

**PALLISER BOARD OF TRUSTEES REGULAR MEETING
AGENDA - BT20220412**

DATE: April 12, 2022

9:00 a.m - Palliser Meeting Room A & B

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- 1. CALL TO ORDER**
 - 2. ADOPTION OF CONSENT AGENDA**
*Items in the Information Section may be moved to Action upon request.
 - 3. MOVE TO IN-CAMERA (9:00 TO 10:15 A.M.)**
 - 4. MOTIONS ARISING FROM IN-CAMERA**
 - 5. ADOPTION OF BOARD MEETING MINUTES**
[Minutes from the March 1, 2022 Meeting of the Palliser Board of Trustees](#)
 - 6. PRESENTATIONS**
 - 6.1 [Engagement Report](#)
 - 6.2 [Wellness Accountability Report](#)
 - 6.3 [Literacy Accountability Report](#)
 - 6.4 [Numeracy Accountability Report](#)
 - 7. INFORMATION ITEMS**
 - 7.1. ***SUPERINTENDENT'S REPORT**
[Attached as information is the Superintendent's monthly activities report.](#)
 - 7.2. ***SECRETARY-TREASURER'S REPORT**
[Attached as information is the Secretary Treasurer's monthly activities report.](#)
 - 7.3. ***ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**
[Attached as information is the Associate Superintendent's monthly activities report.](#)
 - 7.4. ***DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**
[Attached as information is the Deputy Superintendent's monthly activities report.](#)
 - 7.5. ***TRUSTEE REPORTS**
Attached as information are the Trustees' monthly activities report.
 - 7.5.1. [Tony Montana](#)
 - 7.5.2. [Michael Oliver](#)
 - 7.5.3. [Sharon Rutledge](#)
 - 7.5.4. [Lorelei Bexte](#)
 - 7.6. ***SCHOOL FIELD TRIP REPORT**
Below is the list of international or out-of-province trips that schools are participating in:

School	Destination	Dates

8. ACTION/DISCUSSION ITEMS

8.1. [CSBA 2022 Congress](#)

8.2. [Charter Schools](#)

8.3. [Public School Boards Association of Alberta](#)

8.4. [Curriculum Discussion](#)

9. ADJOURNMENT



**PALLISER BOARD OF TRUSTEES REGULAR MEETING
DRAFT MINUTES BT20220301**

DATE: March 1, 2022

Trustees in Attendance: Lorelei Bexte, Board Chair
Debbie Laturus, Board Vice-Chair
Tony Montana, Trustee
Mike Oliver, Trustee
Sharon Rutledge, Trustee
Louise Schmidt, Trustees

Staff in Attendance: Dave Driscoll, Superintendent
Tom Hamer, Deputy Superintendent
Audrey Kluin, Associate Superintendent
Dexter Durfey, Secretary-Treasurer

Recording: Joanne Siljak

1. CALL TO ORDER

Chair Lorelei Bexte called the meeting to order at 9:04 a.m.

2. ADOPTION OF CONSENT AGENDA

Resolution # BT20220301 - 01

Moved by: Tony Montana

That the agenda for the March 1, 2022 meeting be approved as presented.

CARRIED.

3. MOVE TO IN-CAMERA

Resolution # BT20220301 - 02

Moved by: Sharon Rutledge

That the meeting move In-Camera, at 9:05 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

CARRIED.

Resolution # BT20220301 - 03

Moved by: Louise Schmidt

That the meeting move out of in-camera at 10:40 a.m.

CARRIED



4. MOTIONS ARISING FROM IN-CAMERA

Resolution # BT20220301 - 04

Moved by: Tony Montana

That the Board writes a letter to the Government to request inclusion for school boards in Bill 70, COVID Exemption.

CARRIED

5. ADOPTION OF BOARD MEETING MINUTES

Resolution # BT20220301 - 05

Moved by: Mike Oliver

That the minutes of the February 8, 2021 meeting of the Palliser Board of Trustees be approved as presented.

CARRIED

6. PRESENTATIONS

6.1. COVID-19 Update

Dr. Adam Browning shared the Covid update as of February 25. Hopefully, this will be the final COVID update as things return to normal. There has been one class across the division that has shifted to at-home learning for a short duration, and no schools have had to shift to at-home learning.

The Division has seen a gradual decline in self-reported cases of COVID-19 and general illness. Student absenteeism trends for illness and unexplained absences over the past two weeks are now trending towards absenteeism rates from prior years.

As of March 1, 2022, no masks are required for any people entering a school. Cohorting is no longer required but it is recommended that large gatherings still be held virtually. It is recommended that schools limit crowding. Sanitization is still required. Until we reach Step 3 of reduced restrictions, it is recommended that schools continue to limit soft surface furniture, minimize sharing of materials and supplies, and maintain the strategies that were developed to reduce crowding. Further information will be shared with schools.

Mandatory isolation based on symptoms or positive COVID-19 tests will continue.

Administration thanked the Board for their support during COVID and thanked Dr. Browning for the work he has done in sharing the expectations with all stakeholders.

Resolution # BT20220301 - 06

Moved by: Sharon Rutledge

That the Covid-19 report is received as information.

