



**PALLISER BOARD OF TRUSTEES REGULAR MEETING
AGENDA - BT20210824**

**DATE: August 24, 2021
9:00 a.m - Palliser Meeting Room C**

-
- 1. CALL TO ORDER**
 - 2. ADOPTION OF CONSENT AGENDA**
*Items in the Information Section may be moved to Action upon request.
 - 3. MOVE TO IN-CAMERA (9:00 TO 10:15 A.M.)**
 - 4. MOTIONS ARISING FROM IN-CAMERA**
 - 5. ADOPTION OF BOARD MEETING MINUTES**
[Minutes from the June 15, 2021 Meeting of the Palliser Board of Trustees](#)
 - 6. CITIZEN'S FORUM**
A citizen's forum shall be scheduled for 10:45 A.M. for the purpose of allowing individuals to address the Board.
 - 6.1. Individuals shall be required to identify themselves and the organization that they represent.
 - 6.2. Comments shall be limited to a maximum of five (5) minutes and subject to the authority of the Chair The Board will not entertain discussions on personnel, legal, labour or land matters.
 - 6.3. Trustees shall be permitted to ask questions of clarification.
 - 7. PRESENTATIONS**
 - 8. INFORMATION ITEMS**
 - 8.1. *SUPERINTENDENT'S REPORT**
Summer report not included.
 - 8.2. *SECRETARY-TREASURER'S REPORT**
Summer report not included.
 - 8.3. *ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**
Summer report not included.
 - 8.4. *DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**
Summer report not included.
 - 8.5. *TRUSTEE REPORTS**
 - 8.5.1. [Lorelei Bexte](#)
 - 8.5.2. [Sharon Rutledge](#)

Attached as information are the Trustees' monthly activities report.
 - 8.6. *SCHOOL FIELD TRIP REPORT**
Due to COVID-19 all international or out-of-province school trips have been postponed at this time.
 - 9. ACTION/DISCUSSION ITEMS**
 - 9.1. [Opening Day](#)
 - 9.2. [COVID-19 update. Return to school plan](#)
 - 9.3. [Field Trips](#)

- 9.4. [Community use of schools](#)
 - 9.5. [Curriculum update](#)
 - 9.6. [Coaldale Project Update](#)
 - 9.7. [Modular addition - Huntsville School](#)
 - 9.8. [Introductions: Clinical team lead, technology supervisor, technology help desk](#)
10. **ADJOURNMENT**



June 15, 2021 DRAFT Board meeting minutes.

Trustees in Attendance: Robert Strauss, Board Chair
Lorelei Bexte, Board Vice-Chair
Kristine Cassie, Trustee
Debbie Laturnus, Trustee
Sharon Rutledge, Trustee

Staff in Attendance: Dave Driscoll, Superintendent
Tom Hamer, Deputy Superintendent
Audrey Kluin, Associate Superintendent
Dexter Durfey, Secretary-Treasurer

Recording: Joanne Siljak

1. CALL TO ORDER

Chair Robert Strauss called the meeting to order at 9:00 a.m.

2. ADOPTION OF CONSENT AGENDA

Resolution # BT20210615 - 01

Moved by: Kristine Cassie

That the agenda for the June 15, 2021 meeting be approved as presented.

CARRIED.

3. MOVE TO IN-CAMERA

Resolution # BT20210615 - 02

Moved by: Lorelei Bexte

That the meeting move In-Camera, at 9:02 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

CARRIED.

Resolution # BT20210615 - 03

Moved by: Sharon Rutledge

That the meeting move out of in-camera at 10:04 a.m.

CARRIED



4. MOTIONS ARISING FROM IN-CAMERA

There were no motions arising from In-Camera.

5. ADOPTION OF BOARD MEETING MINUTES

Resolution # BT20210615 - 04

Moved by: Debbie Laturus

That the minutes of the May 25, 2021 meeting of the Palliser Board of Trustees be approved as presented.

CARRIED

6. CITIZEN'S FORUM

There were no presentations for the Citizen's Forum.

7. PRESENTATIONS

7.1. COVID Update

On May 20th, the Government of Alberta announced changes to the quarantine requirements for two groups - those close contacts who are partially immunized and those who are fully immunized. Individuals who are partially immunized at the time of exposure to someone with COVID-19 must quarantine for 10 days from the date of last exposure. Those who receive a negative test on day 7 or later and still have no symptoms may end quarantine. Individuals who are fully immunized at the time of exposure to someone with COVID-19 do not have to quarantine as long as they do not have symptoms.

