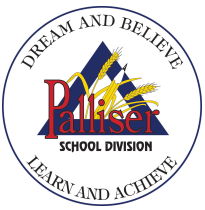


**PALLISER BOARD OF TRUSTEES REGULAR MEETING  
AGENDA - BT20210615**

**DATE: June 15, 2021**  
**9:00 a.m - Virtual Meeting**  
[meet.google.com/tim-tzbi-svd](https://meet.google.com/tim-tzbi-svd)

- 
- 1. CALL TO ORDER**
  - 2. ADOPTION OF CONSENT AGENDA**  
\*Items in the Information Section may be moved to Action upon request.
  - 3. MOVE TO IN-CAMERA (9:00 TO 10:15 A.M.)**
  - 4. MOTIONS ARISING FROM IN-CAMERA**
  - 5. ADOPTION OF BOARD MEETING MINUTES**  
[Minutes from the May 25, 2021 Meeting of the Palliser Board of Trustees](#)
  - 6. CITIZEN'S FORUM**  
A citizen's forum shall be scheduled for 10:45 A.M. for the purpose of allowing individuals to address the Board.
    - 6.1.** Individuals shall be required to identify themselves and the organization that they represent.
    - 6.2.** Comments shall be limited to a maximum of five (5) minutes and subject to the authority of the Chair The Board will not entertain discussions on personnel, legal, labour or land matters.
    - 6.3.** Trustees shall be permitted to ask questions of clarification.
  - 7. PRESENTATIONS**
    - 7.1.** [COVID Update](#)
    - 7.2.** [Dual Credit Presentation](#)
  - 8. INFORMATION ITEMS**
    - 8.1.** [\\*SUPERINTENDENT'S REPORT](#)  
Attached as information is the Superintendent's monthly activities report.
    - 8.2.** [\\*SECRETARY-TREASURER'S REPORT](#)  
Attached as information is the Secretary Treasurer's monthly activities report.
    - 8.3.** [\\*ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT](#)  
Attached as information is the Associate Superintendent's monthly activities report.
    - 8.4.** [\\*DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT](#)  
Attached as information is the Deputy Superintendent's monthly activities report.
    - 8.5. \*TRUSTEE REPORTS**  
Attached as information are the Trustees' monthly activities report.
      - 8.5.1.** [Lorelei Bexte](#)
      - 8.5.2.** [Sharon Rutledge](#)
    - 8.6. \*SCHOOL FIELD TRIP REPORT**  
Due to COVID-19 all international or out-of-province school trips have been postponed at this time.

9. **ACTION/DISCUSSION ITEMS**
  - 9.1. [Policy Review](#)
  - 9.2. [2021-2022 Annual Plan Review](#)
  - 9.3. [2021-2022 Board Annual Work Plan](#)
  - 9.4. [Opening Day 2021](#)
  - 9.5. [Long Service Awards](#)
  - 9.6. [Congratulations](#)
  - 9.7. [Engagement Session Feedback](#)
10. **ADJOURNMENT**



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**PALLISER BOARD OF TRUSTEES REGULAR MEETING  
MINUTES - BT20210525**

**DATE: May 25, 2021**

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**Trustees in Attendance:** Robert Strauss, Board Chair  
Lorelei Bexte, Board Vice-Chair  
Kristine Cassie, Trustee  
Debbie Laturnus, Trustee  
Sharon Rutledge, Trustee

**Staff in Attendance:** Dave Driscoll, Superintendent  
Tom Hamer, Deputy Superintendent  
Audrey Kluin, Associate Superintendent  
Dexter Durfey, Secretary-Treasurer

**Recording:** Joanne Siljak

**1. CALL TO ORDER**

Chair Robert Strauss called the meeting to order at 8:59 a.m.

**2. ADOPTION OF CONSENT AGENDA**

**Resolution # BT20210525 - 01**

**Moved by: Lorelei Bexte**

That the agenda for the May 25, 2021 meeting be approved as amended. Postpone 9.2 School Division Four Year Plan 2021-2025, Year One to the June meeting.

Add 9.6 Rural Caucus. 9.7 Final Exam Update.

**CARRIED.**

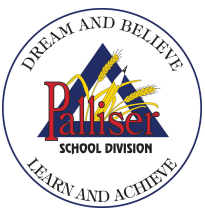
**3. MOVE TO IN-CAMERA**

**Resolution # BT20210525 - 02**

**Moved by: Sharon Rutledge**

That the meeting move In-Camera, at 9:03 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

**CARRIED.**



**Resolution # BT20210525 - 03**

**Moved by: Lorelei Bexte**

That the meeting move out of in-camera at 10:30 a.m.

**CARRIED**

**4. MOTIONS ARISING FROM IN-CAMERA**

**Resolution # BT20210525 - 04**

**Moved by: Debbie Laturus**

That the Board adjust the 2020-2021 school year calendar to change the June 28, 29 operational days to days off for staff for this year only. The last day for students will be June 25, 2021.

**CARRIED**

**5. ADOPTION OF BOARD MEETING MINUTES**

**Resolution # BT20210525 - 05**

**Moved by: Lorelei Bexte**

That the minutes of the April 27, 2021 meeting of the Palliser Board of Trustees be approved as presented.

**CARRIED**

**6. CITIZEN'S FORUM**

Natalie Townshend expressed appreciation to the Board and Administration for allowing them to work from home during the latest restrictions set by the provincial government. The Board Chair expressed the Board's appreciation to the staff.

**7. PRESENTATIONS**

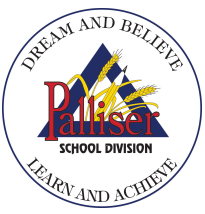
**7.1. COVID Update**

Dr. Adam Browning shared the COVID report with the Board. Highlights of the report include:

- As of May 18th, Palliser has had 228 confirmed cases of COVID-19 amongst staff and students. There have been 3,843 instances of students and 309 instances of staff who were required to quarantine as close contacts.
- As of May 25th, there are no students or staff who are presently required to quarantine as close contacts.

The COVID-19 Response Process was updated to address changes in the guidance on responding to cases in school settings and an increasing number of cases that are reported to school administrators prior to us hearing from AHS. These changes were reviewed with administrators, as well as the process for school closures.

With recent updates to the Guidance for School Re-entry and changes to several other school guidance documents, the Palliser COVID-19 School Guidance Document will reflect these updates. This will include updated guidance for libraries, sports and



physical activity. All the processes that schools follow are reviewed regularly and administrators are made aware of.

Recent updates to the Guidance for School Re-entry have included some parameters for graduations, which includes that:

- We received a recent update from Alberta Education that indoor graduation ceremonies are no longer permitted. However, virtual ceremonies and outdoor drive-in ceremonies are permitted.
- Any indoor activities for graduating students would have all the safety measures that are in place for activities the individual cohorts already participate in.
- Graduation ceremonies involving community who are not students or staff will need to take place virtually or through outdoor drive-in ceremonies. This new [Guidance for Drive-In Events](#) contains a section on graduations and celebratory outdoor events and is the primary guidance for these events.

The overarching rules for graduation activities will come from the enhanced public health measures under outdoor social gatherings and performance activities. Palliser will continue to point people to the government website for the latest measures.

There was a meeting with a team responsible for coordinating rapid screening tests in schools and administration from Calgary Islamic School - Akram Jomaa Campus to set up rapid screening testing at the school in early May. We have not had any further information. Rapid testing is available if we see a need.

Dr. Browning was thanked for his report and his support for the schools during the pandemic.

**Resolution # BT20210525 - 06**

**Moved by: Kristine Cassie**

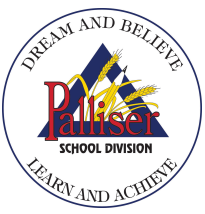
That the COVID Update be accepted as information.