CARRIED



6.2. **Counseling Services Report**

Erika Publow, Clinical Team Lead for Palliser School Division joined the Board and shared the counseling update. Highlights of the report included:

- The Division has increased the number of Family School Liaison Counsellors from 9 to 18 full-time, part-time, and practicum students for the 2021-2022 school year.
- Providing 1:1 counseling to students Supporting families with various issues, connections to community mental health/crisis resources, and connecting to the Making Connections Workers to provide a holistic approach to support. Anxiety is most prevalent among students seeing the counseling team.
- The caseload for the 2021-2022 school year has risen significantly
- Increased support at each school in an effort to provide more consistent and meaningful support
- Creating collaborative relationships with multiple Universities to support Graduate Level Counselling students
- Regulation room completed in 1 school and currently working on another
- Updated forms to ensure they meet the highest practice standards
- Beginning stages of translating forms pertaining to counseling into various languages to increase understanding for families where English is not their first language
- Mandating training for all FSLC staff in the area(s) of ethics
- Streamlined threat assessment process by switching from the VTRA model to the CSTAG model of threat assessment. The CSTAG model is a holistic approach to helping the students in a caring, compassionate way. Parents will be informed about the CSTAG model so they know what the process entails.
- Streamlined and provided graphics for Administration teams specific to the FSCL referral and intake processes

Opportunities Moving Forward:

- Continued emphasis on providing adequate staffing to meet the growing needs of our staff and students
- Continued emphasis on community collaboration and partnerships to ensure our students and families feel supported
- Continued emphasis on supporting Palliser Administration and Educational Staff to implement a trauma-informed approach in the classroom
- Ongoing work to bring file storage up to standard
- Ongoing work to bring the FSLC handbook up to date

Parents can speak with the principal, teacher or call Erika should they wish to have their child referred to a counselor. Board Chair Bexte thanked Erika for all



she and her team do for the students in Palliser.

Resolution # BT20220301 - 07

Moved by: Mike Oliver

That the Counselling Services report be received as information.

CARRIED

6.3. Human Resources Accountability Report

Associate Superintendent Audrey Kluin shared the Human Resources report. Palliser has 1019 contracted employees (554 Certificated Staff, 465 Support Staff), and 632 casual and substitutes. During the 2021-22 school year the Human Resource Services department will coordinate with schools and the Business Services department to ensure accurate distribution of salary and benefits for Palliser staff. Human Resource Services completed approximately 6200 tasks from March 1, 2021, to February 28, 2022. These tasks include (but are not limited to) onboarding new employees, offering and updating employment contracts, assignment changes, processing resignations, and retirements. Human Resource Services plays a key role in bargaining with the Alberta Teachers' Association and CUPE Local 290.

Human Resource Services will be losing two key team members at the conclusion of the 2021-2022 school year due to retirement. The HR team acquired an HR Professional/Advisor at the end of February 2022. The Human Resources team is dedicated to ensuring that the Division is able to provide exceptional learning experiences for all students by making certain that we have exceptional staff.

Board Chair Bexte thanked the Human Resources team for all they do to ensure that the students and staff received the best possible opportunities.

Resolution # BT20220301 - 08

Moved by: Sharon Rutledge

That the Human Resource Services report be received as information.

CARRIED

7. INFORMATION ITEMS

7.1. *SUPERINTENDENT'S REPORT

Attached to the agenda was the Superintendent's monthly activities report.

7.2. *SECRETARY-TREASURER'S REPORT

Attached as information is the Secretary Treasurer's monthly activities report.

7.3. *ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT

Attached to the agenda was the Associate Superintendent's monthly activities report.



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- 7.4. ***DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**
Attached to the agenda was the Deputy Superintendent's monthly activities report.
- 7.5. ***TRUSTEE REPORTS**
Attached to the agenda were the Trustees' monthly activities reports.
- 7.6. ***SCHOOL FIELD TRIP REPORT**
Due to COVID-19, all international or out-of-province school trips have been postponed at this time.

8. ACTION/DISCUSSION ITEMS

8.1. **Capital Plan**

Facility Services Supervisor Rod Swartzenberger joined the meeting and shared the capital plan with the Board. The plan remains unchanged from the last plan submitted. Palliser School Division would like to modernize or replace the Coalhurst High School as its first priority. A plan is in place to proceed with the planning of this project. It is hoped that a value planning session with all stakeholders will be held in the near future. A schematic design can be started when the value planning session is completed.

Also included in the plan is an update to County Central High School and Sunnyside School.

[LINK TO 2022-2023 CAPITAL PLAN](#)

Rod was thanked for his presentation and for the work that he and his team do to keep facilities operating smoothly.

Resolution # BT20220301 - 09

Moved by: Tony Montana

That the 2022-2025 Capital Plan be approved as presented with the Coalhurst Solution as the Board's first priority, County Central High School as its' second priority, and Sunnyside School as its' third priority.

CARRIED

8.2. **Policy Renumbering**

Over the past two years, the Board has reviewed all the policies. In doing so several policies were amalgamated and several policies were converted to administrative procedures. To avoid confusion, it is recommended that the policies be renumbered.

The policies will be renumbered as discussed and the administrative procedures be reviewed to reflect these number changes.

8.3. **National Sport School Olympic Athletes**

The National Sport School joined the Palliser School Division at the start of the 2021-2022 school year. Tom Hamer, Deputy Superintendent shared the names of



the students that recently participated in the Beijing Olympics. Current student Ale Loutitt placed third in the Mixed Team Ski Jumping. Ale is currently in Grade 12 at the National Sport School.

The athletes are commended for representing their country and their school so well. The Board will send a letter of recognition to the currently registered student, Ale Loutitte.

8.4. 2021-2022 Satisfaction with Education in Alberta Telephone/Online Surveys

The Ministry of Education will conduct its annual satisfaction telephone/online surveys to collect public and participant perceptions of Alberta's education system. The surveys gather responses from a random sample of parents, the general public, high school students, teachers (online), principals (online), and school board trustees, as well as employers of recent high school graduates. Participation is important, as it provides valuable information to help the ministry identify areas of strength and areas needing improvement, thus helping to provide a more effective and accountable education system. Some survey results are also used in specific business plan performance measures and will be reported in the ministry's 2021/22 annual report.

Resolution # BT20220301 - 10

Moved by: Mike Oliver

That the Satisfaction with Education report be received as information.

