



**PALLISER BOARD OF TRUSTEES REGULAR MEETING
MINUTES - BT20210223**

DATE: February 23, 2021

Trustees in Attendance: Robert Strauss, Board Chair
Lorelei Bexte, Board Vice-Chair
Kristine Cassie, Trustee
Debbie Laturnus, Trustee
Sharon Rutledge, Trustee

Staff in Attendance: Dave Driscoll, Superintendent
Audrey Kluin, Associate Superintendent
Dexter Durfey, Secretary-Treasurer

Absent: Tom Hamer, Deputy Superintendent

Recording: Joanne Siljak

1. CALL TO ORDER

Chair Robert Strauss called the meeting to order at 9:00 a.m.

2. ADOPTION OF CONSENT AGENDA

Resolution # BT20210223 - 01

Moved by: Kristine Cassie

That the agenda for the February 23, 2021 meeting be approved as amended.

Addition: 9.6 - ASBA Update

Removal: 9.3 Palliser Beyond Borders at Picture Butte and Calgary Closures.

CARRIED.

3. MOVE TO IN-CAMERA

Resolution #BT20210223 - 02

Moved by: Lorelei Bexte

That the meeting move In-Camera, at 9:03 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

CARRIED.

Chairperson: _____ Secretary Treasurer: _____

Resolution # BT20210223 - 03

Moved by: Debbie Laturnus

That the meeting move out of in-camera at 10:00 a.m.

CARRIED

4. MOTIONS ARISING FROM IN-CAMERA

The local Alberta Teachers' Association have requested several changes to the 2021-2022 school year calendar. They have asked that November 12, 2021 be changed from a PD day to a day off for students and staff. They have also requested that the May 20, 2022 PD day be changed to a student day or a half-day PD day. Administration shared what other divisions in Zone 6 are doing. After discussion, the Board will change the November 12, 2021 Division wide PD day to an alternate date already defined as a site based PD day and November 12 will be a day off for staff and students, and the May 20, 2022 PD day will remain as a site based PD day as planned. These changes will be for the 2021-2022 school year only.

Resolution # BT20210223 - 04

Moved by: Debbie Laturnus

That the 2021-2022 school year calendar be changed so that the November 12, 2021 Divisional PD will now be a non-teaching, no students day off. The Divisional PD day will be moved to an alternate day.

CARRIED

5. ADOPTION OF BOARD MEETING MINUTES

Resolution # BT20210223 - 05

Moved by: Lorelei Bexte

That the minutes of the January 26, 2021 meeting of the Palliser Board of Trustees be approved as presented.

CARRIED

6. CITIZEN'S FORUM

There were no presentations for the Citizen's Forum.

7. PRESENTATIONS

7.1. COVID Response - Update

As of February 16th, we have had 93 confirmed cases of COVID-19 amongst staff and students. We have had 1,343 instances of students and 199 instances of staff staff who were required to quarantine as close contacts. As of February 16th, we have 192 students and 16 staff who are presently required to quarantine as close contacts. With expected variant cases of COVID-19, AHS has changed their process for assessing close contacts, including staff, on a case by case basis. Effective February 8th, the Government of Alberta updated some enhanced public health measures related to extra-curricular activities. Continuing

Chairperson: _____ Secretary Treasurer: _____

Measures include: Physical education, band, and drama classes are permitted to continue. Children's sport and performance activities are permitted if related to school activities such as physical education classes. No large gatherings that would involve In-person assemblies and performances such as concerts are permitted.

Measures Effective February 8th

- Off-site facilities to support curriculum-related educational activities such as field trips as part of a course are permitted.
- Children's sport and performance activities are permitted to limited group activities, including some school athletics that are outside of physical education class or related to the school curriculum. Please note the following requirements for any extra-curricular sport and performance activities.
 - A proposal for any extra-curricular activity needs to be submitted by administrators to our central team for approval prior to starting the activity to ensure the most updated enhanced health public measures and guidance are followed.
 - A maximum of 10 total individuals, including coaches, trainers, and participants.
 - Physical distancing must be maintained between participants at all times: 3 metres physical distance for indoor activities; 2 metres physical distance for outdoor activities
 - Participants must be masked at all times, except during the training activity. Coaches and trainers must remain masked at all times.
 - Access to change rooms must be limited, including accelerated arrival and departure, emergencies (for example, first aid) and washroom use.

The Chair sincerely thanked Adam for all that he does to assist the schools with responding to the virus . Dave Driscoll thanked Adam for taking on the majority of the work in the division's response to COVID -19.

7.2. Board Professional Learning Opportunity

Kristin Krein shared her role and responsibilities. Kristin's helps staff and students understand the call to action. She helps bridge the gap between cultures. The Board Chair thanked Kristin for the work that she does for the Palliser Community and thanked her for her presentation.

8. INFORMATION ITEMS

8.1. *SUPERINTENDENT'S REPORT

Attached to the agenda was the Superintendent's monthly activities report.

8.2. *SECRETARY-TREASURER'S REPORT

Attached as information is the Secretary Treasurer's monthly activities report.

