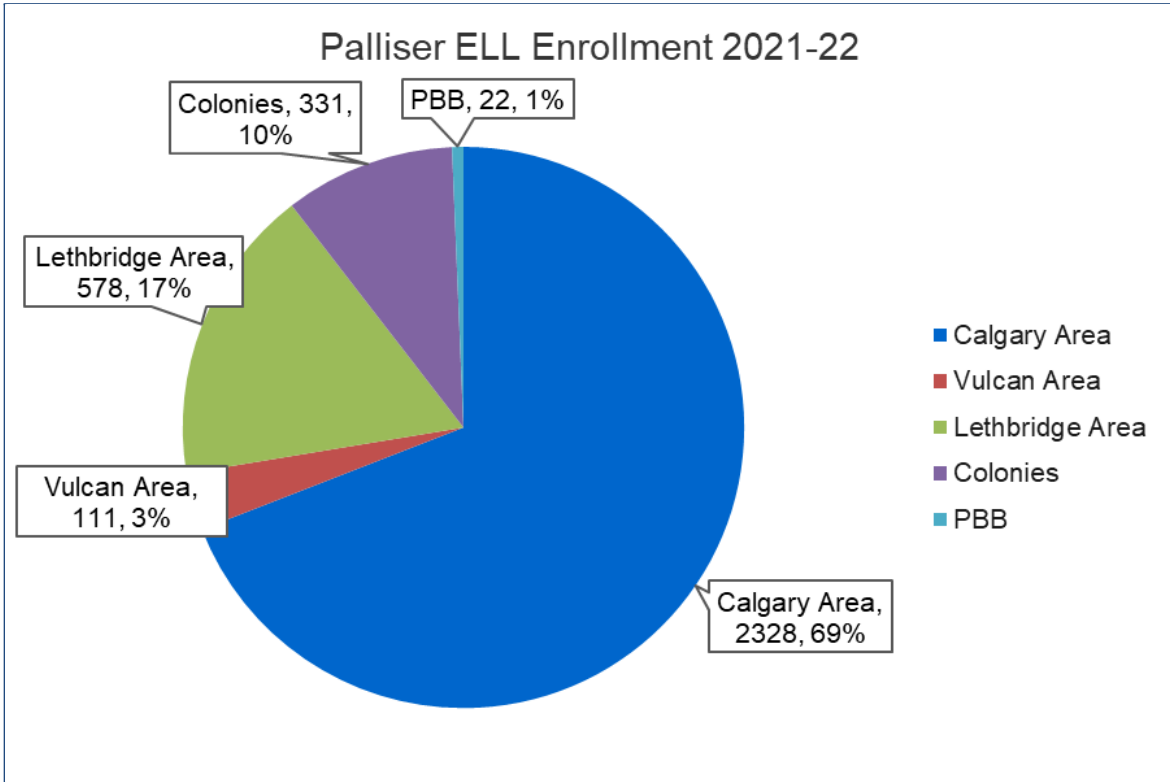
We are implementing new early literacy assessments and interventions, and we are creating a Palliser Literacy Assessment Framework that outlines recommended use of these assessments. We continue to support offering ELL Locally Developed Courses as stand alone courses or in an integrated setting. This is helping to ensure students receive credits while obtaining the level of English proficiency necessary for High School courses.

Partnerships

We have continued to engage multiple agencies to support newcomer families and professional development to support diversity. We have regularly utilized services through Lethbridge Family Services and Calgary Catholic Immigration Society to support newcomer families, and members of our ELL team liaise with both of these groups. We are planning to initiate other ELL focused opportunities with the County of Lethbridge and Lethbridge Public library that we offered prior to the pandemic.

Student Enrollment

We currently have 2328 ELL students in Calgary area schools, 578 ELL students in Lethbridge area schools, 111 ELL students in Vulcan Area schools, and 331 ELL students in colony schools.



[RETURN TO AGENDA](#)



Memorandum

May 10, 2022

To: Board of Trustees

From: Dexter Durfey, Secretary Treasurer

RE: 2022-2023 School Year Budget Approval

Background

The 2022-2023 budget for the Palliser School Division was shared with the Board prior to the Meeting. The Board will review the budget before submitting it to Alberta Education.