CARRIED

8.5. Palliser Beyond Borders Discussion

Deputy Superintendent Tom Hamer shared the purpose of the Palliser Beyond Borders program. PBB was established in 2014. Their goal is to serve Palliser high schools who require additional credit courses not offered by the local school:

- provide access to online learning materials and instruction to support students across the Palliser School Division
- develop a vibrant online learning community for Palliser students which supports academic success

In the past students could enroll at any time during the school year with PBB to take a course. The courses taken were then funded through credits taken. Teachers could then be hired based on the number of credits being taken. When the government shifted to funding through weighted moving averages, the funding didn't fluctuate based on the number of credits. This made it difficult to staff without knowing how many students would be taking a course in advance. Therefore PBB has limited the intake of students to the beginning of each semester. If students find that they require a course and cannot get it through their school or have missed the PBB deadline for registration, please contact Learning Services at Central Office.



Resolution # BT20220301 - 11

Moved by: Mike Oliver

That the Palliser Beyond Borders discussion report be received as information.

CARRIED

9. ADJOURNMENT

Being no further business before the Board, the Chair adjourned the meeting at 12:57 p.m.

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Memorandum

April 12, 2022

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Engagement Accountability Report

Background

Jason Kupery, Director of Learning, will share the Engagement Accountability Report with the Board.

Recommendations

That this report be received as information.



ENGAGEMENT ACCOUNTABILITY REPORT

Palliser Regional Schools Off Campus Programming 2021/22

Off Campus Vision: Facilitate collaborative learning opportunities and partnerships between school and community partners so that students will explore interests and gain skills that increase their success and confidence in becoming engaged and contributing global citizens.

Off Campus Mission: Palliser Regional Schools will provide and facilitate opportunities for student exploration in career preparation. Students will be encouraged to identify and develop their passion, strengths and skills as they prepare for becoming engaged and contributing global citizens by:

- Engaging in and getting excited about learning everyday
- Engaging community-connected learning
- Be educated about the choices they have for future education and employment
- Have off campus opportunities being an extension of learning taking place in our schools

Off Campus Offerings:

We currently support these programs in the Off Campus Program:

- Work Experience
- RAP
- Green Certificate
- Dual Credit
- Exploratories

Dual Credit Post Secondary Partners:

- University of Lethbridge, Lethbridge College, SAIT, NAIT, Ambrose University, Prairie College, Olds College, University of Calgary

Learning Commons Facilitators in High Schools

- Consistent presence in schools to fulfill learning commons role as well as engage students in career conversations and help facilitate Off Campus programs.
- Post secondary / career guidance and support for students
- The Learning Commons will be a space that inspires inquiry, curiosity, collaboration and student engagement with learning.

Enriched Academy - Financial Literacy

All Palliser students (7-12) have access to the financial literacy program

The numbers so far:





Transitions Course

- Palliser is working with Chinook's Edge and Wolf Creek School Divisions to create a Transition to Life (Post Secondary) Course for students.
- It is a blend of mental health and financial literacy to help prepare students for the challenges that lie ahead.
- 5 school are piloting the course this spring

Culinary Dual Credit

Pilot project with two schools in Palliser: County Central High School and Huntsville School.

- Semester One: Introduction to Cooking
- Semester Two: Pastry Fundamentals

Both courses are 30 level, 5 credit courses on high school transcript. The program offers College level instruction through SAIT and provides students in smaller, rural communities with the opportunity to explore the Culinary world.

FarmEd - School Farm in Picture Butte

Partnering with the Rural Development Network to offer an immersive, place based education centred on Agricultural practices and "farm to table". The list of activities includes:

- Partnership with the Town of Picture Butte / Coyote Flats
- Building a Greenhouse
- Chickens
- Bees
- Crops

TAVE (Trades and Vocational Education) Committee

Palliser is co-chairing this steering committee which has been charged with designing a collaboratively developed strategic framework aimed at building students' trades apprenticeships, and vocational education knowledge and experiences. This committee is sponsored by the CASS and is composed of ministerial representatives, industry partners, and education system leaders from across Alberta.

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Memorandum

April 12, 2022

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Wellness Accountability Report

Background

Shane Cranston, Director of Learning, will share the Wellness Accountability Report with the Board.

Recommendations

That this report be received as information.



Palliser Regional School's Annual Wellness Report: 2021-2022

Vision

Palliser Regional Schools will encourage students to thrive in all dimensions of Wellness

WELLNESS GOAL - Palliser students will become literate in mental health, gaining knowledge and understanding that will provide them confidence and support in their pursuit of living a healthy life.

Wellness Leads

- ❖ Coordinator of Counseling: Erika Publow
- ❖ 13 Family School Liaison Counselors
- ❖ 5 Family Connections Worker
- ❖ Health Champion in every school
- ❖ 2 Alberta Health Promotion Facilitators

Key Supports and Services:

- ❖ Support students using common definitions and language associate with the eight dimension of wellness
- ❖ Coordinator of Counseling along with the team of Family School Liaison Counselors (FSLCs) provide one to one and group counseling to students in areas such as anxiety, trauma, grief and a multitude of other areas
- ❖ Assess student threat of violence
- ❖ Support Schools through responding to crises.
- ❖ Support families with attendance issues
- ❖ Making Connections Worker liaisons between families, schools and community
- ❖ Schools have implemented SEL resources
- ❖ Health Champion Network
- ❖ School Wellness Plans
- ❖ Staff Wellness: Palliser has begun the process of surveying staff about wellness to gather data to move forward in the 2022-23 school year
- ❖ Directors of Learning have provided staff training on SEL resources, Mental Health Literacy, 4th R and Healthy Relationships +

- ❖ Collaborative support systems ie. collaborative practice meetings, IPP meetings, SIVA (WISE) plans, Suspension reentry planning, Threat assessment Plans.
- ❖ A Transitions course focusing on mental health was created to help with the transition to adulthood
- ❖ Strong partnership with University of Calgary
- ❖ Mentorship programs back in place