8.3. *ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT

Attached to the agenda was the Associate Superintendent's monthly activities report.

Chairperson: _____ Secretary Treasurer: _____

- 8.4. ***DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**
Attached to the agenda was the Deputy Superintendent's monthly activities report.
- 8.5. ***TRUSTEE REPORTS**
Attached to the agenda were the Trustees' monthly activities reports.
- 8.6. ***SCHOOL FIELD TRIP REPORT**
Due to COVID-19 all international or out-of-province school trips have been postponed at this time.

9. ACTION/DISCUSSION ITEMS

9.1. Engagement Software

The Assurance Framework from Alberta Education places an emphasis on stakeholder engagement to establish locally developed priorities and to share progress and results related to those policies. The Division's [Education Plan](#) reflects these priorities and shares the progress toward achieving those priorities. The Education Act requires the engagement of parents, students, staff and other key stakeholders around planning. To this end the Division is creating engagement tools to gain perspective from all the stakeholders. For those families in Palliser that do not use technology this software can link to WhatsApp which is used by many people. Please watch for these opportunities to share your thoughts and ideas.

9.2. Policy Review

Policy 12 - Appeals and Hearing Regarding Teacher Matters was shared with stakeholders in January 2021. After discussion the policy received final approval. It will be posted to the Division website and shared with stakeholders.

Policy 13 - Psychological Health and Safety will be shared for input. Policies 16 - Safe and Caring Learning Environment, Policy 20 - Purchase of Alcohol, and Policy 21 - Vehicle Use were reviewed, Administrative Procedures will be drafted and will be brought back to the March Board meeting for further discussion .

Resolution #BT20210223 - 06

Moved by: Lorelei Bexte

That the Board approve Policy 12 - Appeals and Hearings Regarding Teacher Matters as discussed.

CARRIED

Resolution #BT20210223 - 07

Moved by: Kristine Cassie

That the Board approve Policy 13 - Psychological Health and Safety be approved for sharing as discussed.

CARRIED

Chairperson: _____ Secretary Treasurer: _____

Resolution #BT20210223 - 08

Moved by: Kristine Cassie

Policy 16 - Safe and Caring Learning Environment and recommendations will be brought back to the Board at the March 30, 2020 Board Meeting.

CARRIED

Resolution #BT20210223 - 09

Moved by: Debbie Laturus

Policy 20 - Purchase of Alcohol and the recommendations in Administrative Procedures will be brought back to the Board at the March 30, 2020 meeting.

CARRIED

Resolution #BT20210223 - 10

Moved by: Lorelei Bexte

Policy 21 - Vehicle Use and the recommended Administrative Procedure will be brought back to the Board at the March 30, 2020 meeting.

CARRIED

9.3. Palliser Beyond Borders at Picture Butte and Calgary Closures

This matter was removed and will be discussed at the March 30, 2020 meeting.

9.4. Technology Annual Report

Jason Kwasny joined the meeting to share the report. The Palliser School Division Technology Services Department is focused on providing students and staff with the tools needed to ensure high-quality learning environments. There is an ongoing focus on utilizing tools that promote efficiencies and improve the engagement of all stakeholders. The Technology Services Department continues to respond to the COVID-19 safety measures to ensure the continuity of learning and operations. Through the current year we have seen an increase in the number of Google Classrooms grow from just over 2,850 to just under 4,200. What is more astonishing is the amount of live online instruction that has occurred through Google meets with an average of close to 1,000 daily users through the year.

The Chair and the Superintendent thanked Jason for his presentation and for the work he has done with the staff and students.

Resolution #BT20210223 - 11

Moved by: Lorelei Bexte

That the Technology Annual Report be accepted as information.

CARRIED

Chairperson: _____ Secretary Treasurer: _____

9.5. **2020/21 Satisfaction with Education in Alberta Telephone/Online Surveys**
The Ministry of Education will conduct its annual satisfaction telephone/online surveys to collect public and participant perceptions of Alberta's education system. The surveys gather responses from a random sample of parents, the general public, high school students, teachers (telephone and online), principals (online) and school board trustees, as well as employers of recent high school graduates. The total number of completed surveys will be over 6,000, ensuring that survey results for each of the 10 respondent groups are statistically representative. The survey responses are completely confidential, and no individual responses will be reported. Your participation is important, as it provides valuable information to help the ministry identify areas of strength and areas needing improvement, thus helping to provide a more effective and accountable education system.

9.6. **ASBA Update**
Lorelei Bexte informed the trustees and administration about the last meeting. At the Zone 6 March 17, 2021 general meeting the Minister of Education will be in attendance. Administration is invited to attend. If there are any questions for the Minister please let Lorelei know before the meeting. Edwin Parr awards are going ahead. Two scenarios are being planned. One assumes we can go ahead with normal ceremonies, the other will adapt to meet COVID requirements at the time.

10. ADJOURNMENT

Being no further business before the Board, the Chair adjourned the meeting at 12:26 p.m.

Original signed by the Chair

Original signed by the Secretary-Treasurer

Board Chair

Secretary-Treasurer

Chairperson: _____ Secretary Treasurer: _____