**CARRIED**

**7.2 English as a Second Language Report**

Dr. Adam Browning shared the ESL summary report with the Board. Highlights of the year included:

- Palliser currently has 3,292 identified English Language Learners (ELLs) enrolled in Palliser schools. This is an increase of 137 students from 2019-2020.
- During the 2020-2021 School year, \$2,246,068 was funded for ELL students with eligible years of funding. A total of 8.25 FTE teaching staff and 28,1720 support staff hours were allocated to Palliser schools specifically for ELL support.



- Palliser established an ELL assessment team to better support early language assessment and reporting outcomes for ELLs. As a result, the Division led the development of an early language assessment being shared with other school divisions and Alberta Education.
- Palliser continued to offer professional development for staff specific to the diverse groups of learners supported, and have extended the focus on literacy and language for ELLs to support more academic uses of English across subjects.
- Palliser continues to engage multiple agencies to support newcomer families and professional development to support diversity. Schools regularly utilized services through Lethbridge Family Services and Calgary Catholic Immigration Society to support newcomer families.
- Palliser celebrates the diversity of its schools and will continue to highlight this aspect of the division.

Dr. Browning was thanked for his report and for his support of the English Language Learners in the Division.

**Resolution # BT20210525 - 07**

**Moved by: Sharon Rutledge**

That the English as a Second Language Report be accepted as information.

**CARRIED**

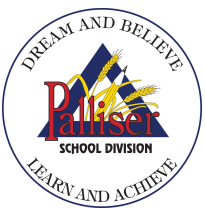
**7.3 Inclusive Education Report**

Shane Cranston shared the inclusive education summary report with the Board.

Highlights of the department include:

- Maintaining high level of service throughout transitions between home and school.
- Providing services virtually.
- Successful capacity building through ongoing, virtual learning opportunities.
- Successful transition from RCSD to SWCSS.
- The May 2020 Alberta Education Accountability Pillar.
- Making Connections Workers up to 5 FTE.
- Over \$35000 in successful grant application (nutrition/outdoor classroom etc.).
- Social Emotional Learning resources in 21 schools.
- New threat assessment framework in place: Administration/FSLC/MCW all trained. The division has shifted from the VTRA to the CSTAG model, which is more streamlined.

Challenges this year were:



- Transitioning back and forth between home and school for our students with needs.
- Transition in specialized services from Alberta Health to contracting (SLP/OT/PT).
- Greater number of non attending students.

Opportunities that presented themselves this year:

- Assurance Framework model. Community engagement is important.
- Budget: Changes to the funding model and additional coding (code 48).
- Capacity building with classroom staff: specifically related to rehabilitation services.
- Diversity and Anti-Racism focus.
- Ensuring mental health supports are in place for students after a challenging year.
- Continued emphasis on mental health promotion and prevention.
- Continued emphasis on collaboration with community partners.

Mr. Cranston was thanked for his presentation and his support of the students and staff in the Division. It has been a very challenging year.

**Resolution # BT20210525 - 08**

**Moved by: Kristine Cassie**

That the Inclusive Education and Wellness Report be accepted as information.

**CARRIED**

**8. INFORMATION ITEMS**

**8.1. \*SUPERINTENDENT'S REPORT**

Attached to the agenda was the Superintendent's monthly activities report.

**8.2. \*SECRETARY-TREASURER'S REPORT**

Attached as information is the Secretary Treasurer's monthly activities report.

**8.3. \*ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**

Attached to the agenda was the Associate Superintendent's monthly activities report.

**8.4. \*DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**

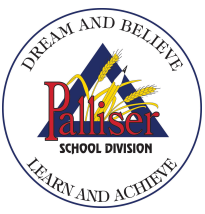
Attached to the agenda was the Deputy Superintendent's monthly activities report.

**8.5. \*TRUSTEE REPORTS**

Attached to the agenda were the Trustees' monthly activities reports.

**8.6. \*SCHOOL FIELD TRIP REPORT**

Due to COVID-19 all international or out-of-province school trips have been



postponed at this time.

## 9. ACTION/DISCUSSION ITEMS

### 9.1. 2021-2022 Budget Approval

The 2021-2022 budget was presented for approval. Highlights of the budget include:

- The 2021-2022 budget will see the maintenance of services at present levels but with a deficit projected to be approximately \$1.5 M dollars. The Board will request permission from Minister LaGrange to utilize its reserves to bring the budget to a balanced state.
- Revenues for the 2021-2022 school year remained the same as the funding profile supplied by Alberta Education in the Spring of 2020. The Palliser School Division is pleased there was no funding reduction but is concerned that student growth and increases in costs are not being met and putting a strain on the funds available. Palliser is projecting modest student enrollment growth next year, this compiled with an 8 percent increase in the Employee Benefit Plan and the yearly staff salary grid increases have led to a deficit budget.
- The Board has maintained the philosophy of limiting any negative funding impact on the classroom. Mental wellness supports that were added during the last year have been maintained, ensuring students have a wide variety of supports in place as they enter the new school year.
- The Board has maintained the current allotment of teaching staff within the division. To offset some of the inflationary cost pressures, some central positions have been left vacant or will not be filled this budget year.
- Administration will continue to pursue cost saving efficiencies and will report back to the Board in June.

#### **Resolution # BT20210525 - 09**

##### **Moved by: Lorelei Bexte**

That the 2021-2022 budget for the Palliser School Division be approved as discussed with a \$1.5 M deficit, and that the Board request the ability to use reserves to cover the deficit.

**CARRIED**

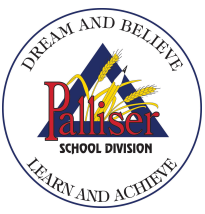
### 9.2. Palliser School Division Four Year Plan 2021-2025, Year One

This matter was removed and will be brought back in June.

### 9.3. Policy Review

The following policies will be reviewed.





Policy 24 - Board Delegation of Authority  
Policy 6 - Managing Board of Trustees Annual Plan  
Policy 7 - Monitoring Board of Trustee Performance  
Policy 17 - Student Achievement  
Policy 1 - Role of the Board of Trustees  
Policy 2 - Role of the Superintendent  
Policy 8 - Monitoring and Evaluation of the Superintendent

**Resolution # BT20210525 - 10**

**Moved by: Kristine Cassie**

That Draft Policy 24 be approved for sharing as discussed and that it be shared with stakeholders for review.

**CARRIED**

**Resolution # BT20210525 - 11**

**Moved by: Kristine Cassie**

That Policy 2 - Role of the Superintendent be approved for sharing as discussed and that it be shared with stakeholders for review.

**CARRIED**

**Resolution # BT20210525 - 12**

**Moved by: Debbie Laturus**

That Policy 6 - Managing Board of Trustees Annual Plan be deleted, as this is covered in Policy 1 - Role of the Board of Trustees.

**CARRIED**

**Resolution # BT20210525 - 13**

**Moved by: Lorelei Bexte**

That Policy 7 - Monitoring Board of Trustee Performance be incorporated into Policy 1 - Role of the Board of Trustees and then deleted.

**CARRIED**

**Resolution # BT20210525 - 14**

**Moved by: Kristine Cassie**

That Policy 17 - Student Achievement be deleted as this is covered in Policy 1 - Role of the Board of Trustees.

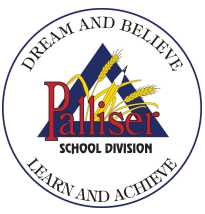
**CARRIED**

**Resolution # BT20210525 - 15**

**Moved by: Sharon Rutledge**

That Policy 8 - Monitoring and Evaluation of the Superintendent be incorporated into Policy 2 - Role of the Superintendent and then deleted.

**CARRIED**



**Resolution # BT20210525 - 16**

**Moved by: Debbie Laturnus**

That Draft Policy 1 - Role of the Board be approved for sharing as discussed and that it be shared with stakeholders for review.

**CARRIED**

**9.4. Provincial Student Transportation Task Force Report**

The Student Transportation Task Force was created in 2020 to review student transportation across the province. Alberta's government held 74 meetings with school authorities and other stakeholders and heard from Albertans through written submissions, emails, surveys and meetings. The task force provided its recommendations to the government in late 2020 in a [report](#).