Highlights of the Past Year:

- ❖ Common Language/vision and goals
- ❖ Increase in FSLC team/supports (significant overall budget allocation)
- ❖ Resource Implementation/Shift towards wellness promotion
- ❖ Staff training
- ❖ Making Connections Worker program:
 - \$50 000 in grants (nutrition, backpacks, clothing....) since the program started
 - 34 Families supported through the Angel Tree program at Christmas
 - 748 classroom presentations related to wellness

Opportunities

- ❖ The impact of student wellness from the pandemic
- ❖ New curriculum
- ❖ Continued emphasis on mental health promotion and prevention
- ❖ Re-engage families that were impacted throughout the pandemic. Focusing on mental health.
- ❖ Continued emphasis on collaboration with community partners

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Memorandum

April 12, 2022

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Literacy Accountability Report

Background

Dr. Adam Browning, Director of Learning, will share the Literacy Accountability Report with the Board.

Recommendations

That this report be received as information.



Palliser School Division Literacy Annual Report 2021-2022

All Palliser students will engage in intentional and meaningful literacy learning across all aspects of daily living.

2021-2022 Highlights

- In alignment with our Literacy Framework, we carried out numerous professional learning opportunities around literacy that emphasized early literacy and language support, content area literacy, vocabulary, and comprehension.
- We utilized partnerships with the University of Lethbridge and University of Alberta to expand professional learning opportunities.
- We developed an early language and literacy assessment and provided professional development to teachers utilizing the assessment.
- Teachers and administrators from across Palliser will participate in a division-wide literacy symposium in May.
- We are expanding our Literacy Framework to reflect our division-wide use of research-based assessments and interventions.
- Additional literacy support and intervention was provided to 662 students from Grades 1 to 3.

2022-2023 Key Actions

- We will continue to focus on key areas of literacy: Oral Language, Disciplinary Literacy, Balanced Literacy, and Digital Literacy.
- We plan to implement early language and literacy programming that aligns with the new English Language Arts K-3 curriculum.
- We will create an online platform for staff to share resources and literacy projects across the division.
- We will engage teachers to build a shared understanding of early learning and middle years literacy.
- We will develop a continuum of writing assessment to support our collective understanding of writing development.
- We will create opportunities to share and celebrate literacy learning.



Leadership

Palliser continues to merge the conversation on language and literacy within the division. Our division-wide literacy team continues to carry out our Literacy Framework that emphasizes key areas of literacy across grade levels and subjects: Oral Language and Vocabulary, Disciplinary Literacy, Balanced Literacy, and Digital Literacy. We have engaged experts in these areas to support our leaders in developing professional learning and aligning our school-wide approaches to literacy.

Professional Learning

We have continued our support for professional learning for all staff through numerous professional learning opportunities. This year, our staff have attended over 40 division-wide professional learning communities and at least 45 individual events related to literacy. Through our division-wide and site based days, we have expanded professional learning opportunities to better align with division priorities and particularly the importance of oral language, content area literacy, vocabulary, and comprehension.

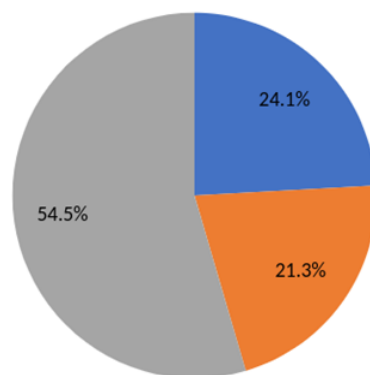
Challenges

We have continued to offer schools flexibility on literacy assessments that are being utilized but have struggled to support a wide-range of assessments; hence, our literacy team has sought to create coherence between the types of assessments utilized throughout the division. We are planning on how we can further support staff with implementing changes in the K-3 English Language Arts curriculum. Although 662 students are receiving additional early literacy intervention, we expect that a greater number of students across grade levels will need ongoing support due to COVID-19 learning loss.

Literacy Assessment Trends

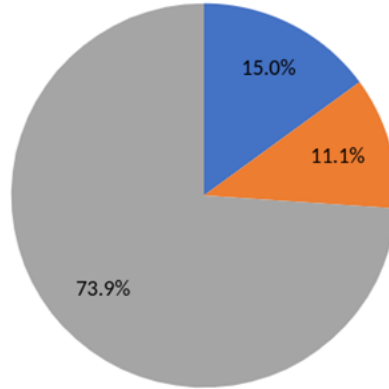
Fountas and Pinnell (F&P) - 858 Elementary Students / 30 Schools

Elementary Performance





Gr. 1 - 12 Performance



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Memorandum

April 12, 2022

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Numeracy Accountability Report

Background

Dr. Adam Browning, Director of Learning, will share the Numeracy Accountability Report with the Board.

Recommendations

That this report be received as information.



Palliser Regional Schools Numeracy Annual Report 2021-2022

All Palliser students will engage in intentional and meaningful numeracy learning across all aspects of daily living

2021-2022 Highlights

- We facilitated numerous professional learning opportunities around numeracy that emphasized fluency, reasoning and problem solving.
- Teachers and administrators from across Palliser participated in two division-wide literacy symposiums.
- We expanded professional learning opportunities for staff to focus more on fluency, reasoning, and problem solving within numeracy.
- We engaged faculty at the University of Lethbridge and offered online professional learning through the University of Stanford to expand professional learning opportunities.
- Additional numeracy support and intervention was provided to 281 students from Grades 1 to 3.