These new requirements apply to all students and staff, except for international travelers who must continue to quarantine for 14 days. Administrators will continue to identify close contacts of any confirmed case to provide to AHS and are not expected to verify immunization status of students, staff members, or visitors. Individuals who are immunized may adjust their own quarantine accordingly after visiting ahs.ca/quarantineaftervaccine.

With eased public health measures during Stage 2 of Alberta's Open for Summer Plan, some additional changes were added to the Guidance for Schools on Re-Entry. Additional easing of restrictions for graduations were announced for Stage 2 that includes:

- When the graduation ceremony is outdoors and has fixed seating, such as a grandstand, it will be limited to 1/3 seating capacity.
- When the graduation ceremony is taking place outside where there is no fixed seating, the organizers will be able to set up chairs/seating for up to 150 people with distancing restrictions in place.



- Indoor graduation ceremonies will be limited to 1/3 of the fire code occupancy and can only take place as a seated event. Masking and physical distancing between households is required.
- If the event will be occurring in a school, with individuals outside of the grade 12 classroom cohort, it will need to take place outside of school hours and follow the applicable guidance. No indoor social gathering will be permitted to take place before, during or after the graduation ceremony.
- Additional measures such as distancing and masking will remain in place for any graduation events.

With the Government of Alberta announcement on additional support for students on learning loss during the pandemic, Palliser expects to apply for additional funds that support small group literacy and numeracy programming for Grades 1 to 3. The additional assessments will be needed for students to be eligible for this support, and Palliser is working directly with Dr. George Georgiou from the University of Alberta on possibilities for this additional support.

Dr. Browning was thanked for his report and for the work that he has done to keep staff, students and their families informed. This has been a very challenging year.

Resolution # BT20210615 - 05

Moved by: Kristine Cassie

The COVID Update report be accepted as information.

CARRIED

7.2. Dual Credit Annual Report

Palliser Regional Schools Off Campus program is focused on providing students with opportunities for exploration in career preparation and transition to post secondary life. Students are encouraged to identify and develop their passion, strengths and skills as they prepare for becoming engaged and contributing global citizen by:

- Engaging in and getting excited about learning everyday
- Engaging community-connected learning
- Be educated about the choices they have for future education and employment



- Have off campus opportunities being an extension of learning taking place in our schools

Highlights

- Palliser has 69 enrollments in Dual Credit courses this year. As of the writing of this report, all the students have been successful in completing their courses (100% success rate)
- There are 9 post-secondary partners that offer 45 total courses/programs for students to take this year
- The partnership with Lethbridge College has grown and now offer the Unit Clerk and Health Care Aide certificates to students, as well as Animal Science, Commodity Marketing, Design and Photography and Design Fundamentals (Interior Design) courses next year
- Palliser has developed career and academic support for students in 6 high schools by changing the role of the Learning Commons Facilitator. Student feedback has been very positive about this extra support and this support will be expanded the support to all high schools
- Picture Butte High School has honey bees and with the help of the Achieve program students have built and planted flower beds for them to pollinate. There is a plan to begin in-school Green Certificate program for Beekeeping
- Palliser added a Career Practitioner who has been a valuable resource for students in the South schools.
- Many Palliser school communities have grow towers and aquaponics systems for an extension of learning around sustainability and production of food
- All female students from grades 6-12 were invited to the “We Build a Dream” Discovery Expo on April 28. 189 families signed up for the event from 25 different Palliser schools. The event was meant to inspire females to pursue underrepresented careers like trades and emergency services. The event was very well received according to survey data, parents and students alike were very appreciative of the opportunity. Here is a link to watch: <https://youtu.be/vLZV8wW5sM0>
- Palliser is developing rural dual credit programs to take place in schools to provide more equitable access to these academic opportunities for all students (trades and culinary)
- Palliser is developing videos and tutorials for students and teachers to learn about the benefits of a My Blueprint account
- www.palliseroffcampus.ca is an amazing website and resources are continually added.



Palliser continues to build opportunities for students to learn outside the walls of the traditional classroom / school setting. The main priority is to provide a variety of learning opportunities for students to discover their passion and begin a career or post-secondary path. As a result of the support that Senior Leadership has given to the Off Campus department, programs and participation continue to grow.

Chair Strauss thanked Jason for his presentation. The Board is very appreciative of the opportunities that Palliser students are afforded through the dual credit and off-campus programs.