These recommendations are focused in the following areas:

- Mandatory Entry Level Training (MELT)
- Service Delivery Model
- Funding Model
- School Bus Safety
- Transportation for Students Who Require Specialized Supports and Services
- Regional Cooperation Between School Jurisdictions
- Current Eligibility Criteria, Fees and Ride Times
- Provincial Purchasing

Based on the valuable work of the Student Transportation Task Force, Alberta Education has a plan to make improvements to student transportation while ensuring the safety of both drivers and students.

There will be an audit done by members of the task force of the transportation departments that will begin soon. The Committee will then work with divisions to review areas of coordination of services. The last phase will look at the funding framework for transportation.

**Resolution # BT20210525 - 17**

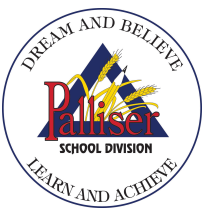
**Moved by: Kristine Cassie**

That the Provincial Student Transportation Task Force Report be received as information.

**CARRIED**

**9.5. Board of Trustee Orientation**

The Municipal Elections will be held on October 18, 2021 and a new Board of Trustees will be elected. An orientation will be scheduled for the trustees. Trustees will offer input into the orientation process by giving suggestions and these will be presented to the Board at the June meeting.



**Resolution # BT20210525 - 18**

**Moved by:Lorelei Bexte**

That the Board directs Administration to prepare an orientation program for the Board of Trustees following the October election.

**CARRIED**

**9.6 Rural Caucus**

Lorelei Bexte shared the budget for the Rural Caucus and the caucus is requesting a membership fee of \$200.

**Resolution # BT20210525 - 19**

**Moved by:Kristine Cassie**

That the Board continue its membership with the Rural Caucus of Alberta, an arm of the Alberta School Boards' Association, at the cost of \$200.00.

**CARRIED**

**9.7 Final Exam Update**

Lorelei Bexte shared an article about exams at the end of the school year during COVID. Administration shared the way that Palliser schools and teachers will be assessing students this year. Palliser high schools have been advised to lessen the traditional exam period as well as weighing of final exams and provide ongoing instructions and learning opportunities until June 18. During the last week of school, final exams or assessments may occur that reflect the learning that occurred in the classroom. While no hard cap has been placed on the weighing of final exams, all staff have been asked to use their professional judgment, understanding of the learning that occurred this school year and to take into account the emotional stress students have been under over the last year. Students learned differently this year and assessments should reflect this.

**10. ADJOURNMENT**

Being no further business before the Board, the Chair adjourned the meeting at 12:48 p.m.

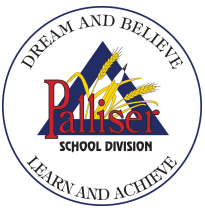
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Board Chair

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Secretary-Treasurer

Back  
To  
Agenda



**Memorandum**

June 15, 2021

**To:** Board of Trustees

**From:** Dr. Adam Browning, Director of Learning

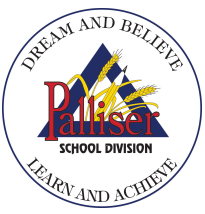
**RE:** Covid-19 Update

**Background**

Dr. Adam Browning will update the Board on the status of Palliser schools during the COVID pandemic. Report follows.

**Recommendations**

That this report be received as information.



# COVID-19 Response - June 9, 2021

## Updates

- As of June 9th, we have had 231 confirmed cases of COVID-19 amongst staff and students. We have had 4,177 instances of students and 312 instances of staff who were required to quarantine as close contacts. More details on the confirmed cases and close contacts by weeks are available in the graphs on page 2.
- As of June 9th we have 22 students and 3 staff who are presently required to quarantine as close contacts.

## COVID-19 Isolation and Quarantine

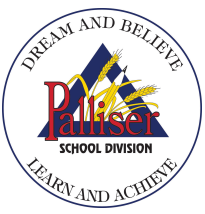
On May 20th, the Government of Alberta announced changes to the quarantine requirements for two groups - those close contacts who are partially immunized and those who are fully immunized. Individuals who are partially immunized at the time of exposure to someone with COVID-19 must quarantine for 10 days from the date of last exposure. Those who receive a negative test on day 7 or later and still have no symptoms may end quarantine. Individuals who are fully immunized at the time of exposure to someone with COVID-19 do not have to quarantine as long as they do not have symptoms.

These new requirements apply to all students and staff, except for international travelers who must continue to quarantine for 14 days. Administrators will continue to identify close contacts of any confirmed case to provide to AHS and are not expected to verify immunization status of students, staff members, or visitors. Individuals who are immunized may adjust their own quarantine accordingly after visiting [ahs.ca/quarantineaftervaccine](https://ahs.ca/quarantineaftervaccine).

## COVID-19 Guidance and Graduations

With eased public health measures during Stage 2 of Alberta's Open for Summer Plan, some additional changes were added to the Guidance for Schools on Re-Entry. Additional easing of restrictions for graduations were announced for Stage 2 that includes:

- When the graduation ceremony is outdoors and has fixed seating, such as a grandstand, it will be limited to 1/3 seating capacity.
- When the graduation ceremony is taking place outside where there is no fixed seating, the organizers will be able to set up chairs/seating for up to 150 people with distancing restrictions in place.



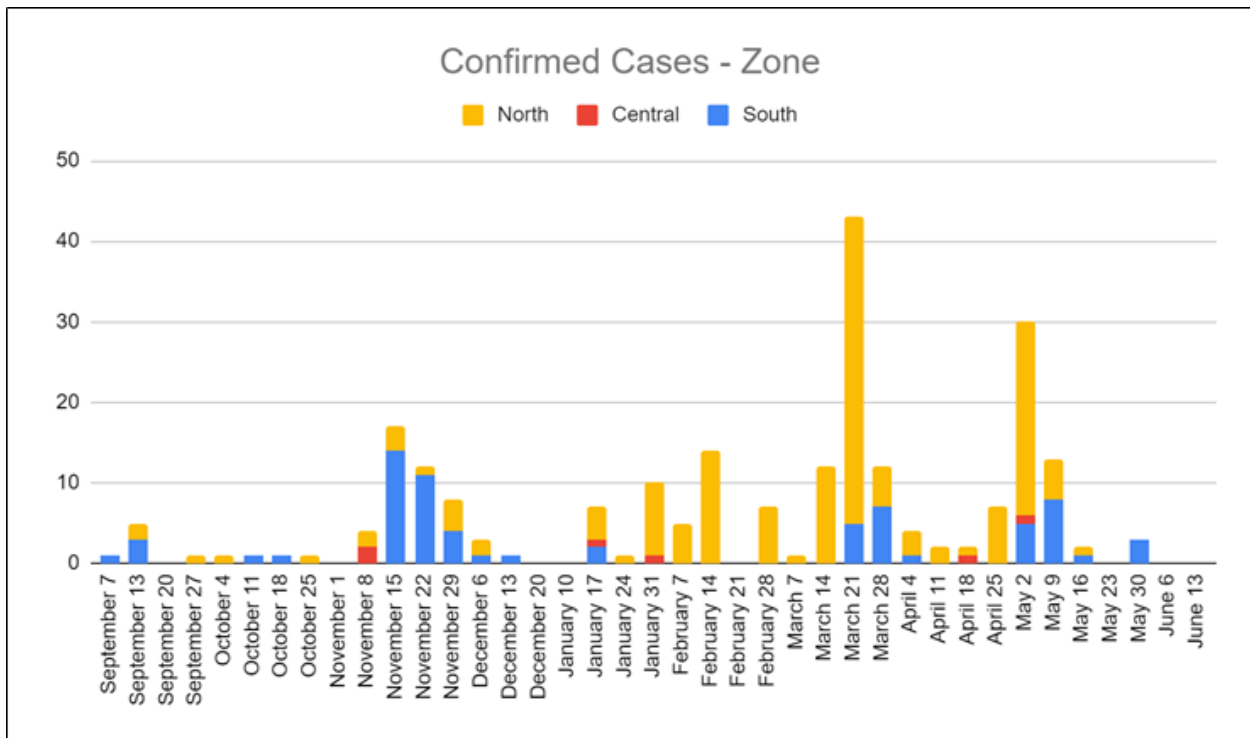
- Indoor graduation ceremonies will be limited to 1/3 of the fire code occupancy and can only take place as a seated event. Masking and physical distancing between households is required.
- If the event will be occurring in a school, with individuals outside of the grade 12 classroom cohort, it will need to take place outside of school hours and follow the applicable guidance. No indoor social gathering will be permitted to take place before, during or after the graduation ceremony.