2022-2023 Key Actions

- We will continue to focus on key areas of elementary numeracy: number sense and fluency, mathematical reasoning, visual mathematics, problem solving, and rich tasks.
- We plan to take further stock of numeracy assessments and interventions utilized in schools, particularly with curriculum change in Kindergarten to Grade 3 Mathematics.
- We will create an online platform for staff to share resources, plans and projects across the division.
- We will engage teachers to build a shared understanding of early learning and middle years literacy.
- We will create opportunities to share and celebrate numeracy learning.

Leadership

Palliser continues to merge the conversation on numeracy within the division. We have established a numeracy team to collaboratively engage leaders, teachers, students and community with the direction to further our numeracy framework. We have focused directly with our administrators on aligning and supporting numeracy assessment and intervention and leading numeracy initiatives at the school level.

Professional Learning

Our staff attended 8 ongoing division-wide professional learning communities and 33 individual events related to numeracy. Through our division-wide collaborative days and site-based days, we are continuing to offer numerous professional learning opportunities and encouraging teachers across the division to facilitate professional learning opportunities.

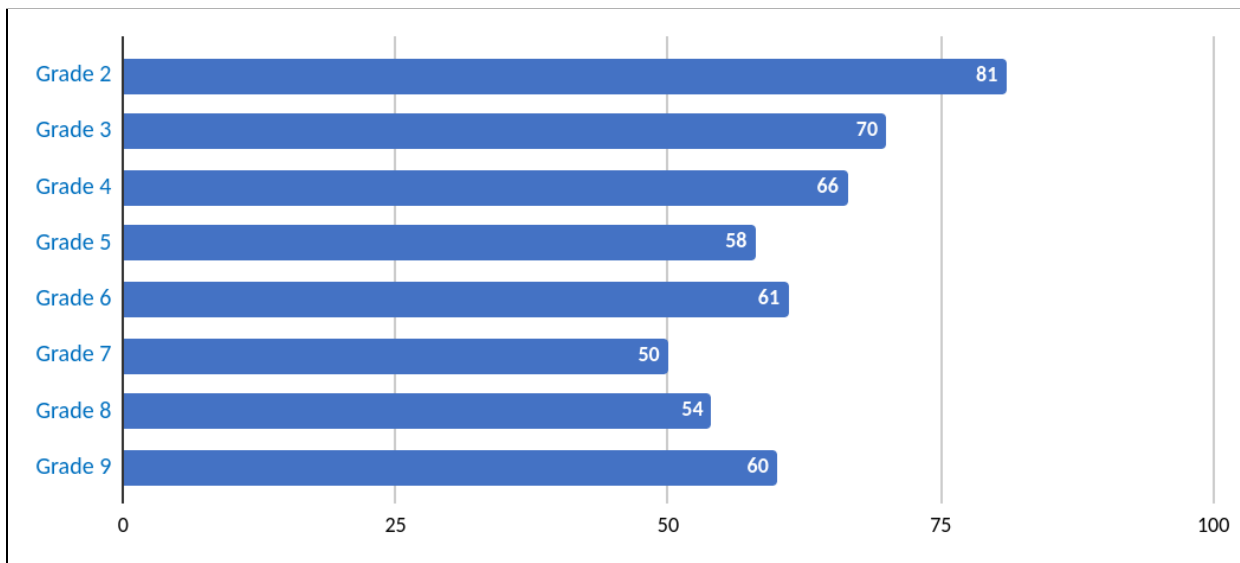


Challenges

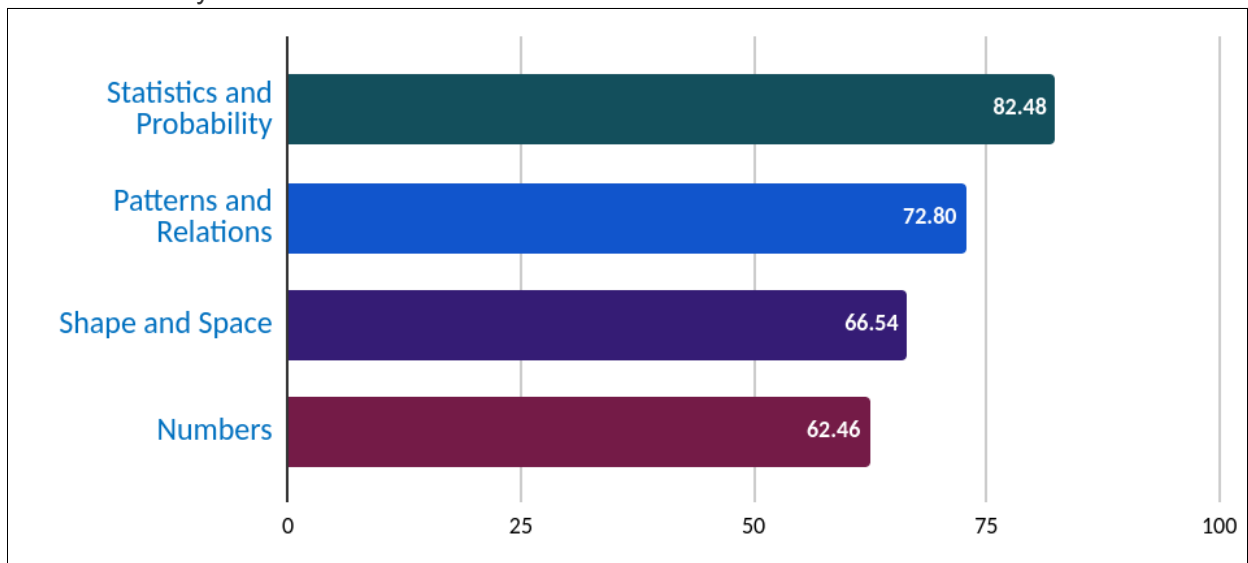
With a changing curriculum, we expect additional challenges with current numeracy assessments we are utilizing. Although we were able to support a sizeable number of students in elementary with numeracy interventions, we expect that students will continue to need ongoing additional support due to COVID-19 learning loss.