Recommendation

That the 2022-2023 budget for the Palliser School Division be approved as discussed, forwarded to Alberta Education and posted to the division website.

[**RETURN TO AGENDA**](#)

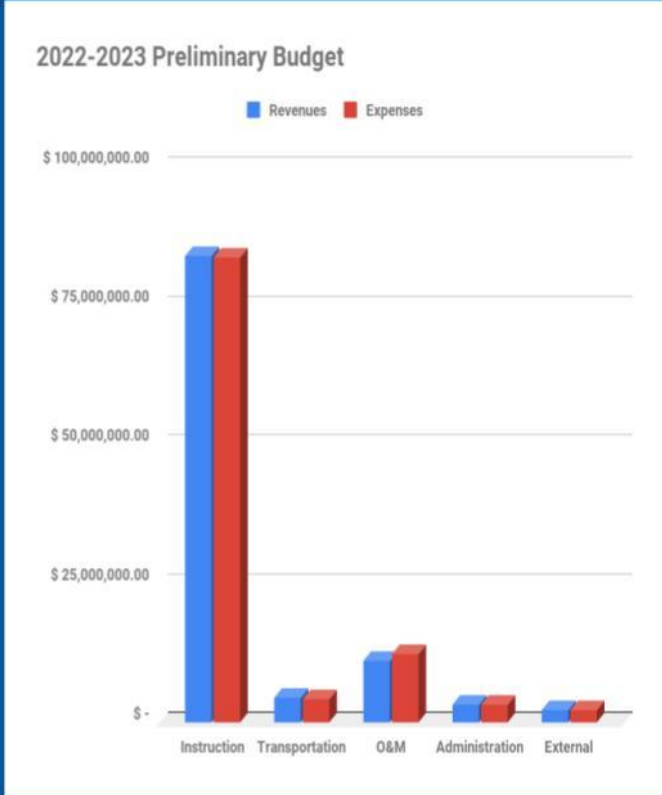


Annual Budget Comparison

For The Palliser School Division



Report time frame: May, 2022



	Revenues	Expenses
Instruction	\$83,939,704	\$83,532,211
Governance & System Admin	\$3,216,271	\$3,136,759
Operations & Maintenance	\$11,068,227	\$12,243,935
Transportation	\$4,409,281	\$4,176,178
External Services	\$2,083,683	\$2,083,683
TOTAL	\$104,717,166	\$105,172,766

Palliser School Division 2022-2023 Budget deficit of (\$455,600)



Annual Budget Comparison

For The Palliser School Division



Report time frame: May, 2022

Budget Expenses



	Teaching Staff	Support Staff	Enrollments
2022/2023	506.2	276.8	8,995
2021/2022	505.1	287.7	8,915
2020/2021	484.5	287.7	8,538

The 2022/2023 school year is likely to see a number of challenges following the pandemic including increased demands on student wellness supports as well the implementation of new K-6 curriculum. Classroom teacher numbers have been maintained, with emphasis on redistribution to areas of growth

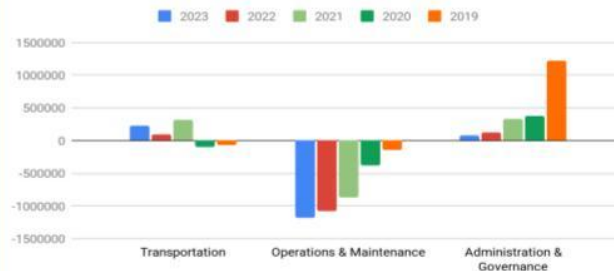
The following inflationary pressures continue to outpace the Provincial funding model:

- CRA Rate increases of CPP & EI \$300K
- Approximately \$600K in grid movement
- ASEBP increase of 7.7% or approx. \$250K