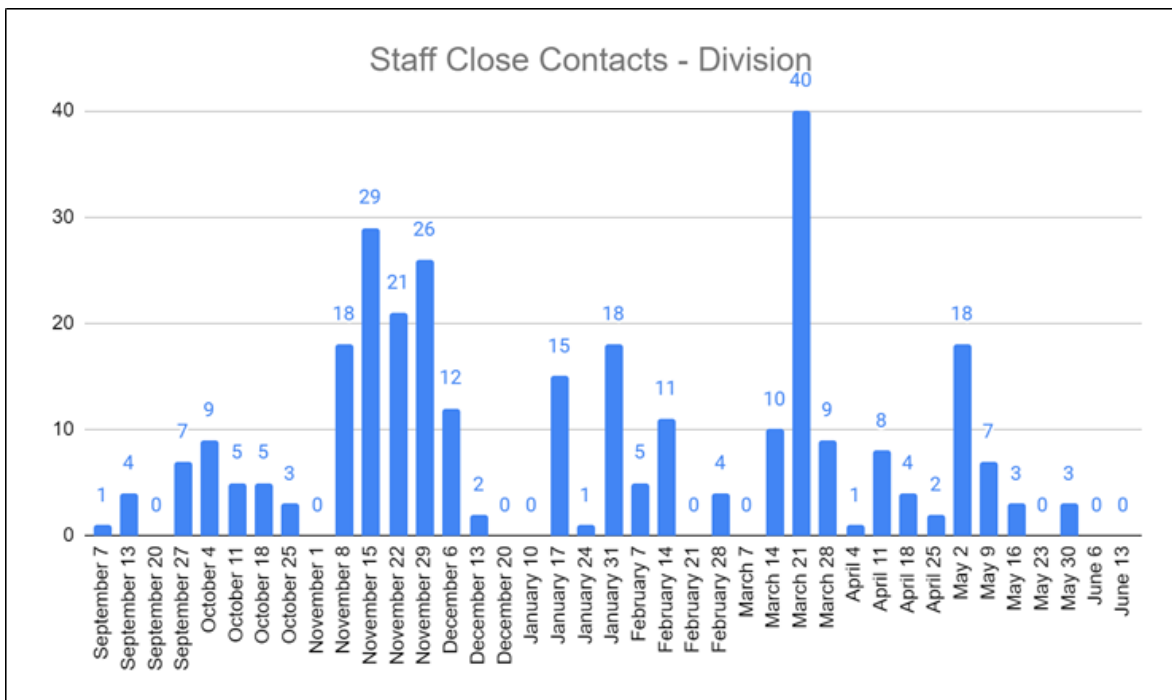
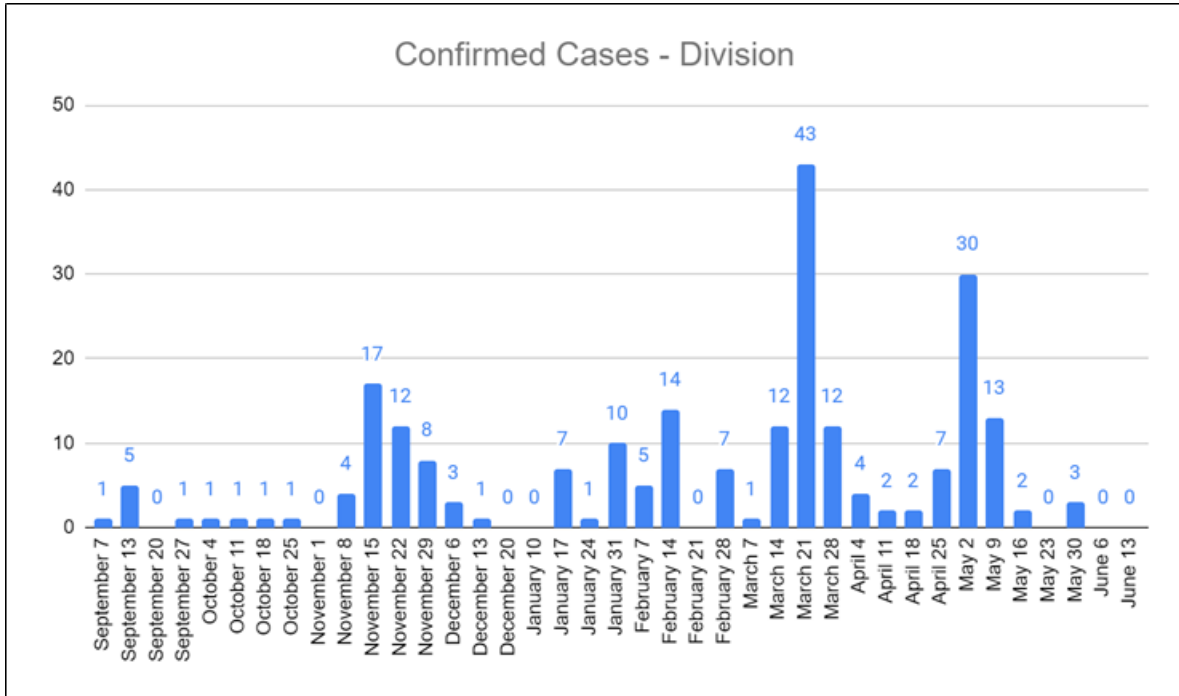
Additional measures such as distancing and masking will remain in place for any graduation events.

### Pandemic Learning Loss

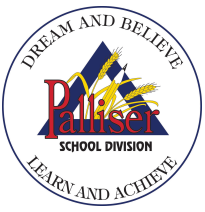
With the Government of Alberta announcement on additional support for students on learning loss during the pandemic, we expect to apply for additional funds that support small group literacy and numeracy programming for Grades 1 to 3. We expect that additional assessments will be needed for students to be eligible for this support, and we are working directly with Dr. George Georgiou from the University of Alberta on possibilities for this additional support.

### COVID-19 Information





[Back To Agenda](#)



**Memorandum**

June 15, 2021

**To:** Board of Trustees

**From:** Jason Kupery, Director of Learning

**RE:** Dual Credit Report

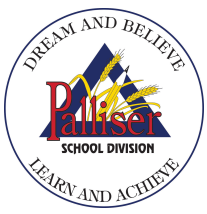
**Background**

Jason Kupery will update the Board on the status of Dual Credit Program. Report follows.

**Recommendations**

That this report be received as information.