Numeracy Assessment Trends

Math Intervention Programming Instrument (MIPI) - 1094 Students / 19 Schools
Grade-level Performance

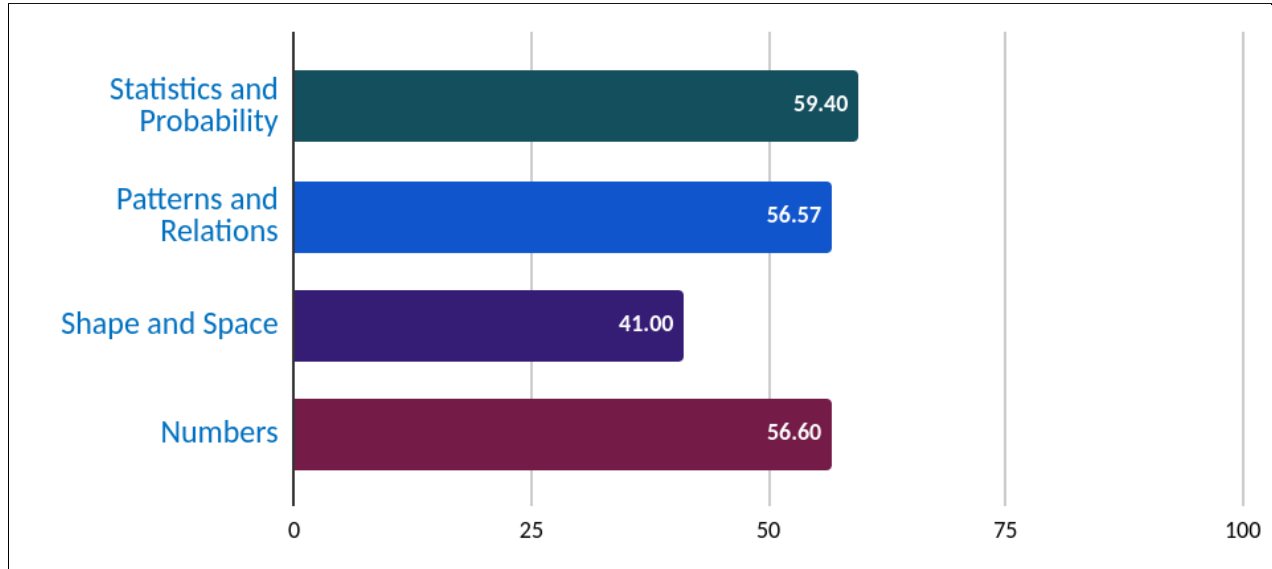


MIPI Elementary Streams of Mathematics





Junior High Streams of Mathematics



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Dave Driscoll, Superintendent
Board Meeting Date: April 12, 2022

HIGHLIGHTS

- Weekly SALT meetings.
 - Admin Association meeting.
 - Participated in professional learning opportunity with regard to the division and school assurance plans
 - Human Resources Function Review presentation
 - Attended Rural Alberta Education Symposium
 - Participated in new curriculum review meeting with division principals
 - School Visits
 - Led a meeting with Division principals
 - CAPS-i National Dialogue on International Education
 - Attended College of Alberta School Superintendents First Nations, Métis & Inuit Education Gathering
 - TEBA Engagement session
 - Success in Schools meeting with Children's Services
 - Attended College of Alberta School Superintendents Annual Learning Conference
 - Planned AAPS-I virtual fair with Southeast Asia (SEA) countries
-

AREAS OF EMPHASIS FOR NEXT MONTH

- Participate in the weekly SALT meeting.
- Attend the Admin Council meeting.
- Continue Principal coaching meetings
- Participate in Optimal Learning Research interview by University of Lethbridge
- Chair Alberta Association Public Schools International (AAPS-I) meeting
- Attend CAPSI

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Dexter Durfey, Secretary-Treasurer
Board Meeting Date: April 12, 2022

HIGHLIGHTS

- Weekly SALT meetings.
- Greater North Central Francophone Education Region meeting
- Admin Association meeting
- School Visits
- Human Resource Function Review presentation
- Coaldale High School and Recreation Centre Construction meeting
- Transportation Audit Committee meetings
- ARMIC Risk Management Committee meeting
- ARMIC-ATLE Joint Committee meeting
- CUPE Bargaining Discussion meeting
- Zone 4 Annual General Meeting
- Edsembli Transition Meetings and Preparation
- Attended school council meetings
- TEBA Engagement session
- Commodity Purchasing Consortium Annual General Meeting

AREAS OF EMPHASIS FOR NEXT MONTH

- Continue work with ARMIC Insurance
- Continue to attend Coaldale High School and Recreation Centre Construction meetings
- Strategic work with stakeholders regarding the Palliser Capital Plan
- Dialogue continues with Society partners.

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Audrey Kluin, Associate Superintendent, Human Resources
Board Meeting Date: April 12, 2022

HIGHLIGHTS

- BDO Human Resources Function Review presentation
- Apply to Education Set-up Plan for Implementation
- CUPE Bargaining Discussion
- Palliser Beyond Borders Vision Discussion
- Weekly SALT meetings
- Principal Supervision Meetings
- Principal Evaluation Meetings
- TEBA Engagement session
- Monthly Administrative Meeting
- Preparing - Remediation ATA Presentation Booked for Administrators (April)
- Admin Association meeting
- Participated in professional learning opportunity for the division and school assurance plans
- School Council Meetings
- Edsembli Transition Meetings and Preparation
- Job Posting/Creation and Hiring
- Human Resources department meetings
- Staffing Allocation Review and Feedback
- Staffing Allocation Sheets Creation and Adjustments
- Edwin Parr Nominee preparation