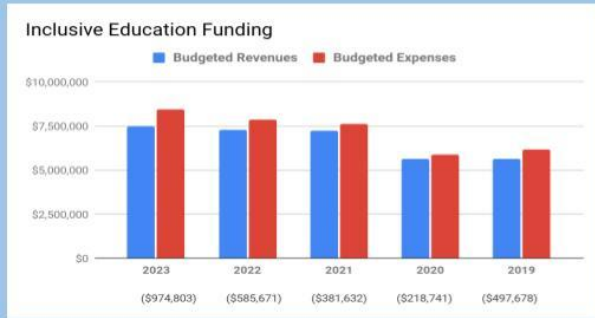
Departmental surpluses have historically been used to mitigate cost pressures to the Instruction block but as the graphic demonstrates these surpluses have nearly vanished with mounting inflationary pressures. The remaining surpluses are now needed to offset O&M

Department Surplus (Deficit)

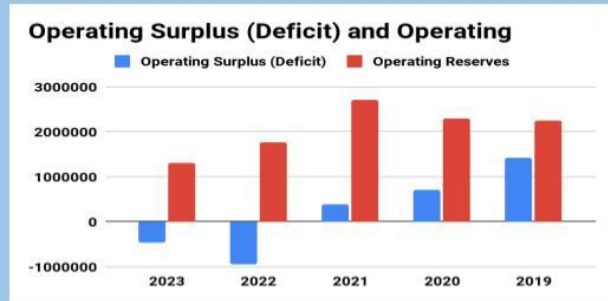
Contributions to Instructional Supports



Insurance rates & increases have continued under ARMIC however management is hopeful for future reductions. Loss of revenue in O&M is also due to underutilization of owned facilities. If all properties met provincial capacity rates approx. \$500K would be recovered. Capital plan preparation is where this continues to be addressed



The Board has continued to focus on the Division goal of mental wellness and has directed Administration to focus on inclusivity and mental health supports. With anticipated significant requirements for mental health supports following the pandemic, it is predicted that the inclusive education budget will continue to be in a deficit situation.



2021/2022 was a challenging year for staff and students. With the continual effects of the Pandemic, the administrative team utilized operating reserves to provide additional in classroom staffing, FSLC councillors and connections workers for mental health. These mental health supports have been identified as a key requirement moving forward to continue to support our students. An investment of approximately \$975K above funding levels is being allocated for this endeavour.

Student Learning Opportunities

Off Campus

- 111 students in dual credit courses with 8 post secondary partners. 700+ credits earned
- Transitions course to assist students in the move beyond high school into post-secondary life
- PD for Learning Commons Facilitators to build capacity as CAC's for students

First Nations Metis and Inuit Perspectives

- Continued support of schools through our Indigenous Success Coordinator
- Increased opportunities for Elders and Knowledge Keepers to work with students and staff
- Support for students engaging in Indigenous learning activities ie. land based learning trips

Technology

- Maintaining evergreening objectives with 1200 new student devices
- Maintaining minimum 2:1 chromebook ratio
- 70 classroom display upgrades

Annual Budget Comparison

For The Palliser School Division



Report time frame: May, 2022

[RETURN TO AGENDA](#)



Memorandum

May 10, 2022

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Palliser School Division Assurance Framework 2021-2025, Year Two

Background

The Palliser School Division Assurance Framework 2021-2025, Year Two, is a summary of the goals and objectives for the division.

Recommendation

That the Board approve the Palliser School Division Assurance Framework 2021-2025, Year Two as presented.

[**RETURN TO AGENDA**](#)



Dave Driscoll, Superintendent
Board Meeting Date: May 10, 2022

HIGHLIGHTS

- Attended weekly SALT meetings
 - Planned AAPS-I virtual fair with Southeast Asia (SEA) countries
 - Participated in Optimal Learning Research interview by University of Lethbridge
 - Attended meeting with Efigie Educacional Brasil regarding Educational Partnerships
 - School Visits
 - Chaired Alberta Association Public Schools International (AAPS-I) meeting
 - Vacation to see daughters
-

AREAS OF EMPHASIS FOR NEXT MONTH

- Participate in the weekly SALT meeting
- Attend the Admin Council meeting
- Continue Principal coaching meetings
- Chair Alberta Association Public Schools International (AAPS-I) meeting
- Attend CAPS-I Annual Conference
- Attend Literacy Symposium
- Attend the Alberta School Boards Association Spring General Meeting
- Attend Spring CASSIX Meeting