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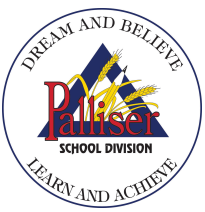
## Off-Campus Annual Report 2020-2021

Palliser Regional Schools Off Campus program is focused on providing students with opportunities for exploration in career preparation and transition to post secondary life. Students are encouraged to identify and develop their passion, strengths and skills as they prepare for becoming engaged and contributing global citizen by:

- Engaging in and getting excited about learning everyday
- Engaging community-connected learning
- Be educated about the choices they have for future education and employment
- Have off campus opportunities being an extension of learning taking place in our schools

### 2020-2021 Highlights

- We had 56 enrollments in Dual Credit courses this year. As of the writing of this report, all of our students have been successful in completing their courses (100% success rate)
- We have 9 post-secondary partners and offer 45 total courses/programs for students to take this year
- Our partnership with Lethbridge College has grown and we are now offering the Unit Clerk and Health Care Aide certificates to our students, as well as Animal Science, Commodity Marketing, Design and Photography and Design Fundamentals (Interior Design) courses next year
- We have developed career and academic support for students in 6 of our high schools by changing the role of the Learning Commons Facilitator. Student feedback has been very positive about this extra support and we are looking to expand the support to all of our high schools
- We have honey bees at Picture Butte High School and with the help of the Achieve program students have built and planted flower beds for them to pollinate. We plan on beginning an in-school Green Certificate program for Beekeeping
- Palliser added a Career Practitioner who has been a valuable resource for students in the South schools.
- Many of our school communities have grow towers and aquaponics systems for an extension of learning around sustainability and production of food
- All female students from grades 6-12 were invited to the "We Build a Dream" Discovery Expo on Apr. 28. We had 189 families sign up for the event from 25 different Palliser schools. The event was meant to inspire females to pursue underrepresented careers like trades and emergency services. The event was very well received according to survey data, parents and students alike were very appreciative of the opportunity. Here is a link if you care to watch: <https://youtu.be/vLZV8wW5sM0>
- We are developing rural dual credit programs to take place in our schools to provide more equitable access to these academic opportunities for all students (trades and culinary)
- We are developing videos and tutorials for students and teachers to learn about the benefits of a My Blueprint account



- [www.palliseroffcampus.ca](http://www.palliseroffcampus.ca) is an amazing website and we continue to add resources to it

## Leadership

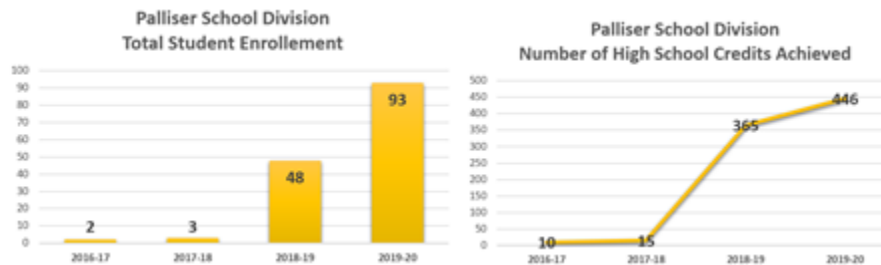
Palliser continues to build opportunities for students to learn outside the walls of the traditional classroom / school setting. Our main priority is to provide a variety of learning opportunities for students to discover their passion and begin a career or post-secondary path. As a result of the support that Senior Leadership has given to the Off Campus department, programs and participation continue to grow.

### Palliser School Division

**PSI Partnerships:** Bow Valley College, SAIT, Ambrose University, Prairie College, University of Lethbridge, , University of Calgary, Lethbridge College

**Industry Partnerships:** Career Transitions, Coaldale Emergency Services

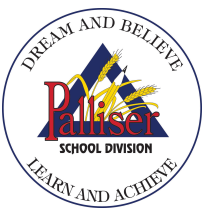
**Dual Credit Participation and Completion: 2016 to present completion/success rate = 98%**



In the next school year, all Palliser High Schools will have at least one student participating in dual credit, a first!

## Student Enrollment

50 students are currently enrolled in dual credit for the first semester next year. By the time the second semester enrollment numbers come in, we should be close to 100 enrollments for next year. Our RAP numbers were down this year due to a hard time finding placements during the pandemic, so we will focus on growing placements for students who need them as the economy improves.



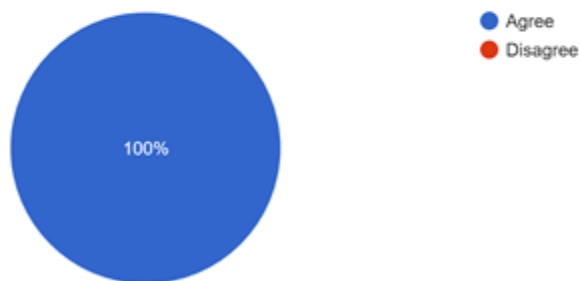
<b>Off Campus so far 2020-2021:</b>		
	<b>Total Credits</b>	<b>Students</b>
Work Experience (submitted to date)	674	226
Exploratory (potential)	45	9
Green Certificate (submitted to date)	5	25
RAP (submitted to date)	25	6
Dual Credit (submitted and potential)	469	56
<b>TOTAL</b>	<b>1218</b>	<b>322</b>

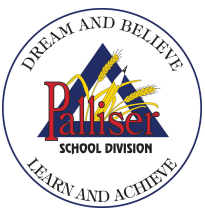
### Student Testimonials

Some feedback from Palliser students about dual credit:

After experiencing this course or program, do you feel more prepared to enter a post secondary studies (including apprenticeship training).

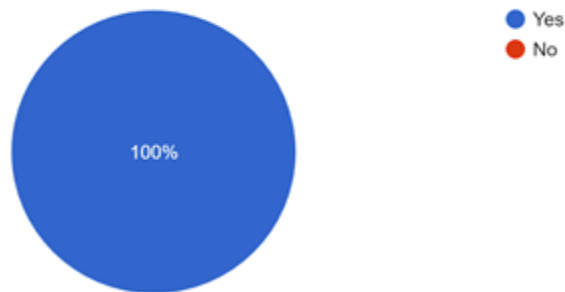
14 responses





Would you recommend this dual credit course /program to a friend?

13 responses

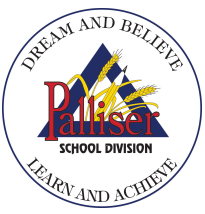


*“I was able to learn about my future career and prepare myself more for post secondary”*

*“In my day-to-day life, I’ve noticed a huge improvement in the way I’ve learned to apply skills such as being methodical, quick, and professional.”*

*“Ultimately, the program taught me highly employable skills and eased the transition to post-secondary.”*

Back  
To  
Agenda



***Dave Driscoll, Superintendent***  
***Board Meeting Date: June 15, 2021***

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*HIGHLIGHTS*

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- Participated in the weekly SALT meetings.
- Attended the Administration Council meetings, virtual.
- Participated in the CAPSi executive and board meetings, virtual.
- Participated in annual CAPS-I conference ( virtual)
- Participated in CAPSi Board of Directors meeting and Student mental health committee, virtual.
- Participated in budget discussions for the 2021-2022 school year.
- Virtual meetings with school principals regarding school goals and growth plans.
- Met with Calgary Police Services regarding School Resource Officers.
- Participated in the ASBA AGM.
- Joined with Zone 6 CASSIX members for their Spring meetings.
- Participated in the TEBA Engagement session.
- Attended the Societies meeting.
- Participated in staffing interviews for principals.
- Attended Coaldale school design and construction meeting.
- School Visits.
- Staff Evaluations.

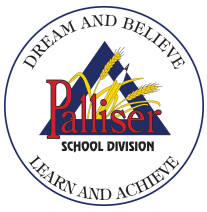
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*AREAS OF EMPHASIS FOR NEXT MONTH*

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- Participate in the weekly SALT meeting.
- Attend the virtual Admin Council meeting.
- Continue working with schools and Alberta Health Services on matters dealing with COVID-19.
- Participate in the CAPSi Board meeting.
- TEBA Engagement session.
- CAPSi AGM
- Participate in organizing meeting of AAPS-I.
- Graduations.
- CAPSi Board of Directors meeting.
- Coaldale school design and construction meetings.
- Virtual meetings with school principals regarding school goals and growth plans.
- School visits
- Staff Evaluations

Back  
To  
Agenda



***Dexter Durfey, Secretary Treasurer***  
***Board Meeting Date: June 15, 2021***

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*HIGHLIGHTS*

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- Meeting with the ARMIC Risk Management team.
- Participated in the ASBOA Executive meeting, virtual.
- Participating in the Student Transportation Provincial Task Force meetings.
- Participated in the regular meeting with Minister LaGrange, virtual
- Participate in the “4 Partners” monthly teleconference meeting.
- Attended meetings with Alberta Capital Planning.
- Participated in the weekly SALT meetings.
- Participated in the Palliser Admin Council meeting.
- Continue 2021-2022 budget work.
- Participated in the Coaldale school design meeting.
- Continue discussions with local municipalities.
- Attended PD sessions on Human Rights in the Education sector.
- Attended the Societies meeting.
- Attended the ASEBP Annual Meeting.
- Staffing interviews.
- Participated in TEBA Engagement sessions.
- Attended PD session- Human Rights in the Education Sector.
- Attended the ASBOA Zone 4 meeting.
- Continue to work with ASBOA to become a professional organization.
- School visits.
- Met with the Minister of Education LaGrange regarding COVID.
- Attended professional growth opportunities through ARMIC.