AREAS OF EMPHASIS FOR NEXT MONTH

- Instructional/Assignable Time Review
- Assurance Framework
- Staffing Review ~ Prepping and Planning 2022
- Reviewing Certificate Staffing Sheet Allocation Budget Updates
- Reviewing Support Staff Allocation Budget Updates
- Edsembli Transition Meetings and Preparation

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Tom Hamer, Deputy Superintendent
Board Meeting Date: March 1, 2022

HIGHLIGHTS

- Weekly SALT meetings
- Admin Association meeting
- Human Resource Function Review presentation
- Continue the project implementation for the transition from Powerschool to Edsembli for the student information system.
- Participated in professional learning opportunity for the division and school assurance plans
- The Technology Team continues to upgrade classroom displays in schools.
- Continued the development of off campus and dual credit opportunities for students.
- International student school enrolments and departures for home.
- Regular meetings with staff.
- College of Alberta School Superintendents Annual Learning Conference
- Participated in new curriculum review meeting with division principals
- College of Alberta School Superintendents Annual Learning Conference
- Southwest Collaborative Support Services executive meeting
- Edsby/Hapara/SchoolBundle technology use assessment

AREAS OF EMPHASIS FOR NEXT MONTH

- Ongoing and focused support and coaching for principals.
- Support schools with the implementation of the Learning Loss supports
- Continued work with technology to address Cyber security requirements
- Administrator Council meeting
- AAPSi Member meeting
- International student arrivals and departures
- Identification of evergreening requirements to complete this summer.

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Tony Montina
Trustee Activities for March 2022

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
Mar 1, 2022	Board Meeting	Palliser Board Room	Regular Board meeting for the month of February 2022.	Board was presented the covid-19 update report and the annual technology report. March 8 th board meeting was moved to March 1 st . Received a financial update for the 2021-2022 budget year. Approved the 2022-2023 school calendar. Received an update on the Coaldale school project.
Mar 1 2022	Palliser Wall of Fame Committee	Virtual	Committee meeting for Palliser Wall of Fame selection committee	New committee met to discuss the previous process prior to covid and the next steps to take in moving forward with this award.
Mar 2 2022	CES Parent Council Meeting	Coalhurst Elementary School	Met with CES Parent Council and school administration for their monthly meeting	Presented the March Board meeting highlights to the parent council. Received an update on the activities at CES over the past month.
Mar 8 2022	CHS Parent Council Meeting	Coalhurst High School	Met with CHS Parent Council and school administration for their monthly meeting	Presented the March Board meeting highlights to the parent council. Received an update on the activities at CHS over the past month.



Mar 16 2022	NCS Parent Council Meeting	Virtual	Met with NCS Parent Council and school administration for their monthly meeting	Presented the March Board meeting highlights to the parent council. Received an update on the activities at NCS over the past month.
Mar 22 2022	Appeals Process Meeting	Virtual	Discuss process for dealing with appeals submitted to board	Met to discuss proper steps to take when the board receives an official appeal and clarify process for the board members as laid out in Palliser policy and the Education Act.

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Michael Oliver
Trustee Activities for March 2022

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
March 1	Regular Board Meeting	Palliser Office	Regular and In-camera sessions	Reports on COVID, Counseling Service, Human Resource. Discussion about Capital planning and PBB.
March 6, 7, & 8	ARES	Edmonton	Rural Education	Sunday - Discussion on the power of Narrative and Ministers panel. Monday and Tuesday - Dr. Sabre Cherkowski presentation on "An Appreciative Inquiry Approach to Flourishing. There were also some short presentations from different divisions on what kinds of initiatives they are doing to enhance education in a rural setting. Palliser did one of the presentations.
March 7	DDS Parent Council meeting	Online	Six parents and Two Teachers	Report on activities in the school, plans for next month and discussion concerning the Fall Galla
March 10	PBHS Parent Council meeting	PBHS	four in person and five online	Discussion about FLC and the amount of time in school, GSA start up, School Calendar, Farm Ed. program and what is taking place.
March 17	DDS Admin.	DDS	Outdoor Classroom	Talked about what was needed to start to move this project forward with funding already in place.
March 22	Special Board meeting	Online	Appeal	Reviewed procedures with respect to upcoming appeal.



March 23	Zone 6 General meeting	Palliser Offices	Regular reports from executive and PD session with Jan Klakurka	Reports from ASBA and AB. Ed. Discussion on sharing positive things happening in the different districts within the zone. Edwin Parr update. PD session on Systems Thinking. Discussion concerning Charter schools and potential impact and the need to Champion language learning.
March 24	PBHS Admin.	PBHS	Farm Ed.	Discussed plans for developing Farm Ed. program at school
March 24	Huntsville Parent Council meeting	Huntsville	Thirteen parents and four staff	Reviewed activities within the school over the past month and plans for the upcoming months. Looked at possible projects for the leadership group involving community engagement. Connection Fridays success and plans for upcoming activities. Discussed potential Field Trips and Dual Credit options for the future. Good parental involvement and support. Talked about Early learning program and need for support.
March 30	Farm Ed School visit			
March 31	Rural Caucus Spring Meeting	Online		

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Sharon Rutledge
Trustee Activities for February and March 2022