Resolution # BT20210615 - 06

Moved by: Lorelei Bexte

That the Dual Credit Program report be accepted as information.

CARRIED

8. INFORMATION ITEMS

8.1. *SUPERINTENDENT'S REPORT

Attached to the agenda was the Superintendent's monthly activities report.

8.2. *SECRETARY-TREASURER'S REPORT

Attached as information is the Secretary Treasurer's monthly activities report.

8.3. *ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT

Attached to the agenda was the Associate Superintendent's monthly activities report.

8.4. *DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT

Attached to the agenda was the Deputy Superintendent's monthly activities report.

8.5. *TRUSTEE REPORTS

Attached to the agenda were the Trustees' monthly activities reports.

8.6. *SCHOOL FIELD TRIP REPORT

Due to COVID-19 all international or out-of-province school trips have been postponed at this time.

9. ACTION/DISCUSSION ITEMS

9.1. Policy Review

Policy 1 - Role of the Board of Trustees, Policy 2 - Role of the Superintendent, and Policy 24 - Board Delegation of Authority be approved as presented. There were no comments from stakeholders.



Policy 15 - Progressive Discipline will be deleted following stakeholder input and the creation of an administrative procedure dealing with progressive discipline. The new procedure will be brought to the Board for review.

Policy 19 - Student Transportation will remain as it is and the fee schedule will be implemented for the 2021-2022 school year.

Draft Policy 22 - School Closures was approved for sharing as discussed and will be shared with stakeholders for review

Resolution # BT20210615 - 07

Moved by: Kristine Cassie

That Policy 1 - Role of the Board of Trustees be approved as discussed.

CARRIED

Resolution # BT20210615 - 08

Moved by: Lorelei Bexte

That Policy 2 - Role of the Superintendent be approved as discussed.

CARRIED

Resolution # BT20210615 - 09

Moved by: Debbie Laturus

That Policy 24 - Board Delegation of Authority be approved as discussed.

CARRIED

Resolution # BT20210615 - 10

Moved by: Lorelei Bexte

That Policy 15 - Progressive Discipline be deleted following feedback from stakeholders and the creation of an administrative procedure dealing with progressive discipline. The new procedure will be brought to the Board for review.

CARRIED

Resolution # BT20210615 -11

Moved by: Kristine Cassie

That Policy 19 - Student Transportation remain as presented and the fee schedule be approved as discussed for implementation in September 2021.

CARRIED

Resolution # BT20210615 - 12

Moved by: Debbie Laturus

That Draft Policy 22 - School Closures be approved for sharing with stakeholders as discussed.



CARRIED

9.2. 2021-2022 Annual Plan Review

The Palliser School Division Four Year Plan 2021-2025, Year One was shared with the Board. The report is a summary of the goals and objectives for the division. The Board will provide input into the plan before it is submitted to Alberta Education.

Resolution # BT20210615 - 13

Moved by: Lorelei Bexte

That the Board approve the Palliser School Division Four Year Plan 2021-2025, Year One as presented.

CARRIED

9.3. Palliser Board of Trustees Annual Work Plan

The Board's draft Annual Plan for the 2021-2022 school year was reviewed. It will be updated in October after the municipal election.

Resolution # BT20210615 - 14

Moved by: Lorelei Bexte

That this report be received as information.

CARRIED

9.4. Opening Day

Opening Day celebrations will be held on Monday, August 30, 2021 and will be virtual. Staff can gather at their respective sites and join the celebration that will feature the two Wall of Fame recipients and a keynote speaker in the morning. After a lunch break, there will be break-out session offerings including anti-racism, assessment, mental and physical wellness, etc. During the breaks the names of the long service award recipients will be shared.

Resolution # BT20210615 - 15

Moved by: Debbie Laturus

That this report be received as information.

CARRIED

9.5. Long Service Awards

Long service awards will be presented in the Fall at the sites by the administrators or supervisors. During the Opening Day celebration, the names of the long service award recipients will be shared on the screen during the breaks.



Resolution # BT20210615 - 16

Moved by: Sharon Rutledge

That this report be received as information.

CARRIED

9.6. Congratulations

The Palliser School Division congratulates Hymn Karonsontawong, a student at Calgary Christian Secondary School, on being the recipient of the Lester B. Pearson Scholarship at the University of Toronto. This award is given to students who demonstrate exceptional academic achievement and creativity and who are recognized as leaders within their school.

<https://future.utoronto.ca/pearson/2021-scholars/>

We wish her all the best as she continues her studies in Toronto. We are excited to see where she will go after she graduates.