[RETURN TO AGENDA](#)



Dexter Durfey, Secretary-Treasurer
Board Meeting Date: May 10, 2022

HIGHLIGHTS

- Weekly SALT meetings
- ARMIC Risk Management Committee meeting
- ARMIC-ATLE Joint Committee meeting
- ARMIC Lunch and Learn
- Sports Council
- Coaldale High School and Recreation Centre Construction meeting
- ARMIC Executive Meeting
- School Visits
- CUPE Bargaining Discussion meeting
- Attended school council meetings

AREAS OF EMPHASIS FOR NEXT MONTH

- Continue work with ARMIC Insurance
- Continue to attend Coaldale High School and Recreation Centre Construction meetings
- Strategic work with stakeholders regarding the Palliser Capital Plan
- Dialogue continues with Society partners.

[RETURN TO AGENDA](#)



Audrey Kluin, Associate Superintendent, Human Resources
Board Meeting Date: May 10, 2022

HIGHLIGHTS

- Weekly SALT meetings
- Board Teacher Advisory Committee Meeting
- Admin Association meeting
- Sports Council
- Principal Supervision Meetings
- Principal Evaluation Meetings
- School Council Meetings
- Staffing Allocation Meetings with all Principals
- Human Resources Workflow planning
- Human Resources department meetings
- Monthly Administrative Meeting
- School Administration Interviews
- Senior Leadership - Director Interviews
- Attended Readers' Theatre
- Staffing Allocation Review and Feedback
- Staffing Allocation Sheets Creation and Adjustments
- Edsembli Transition Meetings and Preparation

AREAS OF EMPHASIS FOR NEXT MONTH

- Attend Literacy Symposium
- Staffing Review ~ Prepping and Planning 2022
- Attend Edwin Parr Banquet
- Edsembli Transition Meetings and Preparation
- Attend Spring CASSIX Meeting
- Admin Association meeting
- Instructional/Assignable Time Review
- Assurance Framework
- Reviewing Certificate Staffing Sheet Allocation Budget Updates
- Reviewing Support Staff Allocation Budget Updates

[RETURN TO AGENDA](#)



Tom Hamer, Deputy Superintendent
Board Meeting Date: March 1, 2022

HIGHLIGHTS

- Weekly SALT meetings
- Admin Association meeting
- Board Teacher Advisory Committee Meeting
- Continue the project implementation for the transition from Powerschool to Edsembli for the student information system
- The Technology Team continues to upgrade classroom displays in schools
- VOIP upgrades continue in schools
- Continued the development of off campus and dual credit opportunities for students
- International student school enrolments and departures for home
- Regular meetings with staff
- Anti-Racism Response Training
- Edsby Analytics
- Qualtrics Demo
- Achieve Meeting
- AAPSi Member meeting
- Elementary Report Card Meeting
- School Administration Interviews

AREAS OF EMPHASIS FOR NEXT MONTH

- Ongoing and focused support and coaching for principals.
- Support schools with the implementation of the Learning Loss supports
- Continued work with technology to address Cyber security requirements
- Administrator Council meeting
- CAPS-I Trade Mission to Spain Market Briefing
- Attend Literacy Symposium
- AAPSi Member meeting
- International student arrivals and departures
- Identification of evergreening requirements to complete this summer
- Alberta Assessment Consortium

[RETURN TO AGENDA](#)