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
Feb 02, 2022	Sunnyside P/C Meeting	Virtual Next meeting March 02, 2022	15 in attendance online Trustee Report presented	Gr. 5 & 6 cooking class, basketball & ski trip on March 03. Learning loss for Gr. 1 with govt funding School parent survey discussed School Wide Read-a-loud activity Discussion of school calendar (2 weeks for Easter break approved)
Feb 08, 2022	Virtual meeting	Board Office	Reg / In-camera (morning) Policy Committee (afternoon)	Discussion & presentations. Reviewed Policies 4, 10, 23 and Policy Renumbering
Feb 15, 2022	Virtual P/C meeting	JEES in Coaldale	8 in attendance online Trustee report presented Next meeting March 15, 2022	Grade 3's learning basketball skills Grade 1 & 2 scheduled for later date Proposed doing a video of a tour of the school due to COVID restrictions for the past 2 years. P/C reminders put on website.
March 02, 2022	P/C Meeting	Sunnyside Next meeting April 06, 2022	8 online & 4 in-person Trustee report presented	Encouraging acts of kindness with sticky notes put on school doors from students. Gr 1 using govt grant \$ to help with learning loss. Reading Intervention Resource bought (excellent ideas)



				Gr. 2 & 3 funding not used (assessments) Hot Lunch program great response. School Council \$500 govt grant discussed.
March 08, 2022	Virtual P/C meeting	RIBMS in Coaldale Next meeting May 10, 2022	Attendance: 9 online 2 Trustee Reports presented Discussion on usage of P/C govt grant of \$500.	With restrictions lifted, 15% still wearing masks. Bells, lunch hour, canteen usage staggered. Music classes on, ski trip and swimming events planned.
March 15, 2022	Virtual P/C Meeting	JEES in Coaldale Next meeting Wed. April 13	Attendance: 16 online March Board Meeting highlights presented. Next meeting in April to be in-person at the school.	School calendar presented with discussion RIB & KAHS must co-ordinate dates. School council changes in bylaws sent to be updated. Cleaning out of old minutes being done. Moving forward minutes will be digitized, eliminating paper files.
March 22, 2022	Virtual	Board Office	Discussion of Appeals Procedures	Next Board Meeting, a presentation will be made by the appellant.
March 23, 2022	In person or online	Board Office	ASBA General Meeting with 20 present and 13 online Presentation by Jan Klakurka on Systems Thinking.	Updated info from ASBA. New govt. announcements discussed and concerns raised about Charter schools. Each board delegate asked to get feedback from their school boards on this issue.

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Lorelei Bexte
Trustee Activities for March 2022

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
March 1, 2022	Board Meeting	Palliser Offices	General Board Business	COVID Update from Dr. Browning. National Sports School Olympic Athletes. HR Services Accountability Report, Family School Liaison Counselling Program, Satisfaction with Education in Alberta Surveys
March 1, 2022	Wall of Fame	Via Zoom	Wall of Fame Committee Meeting	First meeting in a couple years due to COVID. Tony Montana is going to chair and work on some terms of reference for the committee to consider.
March 2, 2022	CCHS	CCHS School	General School Business	Board Report given for February and March Board Highlights. Discussions about a music day.
March 6, 2022	Rural Caucus	Edmonton	2022 Alberta Rural Education Symposium	The power of Narrative and Ministers Panel. Dr. Scott Morrison facilitated.
March 7, 2022	Rural Caucus	Edmonton	2022 Alberta Rural Education Symposium	Dr. Sabre Cherkowski facilitated an appreciative inquiry approach to flourishing. Throughout the day, School divisions presented some of the programming happening in their rural school communities. Palliser was highlighted with Jason Kupery sharing for the Division.



March 8, 2022	Rural Caucus	Edmonton	2022 Alberta Rural Education Symposium	Dr. Sabre Cherkowski facilitated more on an appreciative inquiry approach to flourishing.
March 15, 2022	Champion School Meeting	School & On-line	General School Business	Board Report shared February Highlights. School Fundraising Discussed. Grade 9 Grad Celebration going ahead this year.

March 16, 2022	Milo School Meeting	School & On-line	General School Business	Board Report shared with February and March board highlights. Kerry mentioned that the schools mental health supports are not being met at the school and some of their supports have been removed and given to Vulcan.
March 16, 2022	Horizon School Meeting	On-line	General School Business	Board Report shared with March board highlights. Fundraising was discussed as well as a year end celebration/grad ceremony. Design of a parent survey was shared as well.
March 22, 2022	Committee of The Whole	On-line	Board Business Discussion	Discussion about Appeals policy and procedure.
March 23, 2022	TEBA	On-line	Central Table Bargaining update	Central Table Bargaining Update and next steps. Rural Recruitment and retention summary. Grievance Transition Update. Support Staff bargaining update. Broader Public Sector Bargaining update.



March 23, 2022	ASBA Zone 6 General Meeting	On-line/in-pe rson	General Meeting	Updates from Marilyn Dennis, Update from Ron Taylor, AB Ed. Budget discussion. Edwin Parr update. PD – Systems thinking with Jan Klakurka. Committee updates.
March 31, 2022	Legal Meeting	On-line	Informational Meeting	Met with Administration and Teresa Haykowsky to discuss appeal process

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Memorandum

April 12, 2022

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: 2022 National Trustees Gathering on Indigenous Education & CSBA Congress

Background

The Canadian School Boards Association (CSBA) Congress is an annual professional development event that takes place in early July. The Saskatchewan School Boards Association will be hosting the 2022 National Trustees Gathering on Indigenous Education and CSBA Congress July 6-8 in Saskatoon, SK.

As requested by the Board, a discussion about the Congress will be had.

Recommendation

That this report be received as information.

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Memorandum

April 12, 2022

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Charter Schools

Background

As requested by the Board, a discussion on Charter Schools will be had.

Recommendation

That this report be received as information.

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Memorandum

April 12, 2022

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Public School Boards' Association of Alberta

Background

The Public School Boards' Association of Alberta (PSBAA) has contacted the Palliser School Division Board of Trustees with a request to meet to discuss the possibility of the Palliser Board joining the PSBAA.

A discussion on joining the PSBAA will be had.

Recommendation

That this report be received as information.

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Memorandum

April 12, 2022

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: New Curriculum Discussion

Background

A discussion the new curriculum will be had.

Recommendation

That this report be received as information.

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