Resolution # BT20210615 - 17

Moved by: Debbie Laturus

That this report be received as information and a letter of congratulations be sent..

CARRIED

9.7. COVID Engagement Survey

The following was shared with teaching staff in Palliser and their feedback for two questions was asked for.

Looking to the future please share your best educational experiences that have come out in the last fifteen months.

In your classroom, what is one thing that you did differently during COVID that you will continue to do after the pandemic?

In your school, what is one thing that the school did differently during COVID that you would like to see continued after the pandemic?

[LINK TO LESSONS LEARNED](#)

There are some phenomenal responses from amazing teachers. There are so many excellent ideas.



Resolution # BT20210615 - 18

Moved by: Kristine Cassie

That this report be received as information.

CARRIED

10. ADJOURNMENT

Natalie Townshend thanked the Board and Administration on behalf of ATA Local 19 for the respectful interactions this school year. The Board thanked Joanne Siljak for her work with the Board and wished her well in her retirement.

Being no further business before the Board, the Chair adjourned the meeting at 12:02 p.m.





Trustee Name: Lorelei Bexte
Date of Board Meeting: August 24, 2021

DATE	PURPOSE	LOCATI ON	DESCRIPTION	COMMENTS
June 2, 2021	CCHS School Meeting	Via Zoom	School Council Monthly Meeting	General School Business
June 3, 2021	Trinity Society Meeting	Via Zoom	Trinity Society Meeting	Society/School Business Meeting
June 7, 2021	ASBA Spring General Meeting	Via Zoom	Annual Meeting	ASBA Budget/Resolutions
June 8, 2021	ASBA Spring General Meeting	Via Zoom	Annual Meeting	Professional Development/Speakers
June 8, 2021	Champion School Meeting	Via Zoom	School Council Monthly Meeting	General School Business
June 15, 2021	Palliser School Division	Via Zoom	Monthly Board Meeting	General Board Business
June 16, 2021	ASBA Zone 6 Executive Meeting	Via Zoom	Zone 6 Executive Meeting	Set agenda for September General Meeting. Discuss PD, Discussed Edwin Parr
June 17, 2021	TEBA Meeting	Via Zoom	Engagement Sessions	In-Camera
June 21, 2021	Palliser Beyond Borders	Via Zoom	Graduation	Grade 12 Graduation
June 22, 2021	Horizon School	Via Zoom	Graduation	Grade 9 Graduation
June 23, 2021	Palliser School Division	Via Zoom	PBB Interviews	Interviewed Candidates for the principal position.
June 24, 2021	Milo School	Via Zoom	School Celebration	Awards Ceremonies and celebration of Grade 9 Graduates
June 25, 2021	Trinity School	Calgary	Grade 9 Graduation	In-Person Graduation ceremonies/celebration for the Grade 9's.
June 28, 2021	Palliser School Division	Via Zoom	Interviews	Communication/Executive Assistant interviews