Michael Oliver
Trustee Activities for April 2022

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
April 4, 2022	DDS Parent Council	DDS	Met with DDS parent council and school administration for their monthly meeting	Presented Board meeting highlights to the parent council. Received an update on the activities at DDS over the past month and plans for upcoming events. Discussed the parent engagement night coming up.
April 6, 2022	Special Board meeting	virtual	Reviewed responsibilities with respect to the appeal process.	Teresa Haykowsky outlined the appeal process and our responsibilities.
April 7, 2022	DDS parent engagement meeting	DDS	DDS held an parent engagement evening to help parents understand what was happening within the school	DDS staff gave short overviews and video presentations to help explain some of the curriculum approaches being used at the school to facilitate learning in each of the classrooms
April 8, 2022	Director North interviews	NSS, winsport campus	Was part of the team Interviewing candidates for the Director "North" position	Participated in the interviewing process of four highly qualified candidates for the position of Director North.
April 11, 2022	Appeal hearing	Palliser Board room	Met with appellants to hear their concerns	Listened to the presentations put forth by both the "Administration" and the "Appellants" as well as their comments with respect to each other's position.
April 12, 2022	Board Meeting	Palliser Board room	Regular Board Meeting for April	Board received reports on the following areas, Engagement, Wellness accountability, Literacy accountability, and Numeracy accountability. We also had discussion on the CSBA 2022 Congress, Charter Schools, PSBA, and Curriculum concerns.



April 12, 2022	BTAC	Palliser Board Room	Met with members of the local ATA to discuss items of concern and areas of success.	Discussed opening day scenarios, Wall of fame, Year End BBQ for south and what we could do for the North, Calendar Committee, Palliser Committee meetings, how to resolve feelings of disconnect between teachers and Central office/Board, and Friday PD.
April 18, 2022	Board Meeting	virtual	Special Board meeting to discuss appeal decision	Met to review information and determine a decision for the Appeal meeting held on April 11 and reasons for decision.
April 19, 2022	Director South Interviews	Palliser Board Room	Was part of the team interviewing candidates for the Director South position	Participated in the interviewing process of four highly qualified candidates for the position of Director South
April 19, 2022	Appeal meeting	Virtual	Continuation of the Appeal meeting held on Apr 11, 2022.	Met with both "Administration" and "Appellants" to read the decision of the Board with respect to the Appeal meeting held on Apr 11, 2022.
April 20, 2022	Zone 6 Executive meeting	Lethbridge 51 Division Office	Regular Zone 6 executive meeting	Received reports on the following: Edwin Parr, Timelines for submission/agenda item request, SGM, CSBA conference, and Zone Chair Meeting. We also discussed the following: Holy Spirit School Division Emergent Resolution, Charter Schools, Zone Handbook, Trustee Compensation, Board Sharing, Curriculum concerns, Reserve Limits, ASBA monthly reports, and PD sessions.

[RETURN TO AGENDA](#)



Tony Montana
Trustee Activities for April 2022

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
Apr 6, 2022	Committee of the Whole	Virtual	Committee of the Whole meeting to discuss Appeals Process	Committee of the whole meeting to discuss process for appeals to the board.
Apr 11 2022	Appeal Hearing	Palliser Board Room	Appeal 2022-01	Appeal hearing
Apr 12 2022	Regular Board Meeting	Palliser Board Room	April Regular Meeting of the Board	The board received updates on off-campus programming, wellness, literacy, and numeracy.
Apr 18 2022	Committee of the Whole	Virtual	Deliberations	Deliberations on appeal 2022-01
Apr 19 2022	Appeal Hearing	Virtual	Conclusions of Appeal	Decision on Appeal 2022-01 delivered.
Apr 26 2022	Special Meeting of the Board	Palliser Board Room	Special Meeting of the Board.	Special Meeting of the Board held in camera.
Apr 26 2022	CHS Parent Council Meeting	CHS	Met with CHS Parent Council and school administration for their monthly meeting	Presented the April Board meeting highlights to the parent council. Received an update on the activities at CHS over the past month.
Apr 27 2022	Barons Parent Council Meeting	Barons School	Went to Barons to attend the Barons Parent Council Meeting	Arrived in Barons and found the meeting had been cancelled but I was not informed.