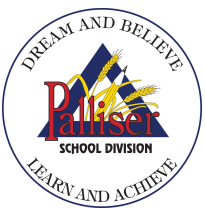
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*AREAS OF EMPHASIS FOR NEXT MONTH*

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- Continue with ARMIC Executive Management meetings
- Join the “4 Partners” monthly teleconference meeting.
- TEBA Engagement session.
- Graduations.
- PD Session - Environmental Matters Affecting Schools.
- Coaldale school design and construction meetings.
- Join ASBOA Executive meeting.
- Participate in the weekly SALT meeting.
- Participate in the Admin Council Meeting.

Back  
To  
Agenda



***Audrey Kluin, Human Resources***

***Board Meeting Date: June 15, 2021***

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***HIGHLIGHTS***

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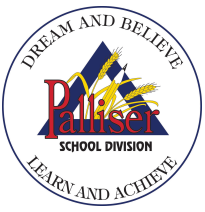
- Continue staffing discussions with administrators.
  - Reviewing Leaves
  - Evaluations
  - Participated in bi-weekly HR staff meetings.
  - Participated in the Admin Council meeting, virtual.
  - Participated in the weekly SALT meeting.
  - Participated in Admin Procedure Review.
  - Attended the TEBA engagement session.
  - Attended the Palliser Societies meeting.
  - Budget discussions.
  - School visits.
  - Staffing interviews.
  - Attended the CASSIX Spring Meeting.
  - School Council Meetings
  - Sports Council/Advisory Meetings
  - HR Support
  - Onboarding of Staff
- 

***AREAS OF EMPHASIS FOR NEXT MONTH***

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- 2021-2022 budget discussions.
- Reviewing Contracts.
- Continuing staffing discussions with administrators.
- TEBA Engagement session.
- Human Resources department bi-weekly meeting.
- ATA Retirement banquet.
- Reviewing Leaves.
- Reviewing Evaluations.
- Graduations.
- Attend School council meetings.
- Attend Admin Council meeting
- Staff Hiring.
- Engagement Platform Support.

Back  
To  
Agenda



***Tom Hamer, Deputy Superintendent, Learning Services***

***Board Meeting Date: June 15, 2021***

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***HIGHLIGHTS***

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- Participated in the weekly SALT meetings.
- Attended the Administration Council meetings, virtual.
- Participated in the monthly meeting with the Technology team and continue the monthly one-on-one meetings with team members.
- Continue meeting with the National Sports School as they transition to Palliser.
- Participated in the Technology strategic planning sessions.
- Continue staff evaluations.
- Attended the CAPSi virtual conference.
- Attended school council meetings.
- Attend the CASSIX Spring conference.
- Participated in budget discussions.
- Division Assurance Report.
- Attended the Societies meeting.
- AAPS-i website conversation.
- Review software for websites, student information systems, and HR and business practices.
- Staffing interviews.
- School visits.
- Continue work with International Student recruitment.

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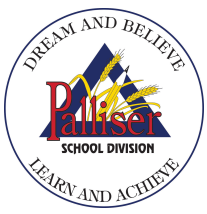
***AREAS OF EMPHASIS FOR NEXT MONTH***

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- Participate in the weekly SALT meetings.
- Attend the Administration Council meetings, virtual.
- Literacy Supports.
- Participated in the monthly meeting with the Technology team and continue the monthly one-on-one meetings with team members.
- CAPSi virtual Annual Conference.
- KAHS Fire Academy Graduation.
- Graduations.
- Reviewing Evaluations.
- AAPS-i meetings

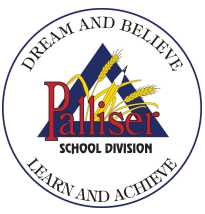
Back  
To  
Agenda





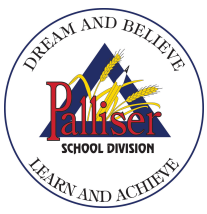
**Trustee Name: Lorelei Bexte**  
**Date of Board Meeting: June 15, 2021**

<b>DATE</b>	<b>PURPOSE</b>	<b>LOCATI ON</b>	<b>DESCRIPTION</b>	<b>COMMENTS</b>
April 14, 2021	Champion School Meeting	Via Zoom	School Council Monthly Meeting	General School Business
April 15, 2021	CCHS School Meeting	Via Zoom	School Council Meeting	General School Business
April 15, 2021	Menno Simons School	Via Zoom	Principal Interviews	Interviews carried out to fill the Principal position in the school.
April 19, 2021	Milo School Meeting	Via Zoom	School Council Meeting	General School Business
April 20, 2021	Palliser School Division	Via Zoom	Agenda Review Meeting	Set Agenda for upcoming Board Meeting on April 27, 2021
April 21, 2021	ASBA Zone 6 Executive Meeting	Via Zoom	Executive Meeting	Set Agenda for General Zone 6 meeting in May. Finish Plans for Edwin Parr awards. Vote for stipend increases and set motions for upcoming meeting. Discuss and plan for upcoming Learning opportunities at General Meetings.
April 23, 2021	Palliser School Division	Via Zoom	Curriculum Meeting	Discuss Teacher and stakeholder feedback on the new K-6 Curriculum and how we wish to move forward regarding piloting the K-6 curriculum.
April 27, 2021 (Afternoon)	Rural Caucus	Via Zoom	Annual General Meeting for the Rural Caucus	Discussion with the Education Minister. Discussions on Mental health supports for our Rural Schools post pandemic.
April 27, 2021 (Evening)	Arrowwood School Meeting	Via Zoom	School Council Meeting	General School Business



April 27, 2021 (Morning)	Palliser School Division	Via Zoom	Monthly Board Meeting	General Board Business
May 5, 2021	Arrowwood School	Via Zoom	Arrowwood Leadership Day	A wonderful afternoon shared with staff and students learning about their school and the leadership qualities they live and learn with-in the school. (7-habits)
May 5, 2021	CCHS School Meeting	Via Zoom	School Council Meeting	General School Business
May 13, 2021	TEBA Meeting	Via Zoom	Engagement Sessions	In-Camera
May 18, 2021	Palliser School Division	Via Zoom	Agenda Meeting	Set the Agenda for the upcoming Board Meeting of May 25, 2021
May 19, 2021	ASBA Zone 6	Via Zoom	Zone 6 General Meeting	ASBA Budget Presentation/ Discussion with Minister LeGrange/Land Acknowledgement seminar
May 21, 2021	Palliser School Division	Via Zoom	Budget Meeting	2021/22 School year budget discussions
May 25, 2021	Palliser School Division	Via Zoom	Monthly Board Meeting	General Board Business
May 25, 2021	AB Government	Via Zoom	Role of the Board Chair	Professional Development Seminar
May 26, 2021	MCC	Via Zoom	Palliser/Society Meeting	In-camera
May 31, 2021	TEBA Meeting	Via Zoom	Engagement Sessions	In-camera