**Sharon Rutledge Trustee
 Activities for June 2021**

DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
June 03, 2021	Virtual Meeting	Trinity Christian School in Calgary	ACSCS Spring Meeting (78 online) 4 out of 5 Palliser Trustees Central Admin from Palliser (2) 3 new directors nominated and approved to the ACSCS Board.	Opening & closing prayers. Record no. of students expected in fall Need more space --renovate 3rd floor School's strength due to community & stakeholders. Many creative outdoor activities as well as creative use of indoor spaces.
June 04, 2021	Livestream presentation	JDS in Coaldale	Grad Ceremony for 11 students Email sent to JDS staff with congratulations for a great job!! This special event was a "touch of class". A very enjoyable ceremony.	Beautifully decorated gym. Graduates all dressed up & MCC Mr. Bradley looked dignified in his suit!! Speeches reflected the tough difficulties by students to complete their education.
June 07, 2021	Virtual Meeting	ASBA Spring General Meeting	Over 250 online for the all day long meeting.	Minister LaGrange told of govt. decisions for curriculum (Sept 2022) implementation. Business meeting began, much discussion, cont'd into the evening
June 07, 2021	Virtual Meeting	DDS in Picture Butte Next meeting in Sept TBA	14 in attendance with new principal Crystal McGregor introduced. Trustee report presented: highlights from May 25 Board Meeting	June activities discussed from swimming, pizza parties, track & field, sleep over? and live streaming of Grade 6 "grad" on June 25.
June 08, 2021	Virtual Meeting	ASBA PD Sessions	Speakers focused on re-entry in the fall (learning gaps, mental health, fears & hopes of things better)	Must re-think normalcy, COVID Anxiety Syndrome, deep learning concept, achievement =student engagement, Manitoba's fight with Bill 64
June 09, 2021	Grad video for PBHS	Central Office	Board greetings, and congratulations to Tyler Quinn the valedictorian.	A big thank you to Joanne for her assistance in recording the speeches.
June 12, 2021	Grad video for KAHS	Central Office	Two speeches : Board Greetings Sharon & valedictorian Deb.	Thanks again Joanne!
June 15, 2021	Virtual meeting	Central Office	Regular Board & In-camera meetings	School news & preparing for new school year.
June 15, 2021	Virtual meeting	JEES virtual P/C meeting Next meeting Sept 21.	10 in attendance. Reports from 2 trustees	Megan Leusink announced as new v.p. All staff excited about back to normalcy in the fall?
June 17, 2021	Grad video: Huntsville	Central Office	Board greetings for Huntsville grads.	It has been a pleasure to have Joanne handle the video recording!
June 22, 2021	In person barbecue	Central Office	Joanne's Retirement Barbecue Joanne had family present along with Palliser employees & Senior admin.	Joanne presented with years of service (25Yrs), Retirement gift from Palliser Board, and office staff gift.
June 22, 2021	Virtual grad ceremony 1 ½ hours	Horizon Leadership Academy 9 Graduates	Attendance online (59) Introduction of guests: Supt. Dave, 2 trustees, Dr. Browning A beautiful Gr. 9 Grad Ceremony!	Valedictorian Shefaa Guerbas -- believe in yourself leads to success. "Heart to Heart Messages from parents Staff Grad Wishes presented Gr. 9 class memories & touching closing remarks.
June 23, 2021	Presentation retirement gifts	Sunnyside, JDS & Office	Ken Van Cleave's gift, Connie's gift and Crystal's gift with treats for the staff	Excitement for the year to end with plans for a better future without COVID





Memorandum

August 24,, 2021

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Opening Day

Background

Opening Day will be held on Monday, August 30, 2021 and it will be a virtual meeting. Dave Driscoll will share details of the day with trustees.

Recommendations

That this report be received as information.





Memorandum

August 24,, 2021

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: COVID-19 update, Return to school plan

Background

Dave Driscoll will share the division's plans for return to school.

Recommendations

That this report be received as information





Memorandum

August 24,, 2021

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Field trips

Background

A motion was made at the outset of COVID-19 that all international and field trips be postponed. Due to changing COVID-19 protocols, this discussion on opening travel for students will be had.

BT20200317-06

That the Board of Trustees approve, given the determination that there is an increased risk of harm due to the declaration of the COVID-19 pandemic and the current Government of Canada travel advisories that all international and interprovincial trips, funded in whole or in part by any school entity under The Palliser School Division, for students and staff shall be cancelled or postponed until further notice.

Recommendations

That the BT20200317-06 motion be rescinded due to changing COVID-19 restrictions.





Memorandum

August 24,, 2021

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Community use of schools

Background

At the start of COVID-19 community use of schools was suspended as schools were limited as to the people allowed in the buildings.. Reopening schools for community use will be discussed.

Recommendations

That schools be reopened for community use following COVID-19 protocols.





Memorandum

August 24,, 2021

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Curriculum update

Background

Alberta Education previously announced a new curriculum for students in Kindergarten through Grade 6. There have also been discussions on the curriculum for students in Grades 7 through 12. An update on the proposed curriculum will be discussed.

Recommendations

That this report be received as information.





Memorandum

August 24,, 2021

To: Board of Trustees

From: Dexter Durfey, Secretary-Treasurer

RE: Coaldale Project Update

Background

Dexter Durfey will update the Board of Trustees on the progress of the new school being built in Coaldale.

Recommendations

That this report be received as information





Memorandum

August 24,, 2021

To: Board of Trustees

From: Dexter Durfey, Secretary-Treasurer

RE: Modular Addition - Huntsville School

Background

Dexter Durfey will update the board on the addition of a modular classroom at Huntsville School.

Recommendations

That this report be received as information.





Memorandum

August 24,, 2021

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Introductions

Background

Erica Publow, Clinical Team Lead, Jeff Qi, Technology Supervisor, and Michaela Horak, Technology Help Desk will be introduced.

Recommendations

This report to be received as information