[RETURN TO AGENDA](#)



Lorelei Bexte
Trustee Activities for April 2022

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
April 5, 2022	Agenda Meeting	Via Zoom	Set Agenda for upcoming April Board Meeting	Dave, Dexter, Michelle, Debbie and Lorelei were in attendance
April 6, 2022	Legal Meeting	Via Zoom	Met with Teresa Haykowsky to discuss Appeal Process	In-Camera
April 6, 2022	CCHS	Via Zoom	General School Business	Talked about revising the Student recognition program. Talked about summer school Chrome book program. Parent/teacher interviews April 26/27 th .
April 8, 2022	Interviews	Palliser Calgary	Calgary Director Interviews	Interviews took place from 8am – 2pm. Wonderful candidates.
April 8, 2022	Legal Meeting	Via Zoom	Met with Teresa Haykowsky to discuss Appeal Process	In-Camera
April 10, 2022	Legal Meeting	Via Zoom	Met with Teresa Haykowsky to discuss Appeal Process	In-Camera
April 11, 2022	Appeal Hearing	Palliser Board Office	Appeal Hearing	In-Camera
April 12, 2022	Board Meeting	Palliser Board Office	General Board Business	Engagement Report, Wellness Accountability Report, Literacy Accountability Report, Numeracy Accountability Report. Discussion on PSBAA. Board will not be taking out membership in



				PSBAA. Discussion on Charter Schools.
April 12, 2022	Board/Teacher Advisory committee meeting	Palliser Board Office	Meeting of the whole	Talked about the new curriculum and advocating for Public Education as well as Board Advocacy. Talked about Opening Day, Wall of Fame, Year End BBQ
April 14, 2022	Milo School Meeting	School & On-line	General School Business	Board Report shared with March and April Board highlights. Audrey joined the meeting to outline the Candidate search and Interview process.
April 18, 2022	Legal Meeting	On-line	Appeal Hearing	In-Camera
April 19, 2022	Interviews	Via Zoom	Lethbridge Director Interviews	Interviews took place from 8am until 2pm. Wonderful candidates.
April 19, 2022	Appeal Hearing decision	Via zoom	Appeal Hearing decision	In-Camera
April 20, 2022	ASBA Zone 6 Executive Meeting	Lethbridge SD offices	Executive Meeting	Discussion on changes to Bylaws. Discussions on Emergent Issues, Set agenda for May General Meeting
April 25, 2022	Arrowwood School Meeting	Arrowwood School	Organizational Meeting	Board Report shared with April Board highlights. Arrowwood School Sign in need of Repair. The parents would love to see more access to Mental



				health supports for the kids. Elections of officers.
April 26, 2022	Special Board Meeting	Palliser Board Office	Budget Meeting	In-Camera
April 26, 2022	Negotiating Committee Meeting	Palliser Board Office	Discussion on CUPE contract	In-Camera

[RETURN TO AGENDA](#)



Memorandum

May 10, 2022

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Re-evaluation of Travel Advisory

Background

At the August 24, 2021 Board of Trustees meeting, Resolution #BT20210824-07 was passed that reads as follows: That the Board of Trustees approve, given the determination that there is an increased risk of harm due to the declaration of the COVID-19 pandemic and the current Government of Canada travel advisories that all international trips sponsored or undertaken by any school entity under the Palliser School Division and for students and staff shall be cancelled or postponed until further notice.

Recommendation

That the Board rescind this resolution given the Canadian Government has updated its travel health notice to a level 2 advisory and that we revert back to following AP 260: Student Off-Site Activities, Field Trips, Excursions and Tours.

[RETURN TO AGENDA](#)



Memorandum

May 10, 2022

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Alberta School Boards Association (ASBA) Resolutions

Background

As per the request of Trustee Mike Oliver, a review of the ASBA position statements as shared will be had.

Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)



Memorandum

May 10, 2022

To: Board of Trustees

From: Dexter Durfey, Secretary-Treasurer

RE: Coaldale High School and Recreation Centre Update

Background

Dexter Durfey, Secretary-Treasurer, will share an update on the Coaldale High School and Recreation Centre with the Board.

Recommendation

That this be received as information.

[RETURN TO AGENDA](#)



Memorandum

May 10, 2022

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Staff BBQ June 14, 2022 (South)

Background

Dave Driscoll, Superintendent will share an update on the June 14, 2022 Staff BBQ with the Board.

Recommendations

That this be received as information.

[RETURN TO AGENDA](#)