Back  
 To  
 Agenda



Sharon Rutledge  
 Trustee Activities for May 2021

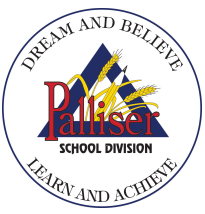
DATE	PURPOSE	LOCATION	DESCRIPTION	COMMENTS
May 03, 2021	Virtual Meeting	DDS in Picture Butte Next meeting Mon. June 07	Parent Council Meeting 12 in attendance Trustee Report presented with added comment of need for a trustee in their area. Interest?	<b>Learning Commons dedicated to Don Boras</b> , further grants of \$10,000 and \$1500 P/C Council. Royal Tyrell Museum (virtual tour) Track & Field Day? Suggestions of year-end activities?
May 05, 2021	Virtual Meeting	Arrowwood School	Arrowwood Community School Leadership Day (3 trustees, Jason K. & MLA attended) Over 30 online for the occasion. About 2 hours long.	Students (Gr 1-9) showcased the 7 Habits of the Leader in Me program through activities and projects.  Very enjoyable display of students' work. Well done!! All students made their school proud!
May 05, 2021	Virtual Meeting	KAHS in Coaldale Next meeting?	Parent Council Meeting 11 in attendance (Tom Hamer) Two Trustee Reports presented.  New build: sewage, electrical, water and plumbing, must be done 1st	Planning Student Assessment to end year Grad June 25. still planning 20 FTE staff this year, next year? Bd. thanked for NOT being a pilot for the new curriculum.
May 07, 2021	Virtual Meeting	Huntsville in Iron Springs	Parent Council Meeting 9 in attendance (5 parents) Trustee Report summarizing Board highlights from Jan to April 2021  163 students (12 registered at home) Projected enrollment: 150 students	Grand School Opening not possible now. Planning for Grad (12 students) Dual credit: Unit clerk & aviation Fire drills & lockdown practices with P. Butte Fire Dept. & RCMP. Gr. 2-3 virtual field trip to the zoo.
May / & 10, 2021	Virtual Meeting	Dave, Audrey and myself	Interviews for Sunnyside Principal Excellent experience for me!	4 interviews done. No results finalized until Monday.
May 11, 2021	Virtual Meeting	RIBMS in Coaldale Next Meeting Sept 14, 2021	Parent Council Meeting 10 in attendance  Trustee Reports presented: A/C working this week!!	Enrollment at present 420, but expected enrollment 377 in Sept. (68 from JEES, & 110 off to KAHS)  Safe & Inclusive School Environment no committee formed yet, future grade configuration, happy medium route  June activities, swimming booked? Community projects planned.
May 13, 2021	Virtual Meeting	PBHS Picture Butte Next meeting in the fall	Parent Council Meeting, 10 attending  Trustee Report presented highlights from March & April Bd. Meetings Projected enrollment- 146 (staffing?)	Sharing of teacher ideas (online lng) June 29 Grad (25) Planning for sports tournaments in fall Year end student activities make as normal as possible.
May 18, 2021	Virtual Meeting	JEES in Coaldale Next Meeting June 15	Parent Council Meeting 13 in attendance COVID restrictions: parents feel disconnected from school. Doors locked.	Helping with distancing & less no.s of students outside --alternate recesses. K students come into school on their own become more independent
May 19, 2021	Virtual Gathering		Edwin Parr Celebrations Over 98 online participants.  ASBA did an excellent job of setting up for this special event!!	10 nominees from Zone 6 had videos and individual speeches.  I was pleased with the winner, Juliana Sommerfelt, who exceeded all expectations. She has found her niche!



Palliser School Division  
 Regular Meeting - June 15, 2021  
 Enclosure 8.5.2

May 19, 2021	Virtual Gathering	Sunnyside P/C Meeting	In attendance, 9 , including new principal Mitchell Van Dyk.  Trustee report presented with March & April Board Highlights.	Outdoor celebrations and Outdoor learning great success. Parents finding online learning for Gr 1-2 difficult (not sure how to teach)  In Sept: (100 plus students) One K class, 2 Gr. 1-2 classes, 2 Gr 3-4 classes and 1 Gr. 5 class.
May 19, 2021	Virtual Meeting	ASBA Zone 6 Gen. Meeting	31 in attendance. Business discussed.  10 Boards in Zone 6 seeking for reduced fees (virtual Meetings now) (2019) \$3000, (2020) \$2500,(2021) \$1500 and 2022 ?	Presentation by Corinne Sperling on why acknowledgement of treaty lands is done at meetings. Interesting!! Cheryl Dumont presented Indigenous Language results and importance of teaching native languages. Great!!
May 21, 2021	Virtual Meeting	2021-2022 Budget	Central Admin & Board	Possibility of a large deficit unless cuts are made & new sources of additional funds can be found.
May 25, 2021	Virtual Meeting	Board Meeting	Regular and In-Camera Meetings	Info & discussion on important issues. 2021-22 Budget approved with 1.5M deficit.
May 26, 2021	Virtual Meeting	Huntsville P/C Meeting	Attendance: 5 Trustee report: May Board Highlights School & community appreciate support from Central Office.	Grad preparations.(12 students) Time capsule update. Huntsville approved for a portable. June activities discussed.
May 27, 2021	Virtual Meeting	Societies & Palliser Partnership	32 in attendance.	Financial report, hiring process overview, online learning plans & ESL update.

Back  
 To  
 Agenda



## Memorandum

June 15, 2021

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE: Policy Review**

### Background

The following policies will be reviewed.

[Policy 1 - Role of the Board of Trustees CURRENT](#)

[DRAFT Policy 1 - Role of the Board of Trustees](#)

[Policy 2 - Role of the Superintendent - CURRENT](#)

[DRAFT Policy 2 - Role of the Superintendent](#)

[Policy 24 - Board Delegation of Authority - CURRENT](#)

[DRAFT Policy 24 - Board Delegation of Authority](#)

[Policy 19 - Student Transportation](#)

[Policy 15 - Progressive Discipline](#)

[Policy 22 - School Closures CURRENT](#)

[DRAFT Policy 22 - School Closures](#)

### Recommendations

That Policy 1 - Role of the Board of Trustees be approved as discussed.

That Policy 2 - Role of the Superintendent be approved as discussed

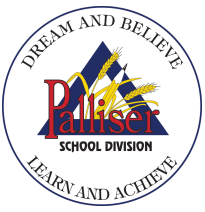
That Policy 24 be approved as discussed.

That Policy 15 - Progressive Discipline be deleted following the creation of an administrative procedure dealing with progressive discipline. The new procedure will be brought to the Board for review.

That Policy 19 - Student Transportation remain as presented and the fee schedule be approved as discussed.

That Draft Policy 22 - School Closures be approved for sharing as discussed and that it be shared with stakeholders for review

Back  
To  
Agenda



## Memorandum

June 15, 2021

**To:** Board of Trustees

**From:** Tom Hamer, Deputy Superintendent

**RE:** 2021-2022 Annual Plan Review

### Background

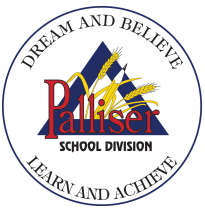
The Palliser School Division Four Year Plan 2021-2025, Year One will be shared with the Board prior to the meeting for trustee review. The report is a summary of the goals and objectives for the division. The Board will provide input into the plan before it is submitted to Alberta Education.

[LINK TO PLAN](#)

### Recommendations

That the Board approve the Palliser School Division Four Year Plan 2021-2025, Year One as presented.

Back  
To  
Agenda



**Memorandum**

June 15, 2021

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

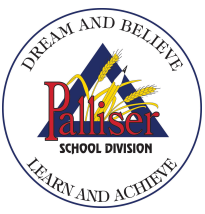
**RE: Palliser Board of Trustees Annual Work Plan**

**Background**

The Board's draft Annual Plan for the 2021-2022 school year will be reviewed. It will be updated in October after the municipal election.

**Recommendations**

That this report be received as information.



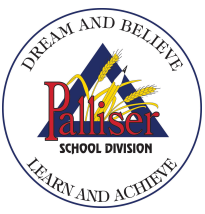
## DRAFT BOARD YEAR PLAN – 2021-2022

### Mission Statement:

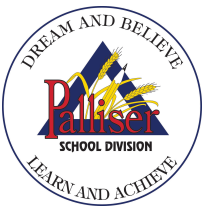
Together we will ensure learning success for all students to develop their unique potential as caring citizens in a changing world.

<b>September</b>	<ul style="list-style-type: none"> <li>● Participate in regular Board meeting.</li> <li>● Nominate individuals/groups for ASBA Awards as appropriate.</li> <li>● Attend ASBA Zone 6 meeting.</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>● Participate in regular Board meeting.</li> <li>● Participate in the Organizational meeting</li> <li>● Participate in Trustee development - orientation.</li> <li>● Representative attend ASBA Zone 6 Executive meeting.</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>● Participate in regular Board meeting.</li> <li>● Host Board-Teacher Advisory Committee meeting.</li> <li>● Representative to attend ASBA Zone 6 meeting.</li> <li>● Approve Annual Education Results Report for submission to Alberta Education.</li> <li>● Receive presentation of Audited Financial Statement by the auditor and take appropriate action.</li> <li>● Review Fiscal Budget reports</li> <li>● Attend ASBA Fall General Meeting.</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>● Participate in regular Board meeting and Central Office staff lunch.</li> <li>● Participate in Trustee development</li> <li>● Representation at the ASBA Zone 6 Executive meeting.</li> <li>● Review Hutterite budget with Colony Elders.</li> <li>● Identify Board priorities for budget and 3-Year Plan.</li> <li>● Receive Facilities, Early Learning and International Students Accountability reports.</li> </ul>
<b>January</b>	<ul style="list-style-type: none"> <li>● Representation at the ASBA Zone 6 meeting.</li> <li>● Participate in regular Board meeting.</li> <li>● Review compliance with Occupational Health &amp; Safety with regard to legislative requirements and review Occupational Health &amp; Safety Accountability report.</li> <li>● Review Transportation Accountability report.</li> <li>● Review Fiscal Budget reports</li> </ul>



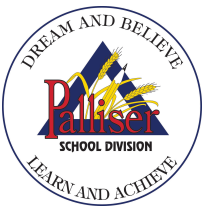


<b>February</b>	<ul style="list-style-type: none"> <li>● Host stakeholder input session re vision and priorities.</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>● Participate in regular Board meeting.</li> <li>● Approve budget assumptions.</li> <li>● Participate in Trustee development</li> <li>● Approve system school calendars for 2021/22 and 2022-2023.</li> <li>● Representation at the ASBA Zone 6 Executive meeting.</li> <li>● Receive Technology Accountability report.</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>● Participate in regular Board Meeting.</li> <li>● Representation at the ASBA Zone 6 meeting.</li> <li>● Approve 3-Year Capital Plan and Facilities Master Plan for submission to Alberta Infrastructure.           <ul style="list-style-type: none"> <li>● Review draft budget and provide direction</li> </ul> </li> <li>● Receive the Human Services Accountability Report.</li> <li>● Review Fiscal Budget reports, including status of reserve accounts and School Generated Funds.</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>● Participate in regular Board meeting.</li> <li>● Participate in Trustee development</li> <li>● Representative attend ASBA Zone 6 Executive meeting.</li> <li>● Receive the Literacy, Engagement and Wellness Accountability Reports</li> <li>● Receive Numeracy Accountability report.</li> <li>● Host Board-Teacher Advisory Committee meeting.</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>● Participate in regular Board meeting.</li> <li>● Review the Division Annual Plan for submission to Alberta Education</li> <li>● Participate in special budget meeting.</li> <li>● Determine Trustee attendance at graduation ceremonies.</li> <li>● Attend ASBA Zone 6 Meeting and Edwin Parr Teacher Award Dinner.</li> <li>● Approve 2022-23 Budget.</li> <li>● Inclusive Education Services and ESL Accountability Report</li> <li>● Review ASBA By-laws and Budget.</li> <li>● Review Fiscal Budget reports</li> </ul>



	<ul style="list-style-type: none"><li>● Attend ATA Retirement Dinner.</li><li>● Attend Staff Barbecue - South</li><li>● Representative attend ASBA Zone 6 Executive meeting.</li><li>● Dual Credit Accountability Report</li><li>● Attend staff recognition events to celebrate staff achievements.</li></ul>
<b>August</b>	<ul style="list-style-type: none"><li>● Participate in regular Board meeting.</li><li>● Host School Opening Celebration.</li></ul>

Back  
To  
Agenda



**Memorandum**

June 15, 2021

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE:** Opening Day

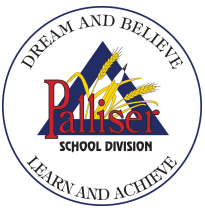
**Background**

Dave Driscoll will share the plans for the August 30, 2021 Opening Day Celebration.

**Recommendations**

That this report be received as information.

Back  
To  
Agenda



## **Memorandum**

June 15, 2021

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE: Long Service Awards.**

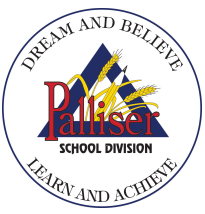
### **Background**

Dave Driscoll will share the format of the long service awards for this year.

### **Recommendations**

That this report be received as information.

Back  
To  
Agenda



## Memorandum

June 15, 2021

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE: Congratulations**

### Background

The Palliser School Division congratulates Hymn Karonsontawong on being the recipient of the Lester B. Pearson Scholarship at the University of Toronto. This award is given to students who demonstrate exceptional academic achievement and creativity and who are recognized as leaders within their school.

<https://future.utoronto.ca/pearson/2021-scholars/>

We wish her all the best as she continues her studies in Toronto. We are excited to see where she will go after she graduates.



### Napacha Karonsontawong

*Calgary Christian High School  
Thai student in Alberta, Canada*

*Faculty of Arts and Science, University College, Life Sciences*

"Greetings! My name is Napacha Karonsontawong, also known as 'Hymn'. I grew up in the heart of two countries, Thailand and Indonesia, both of which have enriched my curiosity to explore more of humanity both macroscopically, through the art of human connection and culture, as well as microscopically, through the life sciences that connect us all. Moving to Canada, I was able to see the world in a different light as one global community; I had the pleasure of taking part in shaping Alberta's educational policies as a member of the Alberta Government's Minister's Youth Council where I was able to integrate my cross-cultural identity. By pursuing life sciences with an interest in immunology, I aim to illuminate a new sense of hope for the world amidst divide and indifference, co-creating new knowledge, and building on innovative strategies, especially in areas impacted by natural disasters and disease.

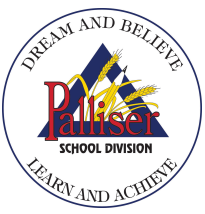
"Alongside my academic pursuits, I delight in the thrill of tennis as well as the joy of practicing the flute and exploring different forms of music, literature, fine arts, and sometimes contemplatively scrolling through fun health facts online.

"I am beyond grateful and enthusiastic to start my journey at the University of Toronto as a Pearson Scholar and to indulge in the community that fosters individual and collective growth!"

### Recommendations

That a letter of congratulations be sent to Hymn Karonsontawong.

Back  
To  
Agenda



## Memorandum

June 15, 2021

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE: COVID Engagement Survey**

### Background

The following was shared with teaching staff in Palliser and their feedback for two questions was asked for.

2020 and 2021 have been challenging to say the least. A quote from the song by Cassadee Pope, "I am Invincible" says, "I am invincible. I am unbreakable. I am a diamond cut to last. I am unstoppable. I am a hero. Like a Phoenix from the ash." Palliser teachers have risen to the challenge that COVID presented with strength and compassion. They were creative.

Looking to the future please share your best educational experiences that have come out in the last fifteen months.

In your classroom, what is one thing that you did differently during COVID that you will continue to do after the pandemic?

In your school, what is one thing that the school did differently during COVID that you would like to see continued after the pandemic?

[LINK TO LESSONS LEARNED](#)

### Recommendations

That this report be received as information.

